Documents Included

Packet 1: These two documents are to be completed by you and returned.

Packet 2: The contractors list and a log to record the contractors you have contacted.

Packet 3: One copy is to be given to each of the three (3) contractors you get an estimate from.

Packet 4: This document is to be given to the contractor you selected; after we have reviewed your application.

1. **Roofing Program Application** (Complete document and return with estimates.)
2. **City Of East Chicago Redevelopment Residential Roofing Program Information** (Read Roofing Program information, especially the highlighted sections.)
3. **Contractor's Log** (Use this document to track the contractors you contacted.)
4. **List of Licensed Contractor** (Only contractors on this list can be used for the Roofing Program.)
5. **Instructions to Contractors Selected for Quotes** (Must be given to each of the three contractors' that you contact.)
6. **Work Specifications (**Given to selected contractor)
7. **NON-COLLUSIVE AFFIDAVIT (**Given to selected contractor)
8. **NOTICE TO PROCEED (**Given to selected contractor)
9. **WAIVER OF LIEN**



East Chicago Department Redevelopment

Residential Roofing Program
4525 Indianapolis Blvd., East Chicago, IN 46312
(219) 391-8513 ~ Fax (219) 391-7005
www.eastchicago.com

PACKET 1

TWO DOCUMENTS ARE TO BE COMPLETED & RETURNED

East Chicago Department Redevelopment

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1. Proof of Ownership
   Proof of ownership, i.e. deed, mortgage, etc., and homestead exemption shall be required to be presented upon registering for program. Current verification of property tax, In addition, picture identification, i.e. driver's license or state identification shall be required.

2. Proof of Home Insurance
   Declaration Page showing insurance coverage amounts

3. Proof of Income
   Verification of **ALL** income received in the household, Place of employment, address, and phone number.

For additional information, please contact the East Chicago Building Department at (219) 391-8513 or visit the City's website at www.eastchicago.com.

Date Created: 04/23/2019

Owner's Information

First	Middle	Last	Address	Phone #	Last 4 digits of soc sec. #
Employment		Address		Phone #	Annual salary
Spouse First	Middle	Last		Phone #	Last 4 digits of Soc. Sec. #
Employment		Address		Phone #	Annual salary
Spouse Employment		Address		Phone #	Annual salary

Household Information

First	Middle	Last	D.O.B.	Relationship
First	Middle	Last	D.O.B.	Relationship
First	Middle	Last	D.O.B.	Relationship
First	Middle	Last	D.O.B.	Relationship
First	Middle	Last	D.O.B.	Relationship

X _____

HOMEOWNER SIGNATURE

X _____

E.C.D.R. Staff Signature

Date: _____ **Date:** _____

Date Created: 04/23/2019

CITY OF EAST CHICAGO REDEVELOPMENT
RESIDENTIAL ROOFING PROGRAM INFORMATION

INTRODUCTION

The purpose of the City of East Chicago's Redevelopment Residential Roofing Program is to provide financial assistance to single-family owner occupied homeowners. A single family owner occupied homeowner is defined as a one (1) unit who is identified by the City of East Chicago Department of Redevelopment and the City of East Chicago Building Department as those homeowners that are in most need of roof related construction rehabilitation work and it's limited to roof shingles, fascia, soffits, sheathing, roof structural support system and other items as agreed on between the homeowner and the East Chicago Department of Redevelopment. There are other eligible activities as identified in the Eligible Rehabilitation Activities section referenced on page 2 of this document. This program is not limited to owner occupant(s) whose household income is below or exceeds the 80% Area Median Income (AMI) for East Chicago's statistical metropolitan area (MSA).

Each homeowner(s) must make an appointment with the City of East Chicago Department of Redevelopment's (ECDR) Representative to obtain an application. At the time of the obtainment of the application other pertinent information will be provided to ensure that the homeowner(s) receives the necessary documentation before funding is released for the Residential Roofing Program. The ECDR Representative will provide various checklists to ensure that the proper documentation is collected when the participating homeowner(s) returns the application to the ECDR Representative. The homeowner is required to secure a minimum of two written estimates from a City of East Chicago licensed/bonded/insured contractor specializing in roof repairs. If two written estimates are not obtainable the homeowner must submit proof that three contractors were contacted. Additionally, **the HOMEOWNER must have one full year of occupancy in the home that the rehabbing of the roof is being completed**. **In addition, the HOMEOWNER must provide this information to the roofing company of their choice**.

FUNDING, LOAN AMOUNTS & CONDITIONS

Financing for this program will be in the amount of a 50-50 split up to $5,000.00 program assistance from the City of East Chicago local funds and the remaining funds will come from the homeowner(s) participating in the program. The homeowner(s) must demonstrate that the funds required to pay for the roofing rehab are readily available before the rehab commences. Documentation of proof of funds must be made available to the City of East Chicago Department of Redevelopment by way of but not limited to the following: cash identified by a bank statement, bank loan identifying the amount of the loan, home refinancing, home equity loan documentation and/or any other accessible loans approved by the City of East Chicago Department of Redevelopment.

ELIGIBLE PROPERTIES

Any homeowner participating in this program must be located in the city limits of the City of East Chicago, IN. Eligible properties cannot exceed two units. If an "applicant" has a two unit detached structure(s) on their property and they are **only able to rehabilitate one roof**, this is allowable so long as the unit they are rehabilitating is the unit in which the owner of the property resides. If a two unit structure has a common roof, then the entire roof work must be able to be rehabilitated with the loan amount permissible under this program.

If the cost of the rehabilitation work for the roof exceeds 50-50 split up to $5,000.00 and the

applicant/homeowner is not able to procure the additional funds necessary to rehabilitate the roof to minimum code and/or construction standards, **the applicant will not be eligible for this program**. In addition, if the City of East Chicago Representative as well as the City of East Chicago Building Department's official jointly determine that the home is in such extensive disrepair, that the roof work would only address one of several structural deficiencies, they have the right to determine that this would be only a temporary corrective measure, and therefore categorically determine not to attempt to address the overwhelming deficiencies as this would be considered a poor usage of municipal funds. If this determination is made, **the property is not eligible for this program**.

ELIGIBLE REHABILITATION ACTIVITES

NOTE 1: If a dispute exists between what a homeowner wants and what the City of East Chicago Representative and City of East Chicago Building Official determines is eligible under the program guidelines, the City's Building Official will be asked to make a determination as to whether a certain construction activity is required or eligible under these program guidelines. In addition, a dumpster is mandatory and clean-up shall be conducted every day.

DIVISION 1: GENERAL CONDITIONS
Includes guidelines and scope of General Contractor administrative responsibilities for this type of project.
DIVISION 2.1: LEAD-BASED PAINT (LBP) SAFE WORK PRACTICE – ("LBP COSTS")
Includes guidelines and general scope of cleanup to exterior of site and solicitation of third party lead clearance testing
DIVISION 4: MASONRY
Tuck-point EXISTING Masonry Chimney
Re-build Masonry Chimney
Replace Chimney Cap
DIVISON 6: WOOD 7 PLASTICS
Install OSB Roof Decking
Frame-in Install & Finish Chimney Saddle
DIVISION 7: THERMAL & MOISTURE PROTECTION
Remove & Replace Roof Covering System
Replace Flat Roof w EPDM Roofing System
Remove & Replace Dormer Siding
Remove & Replace/Enclose Existing Soffit & Fascia Systems
Remove & Replace Existing Gutters & Downspouts for New Roof Drainage System

NOTE 2: If an applicant's property has a conjoined roof such as a town home and/or a duplex the applicant maybe eligible upon the decision of the East Chicago Department of Redevelopment's staff contingent upon the information and data collected.

The amount that the City of East Chicago Department of Redevelopment will contribute is a 50-50 split up to $5,000.00 of program assistance to repair homeowner's roof and **absolutely NO GARAGES are part of the program unless it is attached to the home as part of the roof lining**.

CONTRACTING PROCEDURE

A property owner (herein after referred to as "owner"), who meets the program's eligibility requirements and who is approved to participate in the RESIDENTIAL ROOFING PROGRAM, will have an inspection and a set of itemized specifications prepared by the City of East Chicago Representative.

Once an owner's project proposal/specifications have been approved. The owner shall solicit at least three quotes from a City of East Chicago licensed general or sub-contractor(s) appropriate to the specific trade (a list of licensed contractors will be provided). Said quotes are to show in writing the contractor's price to supply all material and labor associated with the work per the owner's approved specifications, and meet all requirements of said specifications. Owner needs to submit written proof that at least three (3) contractors were contacted and if three (3) quotes cannot be procured within the limited timeframe, the homeowner may select the low quoter for the project even though they have not been able to secure three (3) quotes so long **as the owner signs the abovementioned affidavit acknowledging that they contacted at least three (3) contractors.**

The applicant/owner must select the low quoted contractor from which they solicited quotes, so long as the low quoter or awarded contractor is licensed/bonded in the City of East Chicago, to execute the work required and has appropriate insurance coverage. If the contractor chosen by the owner is not the low quoter, then the owner shall, with his own funds, (and not program funds), make up the difference between the low quote and the quote the owner has chosen.

The City of East Chicago will supply all applicants with documentation pertinent to the aforementioned City regulations. **It is also the responsibility of the HOMEOWNER to inform the CONTRACTOR of the 45 day payment waiting period from the time the invoice is submitted to the department until a check may be received.** In addition, photographs must be taken **before** the work commences and **after** it's completing to show the completed work is finished

It shall be the responsibility of the owner to monitor all contract work. Once the contract work has been completed to the satisfaction of the owner, the owner shall request a final prepayment inspection of the work. The prepayment inspection shall be done by the City of East Chicago Representative and the Building Department Official. The Building Department Official will conduct inspections during the construction process and provide a final inspection report of the project verifying the work was performed according to Indiana Code.

If said inspection discloses that all the work has been completed pursuant to the owner's specifications and the contract documents and to the satisfaction of the owner, then the inspector shall approve the issuance of a check to the contractor issued in the name of the homeowner and the contractor for payment in full. **Only one final check shall be issued**. The contractor shall submit all waivers upon request for payment and/or upon request of City of East Chicago Department of Redevelopment. Funds will be disbursed only upon completion of the roof project. The owner is also required to sign off through the City of East Chicago Department of Redevelopment **Final Delivery & Acceptance of Work** form. Note: No advance payment shall be made to the contractor or homeowner for work that has not been performed, or other expenses that have not been incurred.
The Contractor is permitted to submit final invoice upon completion and acceptance of contracted Work items. Each Invoice shall be accompanied with a respective: **1). Notarized Final Lien Waiver (Final Delivery and Acceptance of Construction Work, 2). *Owner's Acceptance Form (*forms provided by the Owner's Representative), 3). W-9 Form from the roofer of choice and 4). A Final Invoice Number with the Documentation of Payment by the homeowner to the roofing vendor.**

Items Required with the Return of the Application

1). City of East Chicago Department of Redevelopment Roofing Program Contractors Contact Sheet:l

A). Secure Two Written Estimates or
B). If Two Written Estimates are not obtainable the Homeowner must submit proof that three contractor were contacted.

2). Property Inspection Report Checklist

3). City of East Chicago Department of Redevelopment Residential Roofing Program Documents Required when returning the Application. All items identified below are mandatory:

1. ☐ Driver License or State ID listing Participant's Current Address
2. ☐ Home Insurance Statement
3. ☐ Homestead Exemption
4. ☐ Currently Paid Taxes
5. ☐ Homeowner Proof of Funding

I the homeowner _____, residing at _____., East Chicago, IN 46312, acknowledge that I have read and been informed about the content, requirements, and the expectation of participating in the City of East Chicago Department of Redevelopment's Residential Roofing Program. Additionally, that I have received the Application, Contractors Contact Sheet, and Property Inspection Report Checklist and that all the items listed above are to be returned back to the City of East Chicago Department of Redevelopment staff for processing. If any of the items listed above are not returned within fifteen 15 calendar days from the date of receiving the application it will be deemed null and void and the process will have to recommence.

Homeowner(s) Signature: _____

Homeowner(s) Printed Name:_____

Date of Application Received: _____

Date the Application Returned: _____

City of East Chicago Department of Redevelopment

Staff Signature: _____ Date: _____

East Chicago Department Redevelopment
Residential Roofing Program
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PACKET 2

CONTRACTOR LIST LOG TO RECORD CONTACTS

"E.C. DEPT. OF REDEVELOPMENT RESIDENTAL ROOFING PROGRAM":
Property Address: _____ , EAST CHICAGO, IN 46312

CONTRACTOR NAME:	DATE	COMPANY ADDRESS	COMPANY EMAIL ADDRESS	BUSINESS TELEPHONE NO.	MBE	WBE	DBE
					☐	☐	☐
					☐	☐	☐
					☐	☐	☐
					☐	☐	☐
					☐	☐	☐
					☐	☐	☐
					☐	☐	☐
					☐	☐	☐
					☐	☐	☐
					☐	☐	☐

HOMEOWNER SIGN OFF: _____

PRINT NAME: _____

CONTACT NO: 219.391.8513

East Chicago Department of Redvelopment Office Location: 4525 Indianapolis Blvd., 46312

CITY OF EAST CHICAGO BUILDING DEPARTMENT LIST OF LICENSED SUB CONTRACTORS

Name	Address	City	State	Phone
360 DEGREE CONSTRUCTION LLC 2020	2763 W. 57TH AVENUE	MERRILLVILLE	IN	(219) 310-0290
A & T CONSTRUCTION AND EXCAVATING 2020	10212 W 128TH AVENUE	CEDAR LAKE	IN	(219) 314-2439
A.S.G. ROOFING & REMODELING 2020	7743 CHESTNUT AVE	HAMMOND	IN	(219) 845-7428
A-1 AFFORDABLE SIGNS 2020	534 CONKEY ST	HAMMOND	IN	(219) 853-1855
AAA VALLEY FIRE EQUIPMENT INC. 2020	4333 CALUMET AVENUE	HAMMOND	IN	(219) 937-2809
ABC ASPHALT INC. 2020	1225 SPRINGBROOK COURT	CROWN POINT	IN	(219) 662-9008
ABSOLUTE CONSTRUCTION, INC. 2020	954 KENNEDY AVENUE SUITE A	SCHERERVILLE	IN	(219) 864-5900
ACORN FENCE & CONSTRUCTION, INC. 2020	2041 164TH STREET	HAMMOND	IN	(219) 844-8400
ACQUISITION OF OVERHEAD DOOR 2020	7136 BROADWAY	MERRILLVILLE	IN	(219) 738-2929
ACTIN, INC. 2020	1102 E. COLUMBUS DRIVE	EAST CHICAGO	IN	(219) 397-5020
ADAMS MASONRY, INC. 2020	992 RICHARD ROAD	DYER	IN	(219) 865-0075
ADVANCED ROOFING SERVICES, INC. 2020	1924 N ELM STREET	MUNCIE	IN	(765) 288-8881
ALLEGIANT FIRE PROTECTION 2020	2760 BEVERLY DRIVE	AURORA	IL	(630) 506-5535
ALLEN LANDSCAPE IN HIGHLAND LLC 2020	2539 45TH STREET	HIGHLAND	IN	(219) 924-3938
ANTIBUS SCALES & SYSTEMS, INC/ 2020	1919 RESEARCH DRIVE	FORT WAYNE	IN	(260) 574-3344
ARCHITECTURAL METAL ERECTORS, INC. 2020	368 KENNEDY AVENUE	SCHERERVILLE	IN	(219) 865-8910
ATC ASSOCIATES INC. 2020	2224 INDUSTRIAL DRIVE	HIGHLAND	IN	(219) 922-7235
ATN TECHNOLOGY, 2020	830 N MADISON STREET	CROWN POINT	IN	(219) 662-2339
B & K CONCRETE AND CONSTRUCTION 2020	2915 LINCOLN ST	HIGHLAND	IN	(219) 924-7973
BIESEN EXCAVATING, INC. 2020	521 E. RIDGE ROAD	GRIFFITH	IN	(219) 838-0663
BIG CONCRETE & EXCAVATING 2020	7060 W. 75TH AVE	SCHERERVILLE	IN	(219) 743-3342
BIZIK GLASS BLOCK 2020	2435 INDIANAPOLIS BOULEVARD	WHITING	IN	(219) 659-1348
BORE-IT CORPORATION 2020	7329 MCCONNELL	LOWELL	IN	(219) 696-5742
BOYD ASPHALT, INC. 2020	306 N. 400 E.	VALPARARAISO	IN	(219) 462-5359
BRANDENBURG INDUSTRIAL SERV, CO. 2020	2625 S LOOMIS STREET	CHICAGO	IL	(312) 287-8813
BRANDON EXCAVATING 2020	128 S 200 W	VALPARAISO	IN	(219) 213-2863
BRANDSAFWAY INDUSTRIES LLC 2020	625 SOUTH 11, ROUTE 83	ELMHURST	IL	(630) 833-5840
BRIAN'S TREE SERVICE, INC. 2020	3509 43RD PLACE	HIGHLAND	IN	(219) 922-8600
C & S CONCRETE CONSTRUCTION, INC. 2020	7353 MCCONNELL AVENUE	LOWELL	IN	(219) 696-3228
C.N.B. CONSTRUCTION 2020	5385 S LIVERPOOL RD	HOBART	IN	(219) 313-0507
CABLE SERVICES INC 2020	454 E 525 N	VALAPARISO	IN	(219) 531-9369
CALUMET PAINTING & RESTORATION 2020	P.O. BOX 1015	HAMMOND	IN	(219) 844-7501
CANOA'S INC. 2020 SUB	4317 NORTHCOTE	EAST CHICAGO	IN	(219) 670-4500
CARLISLE UTILITY CONTRACTORS, INC. 2020	427 5. INDIANA STREET	HOBART	IN	(219) 940-3673
CATHODIC PROTECTION MANAGEMENT	39 W 960 MIDAN DRIVE	ELBURN	IL	(630) 313-5788
CENTURY ROOFING COMPANY INC,2020	7805 TAFT STREET, SUITE F	MERRILLVILLE	IN	(219) 769-4424

CITY OF EAST CHICAGO BUILDING DEPARTMENT LIST OF LICENSED SUB CONTRACTORS

Name	Address	City	State	Phone
CHAVEZ TUCKPOINTING 2020	11880 WHITE OAK AVENUE	CEDAR LAKE	IN	(219) 484-9086
CLINE PRECAST, LLC 2020	424 NORTH CALHOUN STREET	TALLAHASSEE	FL	(850) 224-7400
COLVIN MASONRY CO. 2020	10650 THIELEN STREET	ST JOHN	IN	(219) 558-2170
COMCAST BUSINESS CLASS SECURITY 2020	1701 JOHN F. KENNEDY BLVD	PHILADELPHIA	PA	(215) 286-3300
CONCRETE BY WAGNER 2020	13808 HIGH ROAD	LOCKPORT	IL	(815) 838-9218
CRAIG'S CUSTOM HARDWOOD 2020	8823 OVERLOOK POINT	ST JOH N	IN	(219) 588-4142
CRAWFORD DOOR SALES OF LAKE COUNTY 2020	10109 KENNEDY AVENUE	HIGHLAND	IN	(219) 924-7281
D.T. CARPENTRY 2020	516 FOOTE STREET SUITE #3	CROWN POINT	IN	(219) 663-1099
DANKO IRRIGATION SERVICE INC 2020	9845 EXPRESS DRIVE SUITE B	HIGHLAND	IN	(219) 924-1224
DAY'S CONSTRUCTION ASPHALT 2020	855 TAFT STREET	GARY	IN	(219) 944-1810
DECERO CARPENTRY 2020	8125 AUSTIN AVENUE	SCHERERVILLE	IN	(219) 923-1394
DECOR IRONWORKS INC 2020	P.O. BOX 195	SCHERERVILLE	IN	(219) 865-1222
DEERFIELD CONSTRUCTION 2020	14927 NEW AVENUE	LOCKPORT	IL	815SRR1099
DIRECT FLOORS 2020	1540 US HIGHWAY 41	SCHERERVILLE	IN	(219) 227-8103
DOUG & STEVE CONSTRUCTION, INC. 2020	204 DIVISION STREET	SCHERERVILLE	IN	(219) 322-9112
DOYLE SIGNS, INC. 2020	232 W. INTERSTATE ROAD	ADDISON	IL	(630) 543-9490
DYER CONSTRUCTION COMPANY, INC. 2019	1716 SHEFFIELD AVENUE	DYER	IN	(219) 865-2961
E. C. BABILLA, INC. 2020	3974 HARRISON STREET	GARY	IN	(219) 884-3851
E.CAMPA CONSTRUCTION & INSULATION 20	16822 LATHROP AVENUE	HARVEY	II-	(708) 566-4660
EBERLE CONTRACTING INC. 2020	435 E. MAIN STREET	GRIFFITH	IN	(219) 218-0292
ECONOMY SIGNS 2020	546 CONKEY STREET	HAMMOND	IN	(219) 932-1233
ELLIOTT & ASSOCIATES CONTRACTORS 2020	95708 CLARENDON HILLS	WILLOWBROOK	IL	(630) 325-8005
EMPIRE RENOVATION 2020	5939 W. MONTROSE AVENUE	CHICAGO	IL	(773) 727-5543
ENVIRO-DYNAMICS, LLC 2020	7674 E. 157TH AVENUE	HEBRON	IN	(219) 310-4722
ENVIROSERVE 2020	7640 WHIPPIE AVENUE NW	NORTH CANTON	OH	(219) 227-3408
ERIC G. FRASCO	8535 MADISON AVE	MUNSTER	IN	(219) 210-2395
EVANS TREE CARE, LLC 2020	9290 CLAY STREET	MERRILLVILLE	IN	(219) 299-7352
F.E. MORAN, INC. FIRE PROTECTION 2020	2165 SHERM ER ROAD	NORTHBROOK	IL	(219) 923-2483
FELDCO FACTORY DIRECT, LLC 2020	125 EAST OAKTON STREET	DES PLAINES	IL	(708) 437-4021
FENCE MASTERS INC 2020	20400 S COTTAGE GROVE	CHICAGO HEIGHTS	IL	(708) 758-5250
FREDD CONSTRUCTION INC. 2020	123 E. LAKE STREET	BLOOMINGDALE	IL	(630) 504-7146
FRITZ CARTAGE & ASPHALT, INC. 2020	458 E. 151ST STREET	SOUTH HOLLAND	IL	(708) 331-7553
G. WM. WALKER CONSTRUCTION CO. 2020	8760 LOUISIANA STREET	MERRILLVILLE	IN	(219) 736-1850
G.E. MARSHALL INC. 2020	1351 JOLIET ROAD	VALPARAISO	IN	(219) 462-3415
GALLAGHER ASPHALT CORPORATION 2020	18100 S. INDIANA AVENUE	THORNTON	IL	(708) 877-7160
GARY MATERIAL SUPPLY LLC 2020	7318 W 15TH AVENUE	GARY	IN	(219) 944-0283

CITY OF EAST CHICAGO BUILDING DEPARTMENT LIST OF LICENSED SUB CONTRACTORS

Name	Address	City	State	Phone
GARY SIGN COMPANY 2020	3289 E. 83RD PLACE	MERRILLVILLE	IN	(219) 942-3191
GLUTH BROTHERS ROOFING CO. 2020	6701 OSBORN AVENUE	HAMMOND	IN	(219) 844-5536
GREAT LAKES CONTRUCTION SERVICES,INC 202	4406 GOODRICH ROAD	VALPARAISO	IN	(219) 841-7905
GREAT LAKES LANDSCAPE 2020	1100 S CLINE	SCHERERVILLE	IN	(219) 712-0946
GREAT LAKES LTD, INC. 2020	1175 RAK ROAD	BURNS HARBOR	IN	(219) 787-9341
GREAT LAKES ROOFING 2020	1334 FIELD STREET	HAMMOND	IN	(219) 852-9223
GREENTREE ENVIRONMENTAL SERVICES 2020	5287 CENTRAL AVENUE	PORTAGE	IN	(219) 764-2828
GRIMMER CONSTRUCTION INC. 2020	2619 MAIN STREET	HIGHLAND	IN	(219) 924-1623
H3 CONCRETE, INC. 2020	938 W. US 30	SCHERERVILLE	IN	(708) 265-5705
HAMMOND FENCE COMPANY OF IN, INC. 2020	5720 COLUMBIA AVE	HAMMOND	IN	(219) 933-4686
HAMPTON IRONWORKS, INC. 2020	6 EAST 67TH AVENUE	MERRILLVILLE	IN	(219) 472-0059
HIGHLAND GLASS 2020	8020 KENNEDY AVENUE	HIGHLAND	IN	(219) 923-4328
HILL FIRE PROTECTION 2020	11045 GAGE AVENUE	FRANKLIN PARK	IL	(847) 451-5000
HOBSON & SCOTT REMODELING, INC. 2020	123 N. WOOD STREET	GRIFFITH	IN	(219) 923-5782
HU BINGER LANDSCAPING CORPORATION 2020	210 EAST 113TH AVENUE	CROWN POINT	IN	(219) 662-9911
HUGGETT BETTEN CORPORATION 2020	3470 LITTLE CASTLE DRIVE	STEVENSVILLE	MI	(269) 456-0900
IFC FENCE CONSTRUCTION 2020	3715 GARFIELD STREET	GARY	IN	(219) 932-0116
ILLIANA EXCAVATING LLC 2020	23002 WICKER AVE	SCHNEIDER	IN	(219) 552-9220
INDUSTRIAL INSULATION SOLUTIONS INC 2020	2158 45TH STREET	HIGHLAND	IN	(219) 595-4246
INNOVATION LANDSCAPE 2020	3920 EUCLID AVENUE	EAST CHICAGO	IN	(219) 256-1322
INTERSTATE ENVIRONMENTAL SERVICES . 2020	337 WEST 806 NORTH	VALPARAISO	IN	(219) 762-7724
IPEMA CONCRETE CONSTRUCTION 2020	4730 WEST 138TH STREET	CRESTWOOD	IL	(708) 371-6540
J & B WEST ROOFING 2020	760 N HIGHWAY 212	MICHIGAN CITY	IN	(219) 363-6151
J E ROOFING & CONSTRUCTION, INC. 2020	1647 TRUCHARD CT	CROWN POINT	IN	(219) 779-9803
JIMB ROOFING & CONSTRUCTION 2020	499 W 53RD PL	MERRILLVILLE	IN	(219) 887-4153
JR CONSTRUCTION & REPAIRS INC. 2020	3841 RHODE ISLAND STREET	GARY	IN	(219) 980-2135
K-CLEAN SERVICE INC. 2014	P.O. BOX 536	CHESTERTON	IN	(219) 929-4444
KLECKNER INTERIOR SYSTEMS, INC. 2020	1176 DOMON LANE	CHESTERTON	IN	(219) 787-8876
KONEMATIC, INC. DBA DOOR SYSTEMS, INC. 2	2019 CORPORATE LANE	NAPERVILLE,	IL	(630) 250-0101
KOORSEN FIRE & SECURITY 2020	2719 N ARLINGTON AVE	INDIANAPOLIS	IN	(219) 769-1000
KORELLIS ROOFING INC. 2020	1333 169TH STREET	HAMMOND	IN	(219) 844-1400
KRAZ CONSTRUCTION 2020	9434 INDIANAPOLIS BLVD.	HIGHLAND	IN	(219) 922-5050
KUSIAK CONSTRUCTION, INC. 2020	1235 SUMMER STREET	HAMMOND	IN	(219) 923-3007
KWIATKOWSKI MASONRY, INC. 2020	1006 N. INDIANA AVENUE	CROWN POINT	IN	(219) 663-4440
LAMBERT CONCRETE INC 2020	11125 DELAWARE PARKWAY	CROWN POINT	IN	(219) 663-7052
LANDMARK SIGN GROUP 2020	7424 INDUSTRIAL AVENUE	CHESTERTON	IN	(219) 762-9577

Name	Address	City	State	Phone
LEE COMPANY INC 2020	27 SOUTH TWELFTH STREET	TERRE HAUTE	IN	(812) 235-8155
M & M MAINTENANCE LLC 2020	7032 NOTTINGHAM AVENUE	PORTAGE	IN	(219) 734-6414
M & 0 INSULATION COMPANY 2020	17217 S. ASHLAND	EAST HAZEL CREST	IL	(708) 799-3850
MANHATTAN MECHANICAL SERVICES 2020	25630 S. COUGAR ROAD	MANHATTAN	IL	(815) 478-9940
MARIS AND SON, INC. 2020	4400 W. 61ST AVENUE	HOBART	IN	(219) 947-2470
MARTELL ELECTRIC, LLC 2020	4601 CLEVELAND ROAD	SOUTH BEND	IN	(574) 271-5000
MASTER 11LE INC. 2020	1205 WEST LINCOLN HIGHWAY	MERRILLVILLE	IN	(219) 738-2900
MCALLISTER GENERAL CONTRACTORS 2020	10501-8A W. 133RD AVE	CEDAR LAKE	IN	(219) 374-9498
MCCOMB MASONRY INC 2020	11119 FATHKE RD	CROWN POINT	IN	(219) 663-2194
MCLEAN CONTRACTING COMPANY 2019	6700 MCLEAN WAY	GLEN BURNIE	MD	(410) 553-6700
MEIER'S LANDSCAPING 2020	6809 COLUMBIA AVENUE	HAMMOND	IN	(219) 989-9070
MERCER SEWER & DRAIN, LLC 2020	3824 GRAND BLVD	EAST CHICAGO	IN	(219) 801-0058
METRO TANK AND PUMP COMPANY 2020	1111 W. DUNDEE ROAD	WHEELING	IL	(847) 465-4000
MEYER GLASS & MIRROR CO., INC. 2020	202 W HARRISON STREET	MICHIGAN CITY	IN	(219) 874-6464
MIDLAND ENGINEERING COMPANY, INC 2020	52369 STATE ROAD 933 NORTH	SOUTH BEND	IN	(574) 272-0200
MIDWEST PRESSURE WASHING AND REST 2020	115 RENSSELEAR	GRIFFITH	IN	(219) 924-9700
MIDWESTERN CONTRACTORS OF ILLINOIS 2020	245 W ROOSEVELT ROAD	WEST CHICAGO	IL	(630) 668-3420
MIDWESTERN ELECTRIC, INC. 2020	1620 E CHICAGO AVENUE	EAST CHICAGO	IN	(219) 397-4444
NEISES CONSTRUCTION CORP. 2020	1640 E NORTH STREET	CROWN POINT	IN	(219) 663-3434
NO JOB TOO SMALL 2020	5036 ALEXANDER AVENUE	EAST CHICAGO	IN	(219) 793-4396
NORTH STAR STONE INC. 2020	325 N. 325 E.	VALPAIRSO	IN	(219) 464-7272
NORTHERN INDIANA MECHANICAL 2020	3311 EAST 15TH AVENUE	GARY	IN	(219) 963-1640
NORTHWEST COMMUNICATIONS, INC. 2020	1421 E. 91ST DRIVE	MERRILLVILLE	IN	(219) 756-4223
NORTHWEST IN ENVIRONMENTAL INC. 2020	660 MORNINGSIDE DRIVE	CROWN POINT	IN	(219) 743-9160
NORTHWEST INDUSTRIAL SPECIALISTS 2020	4333 INDIANAPOLIS BLVD	EAST CHICAGO	IN	(219) 397-7446
NORTHWEST INSULATION, LLC 2020	1625 DUNDEE AVENUE E	ELGIN	IL	(614) 221-3241
NORTHWESTERN IND. TELEPHONE COMP. 2020	205 NORTH WASHINGTON STREET	HEBRON	IN	(219) 996-2981
NOVA, INC. 2020	2465 N. STATE ROAD 39 N	LAPORTE	IN	(219) 325-9237
OMEGA EXTERIOR REMODELING 2020	5970 LAKE BLUFF DRIVE	TINLEY PARK	IL	(630) 999-0143
OMEGA EXTERIORS MIDWEST INCORP 2020	6030 LAKEBLUFF DRIVE	TINLEY PARK	IL	(708) 580-2442
OOSTERBAAN & SONS CO. 2020	2515 W. 147TH STREET	POSEN	IL	(708) 371-1020
PARAMOUNT PAINTING LLC 2020	201 N. JACKSON STREET	CROWN POINT	IN	(219) 663-8605
PEERLESS ENTERPRISES, INC. 2020	33W401 ROOSEVELT RD	WEST CHICAGO	IL	(630) 584-7710
PERMA-SEAL BASEMENT SYSTEMS INC 2020	412 ROCKWELL COURT	BURR RIDGE	IL	(630) 241-8869
PIRTANO CONSTRUCTION COMPANY 2020	6036 EAGLE AVENUE	PORTAGE	IN	(630) 932-1882
PORTAGE PAVING, INC. 2020	P.O. BOX 187	WHEELER	IN	(219) 759-2156

Name	Address	City	State	Phone
PRECISION PAINTING AMF, LLC 2020	154 WORCHESTER DRIVE	VALPARAISO	IN	(219) 510-5160
PRICED RITE TREE REMOVAL LLC 2020	2477 PROSPECT STREET	GARY	IN	(219) 886-9660
PRISM PAINTING COMPANY 2020	368 KENNEDY AVENUE	HIGHLAND	IN	(219) 322-4800
Q3 CONTRACTING!NC. 2020	3066 SPRUCE STREET	LITTLE CANADA	MN	(651) 224-2424
R & J CONSTRUCTION 2020	1620-3 CLINE AVENUE	SCHERERVILLE	IN	(219) 864-7455
R & R VISUAL INC. 2020	1828 W. OLSON ROAD	ROCHESTER	IN	(574) 223-5426
R.V. SUTTON INC. 2020	175 W 1050 N	CHESTERTON	IN	(219) 926-8825
RAINMAKER IRRIGATION 2020	9928 EXPRESS DRIVE	HIGHLAND	IN	(219) 934-0000
RAMIREZ GROUP 2020	1205 PERTHSHIRE LANE	DYER	IN	(219) 798-7185
REEVES FENCE SERVICES 2020	7602 W. LINCOLN HIGHWAY	CROWN POINT	IN	(219) 322-7840
REX CONSTRUCTION CO., INC. 2020	700 SCHILLER AVENUE	SCHERERVILLE	IN	(219) 322-8090
RICH'S ROOFING 2020	7630 MARYLAND AVENUE	HAMMOND	IN	(219) 845-3609
RISCH CONSTRUCTION 2020	P.O. BOX 105	SCHERERVILLE	IN	(219) 644-5555
ROBERTS PIPELINE CONSTRUCTION CO. 2020	P. 0. BOX 169	SULPHUR SPRINGS	IN	(765) 533-4728
RODGERS ELECTRIC AND ALARM COMPANY 2020	204 PEARL STREET	MEDARYVILLE	IN	(219) 843-3299
ROGERS ROOFING INC. 2020	4540 WABASH	HAMMOND	IN	(219) 933-9145
ROOF TEK 2020	10769 BROADWAY	CROWN POINT	IN	(219) 661-8329
ROSE PAVING COMPANY 2020	7300 W 100TH PLACE	BRIDEGE	IL	(708) 430-1100
RYAN FIRE PROTECTION INC 2020	503 WALL STREET	VALPARAISO	IN	(317) 770-7100
S CHARLES DECORATING, LLC 2020	P.O. BOX 2918	GARY	IN	(219) 405-2334
SAFE ENVIRONMENTAL CORP. 2020	10030 EXPRESS DRIVE	HIGHLAND	IN	(219) 922-0844
SANCHEZ ROOFING & CONSTRUCTION INC. 2020	852 HOFFMAN STREET	HAMMOND	IN	(219) 937-7727
SANDELL CABINETS INC. 2020	9640 INDUSTRIAL DRIVE	ST. JOHN	IN	(219) 365-0823
SHORELINE ENVIRONMENTAL 2020	1453 PLEASANT SPRINGS LANE	DYER	IN	(708) 279-7700
SITE SERVICES INC. 2020	10117 KENNEDY AVENUE	HIGHLAND	IN	(219) 924-9947
SKERTICH DEVELOPMENT LLC 2020	131 N WIGGS STREET	GRIFFITH	IN	(219) 901-2650
SOLID PLATFORMS, INC. 2020	6610 MELTON ROAD	PORTAGE	IN	(219) 762-8054
SPECIALTY CONSTRUCTION INC 2020	19 SOUTH 66 EAST	VALPARAISO	IN	(219) 465-0179
SPECTRUM PAINTING & MAINTENANCE 2020	1808 E. 136TH STREET	EAST CHICAGO	IN	
SRU ELECTRIC INC. 2020	680 INDUSTRIAL DRIVE	CARY	IL	(847) 296-2810
STAN'S PAINTING & DECORATION INC. 2020	440 SULLIVAN STREET	HOBART	IN	(219) 942-4766
STATE LINE FIRE SYSTEMS 2020	5347 E. U.S. HWY 6	PORTAGE	IN	(219) 728-2997
STEVENS IRON WORKS, INC. 2020	6852 MERCEDES LANE	DEMOTTE	IN	(219) 987-6332
STEVE'S DOOR SERVICES, LLC 2020	307 MELTON ROAD	CHESTERTON	IN	(219) 841-9305
STEWART BARRY ROOFING CO., INC 2020	403 E 115Th ST	CHICAGO	IL	(773) 264-1754
SUMMIT ENVIRONMENTAL SERVICES LLC 2020	2125 GLENVIEW DRIVE	EVANSVILLE	IN	(81) 242-1744

CITY OF EAST CHICAGO BUILDING DEPARTMENT LIST OF LICENSED SUB CONTRACTORS

Name	Address	City	State	Phone
SYLVIO GIANNINI CEMENT WORK INC. 2020	3149 WESTBURY CT.	SCHERERVILLE	IN	(219) 865-9117
T & J SERVICES 2020	12615 WICKER AVENUE	CEDAR LAKE	IN	(219) 374-9900
TACK BUILDING SERVICES, LLC 2020	3300 E 84TH PLACE	MERRILLVILLE	IN	(219) 760-4610
THE DOOR STORE 2020	235 RIDGE ROAD	MUNSTER	IN	(219) 836-8202
THE KAMIN INDUSTRIES / DBA EVERYDRY 2020	4647 W CLEVELAND ROAD	SOUTH BEND	IN	(574) 278-3788
THE NORTHWEST INDIANA FENCE CO. 2020	1758 W. LINCOLNWAY	VALPARAISO	IN	(219) 464-4207
THERMAL-TEC/MICHIGAN INC. 2020	13801 FRANCIS WAY	CEDAR SPRINGS	MI	(616) 696-4000
THOMAS IRRIGATION, INC. 2020	441 W. MAIN STREET	SCHERERVILLE	IN	(219) 322-6606
TOTAL ROOFING & CONSTRUCTION 2020	14774 W. 153RD	CEDAR LAKE	IN	(219) 937-0320
TOWN & COUNTRY CONSTRUCTION/PAVING 2020	6049 WORK STREET	DEMOTTE	IN	(219) 987-5450
TRAI-COR PROCESSING 2020	4809 TOD AVENUE	EAST CHICAGO	IN	(219) 397-1688
TRIM-A-SEAL OF INDIANA, INC 2020	1500 POLK STREET	GARY	IN	(219) 883-2180
TROUT GLASS & MIRROR INC 2020	3602 ENTERPRISE AVE	VALPARAISO	IN	(219) 926-8675
TURNAK ROOFING INC. 2020	4036 GEORGIA STREET	GARY	IN	(219) 884-4612
UNITED PIPING INC. 2020	4510 AIRPORT ROAD	DULUTH	MN	(218) 727-7676
UNITED STATES ALLIANCE FIRE PROTECTION 2	28427 N BALLARD DRIVE UNIT H	LAKE FOREST	IL	(847) 816-0050
US SIGNCRAFTERS 2020	216 LINCOLNWAY EAST	OSCEOLA	IN	(574) 674-5055
VALLEY FIRE PROTECTION SYSTEMS 2020	101 N RADDANT ROAD	BATAVIA	IL	(219) 472-0083
VAN GOGH INC. 2020	8789 LOUISIANA STREET SUITE C	MERRILLVILLE	IN	(219) 791-0318
VANADCO, INC. 2020	10625 STATE ROAD 10	ARGOS	IN	(574) 892-5000
VERMILLION SYSTEMS, INC. 2019	603 ROOSEVELT	WALKERTON	IN	(574) 514-2941
VFP FIRE SYSTEMS, INC. 2020	3725 CLEVELAND ROAD SUITE 200	SOUTH BEND	IN	(574) 277-0027
WALKER'S LAWN SERVICE 2020	6804 WOODMAR AVENUE	HAMMOND	IN	(219) 845-9221
WALSH & KELLY, INC. 2020	1700 E. MAIN STREET	GRIFFITH	IN	(219) 924-5900
WATER MOLD FIRE RESTORATION	1000 SE 2ND STREET	FORT LAUDERDALE	FL	(855) 917-0877
WESTERN UTILITY LLC 2020	2565 PALMER AVENUE	UNIVERSITY PARK	IL	(708) 235-1408
WILKIN INSULATION CO. 2020	501 W. CARBOY ROAD	MOUNT PROSPECT	IL	(847) 439-9050
WINDOW WORKS, INC. 2020	570 E. NORTH FRONTAGE ROAD	BOLING BROOK	IL	(708) 382-2163
WINDOWS LLC DBA RENEWAL BY ANDERSON 202	801 CONGRESSIONAL BLVD STE #500	CARMEL	IN	(317) 798-0970
ZIESE & SONS EXCAVATING INC. 2020	6929 W 109 TH AVENUE	CROWN POINT	IN	(219) 663-2625



East Chicago Department Redevelopment

Residential Roofing Program
4525 Indianapolis Blvd., East Chicago, IN 46312
(219) 391-8513 ~ Fax (219) 391-7005
www.eastchicago.com

PACKET 3

COPY TO BE GIVEN TO EACH CONTRACTOR ESTIMATE

INSTRUCTIONS TO QUOTERS

PART 1. QUOTE SUMS

The Quote to be submitted shall include sufficient and proper sums for all general work, labor, materials, equipment, permits, licenses, insurance, and so forth incidental to and required for the successful completion of the Project. The Quote shall be conclusive. Itemized costs, when added together, must equal the total base sum amount submitted. If any additional and/or deductible costs are included in the Quote, they must be separated from the total base sum amount. A conditional or qualified Quote will not be accepted. Emphasis is noted that Building Permit fees will "NOT" be waived for this project.

PART 2. EXAMINATION OF PREMISES

Each Contractor is responsible for inspecting the site and shall familiarize themselves with local conditions affecting the Work. They shall take their own measurements and be responsible for the correctness of same. They shall be responsible for examination and no allowances will be made in their behalf by reason of error, omission, or failure to promptly report in writing to the Owner any variance of the Specifications to legal requirements and/or field conditions. Failure to so notify will constitute their acceptance of local conditions on the contractor's part, and will in no way relieve any contractor from any obligation with respect to their Quote.

PART 3. DOCUMENTS REVIEW

Each contractor is responsible for reading, becoming knowledgeable of, and being thoroughly familiar with the *WORK SPECIFICATIONS*.

PART 4. PROJECT TIMELINES

The work must be substantially complete within **fourteen (14)** calendar days after the date of the agreement. Federal holidays are excluded from the calendar days noted above. Substantially complete is the point at which, as certified in writing by the contracting entity, the project is sufficiently complete, in strict compliance with the contract, where: (1) The necessary approval by public regulatory authorities has been given, and (2) The Owner has received all required warranties and documentation; and (3) The Owner may enjoy beneficial use and occupancy and may use, operate, and maintain the project in all respects for its intended purposes, without undue interference. Partial use or occupancy shall not necessarily result in the project being deemed substantially complete and shall not be evidence of substantial completion.

PART 5. APPLICABLE LAWS

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the Project shall apply to the Project throughout.

PART 6. SURETY BOND

The winning quoter shall carry and provide proof of a properly recorded and effective Surety Bond in the sum of not less than $5,000 for work occurring in the City of East Chicago of Lake County, Indiana.

PART 7. INVOICING

The contractor must submit a final invoice to the Owner **within thirty (30) days** of performing the Work or of providing its goods or services. Additionally, invoices not submitted within sixty (60) days of the

INSTRUCTIONS TO QUOTERS

performed Work may be rejected by the City Controller, and vendors who fail to comply with this policy may be barred by the Controller or Owner from doing business with the City or Owner unless said vendor agrees in writing to waive payment on late invoice(s) which have thus been rejected (Resolution No. 2013-RED-1402). *Dates of work activities must be included on invoices*.

PART 8. CONTRACTOR'S GOOD STANDING

The contractor must be in good standing with all entities of: The City of East Chicago; Lake County Indiana; The State of Indiana, and The Federal Government. A contractor who is NOT in good standing from any of the above entities shall be excluded from or ineligible for participation in the Project.

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D. Itemized Costs for each work item in the work specifications.
E. Copy of Lead Renovator Certifications RRP per 40 CFR Part 745.90 by EPA.
F. Copy of the W-9 Form

PART 10. AWARD

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END OF INSTRUCTIONS TO QUOTERS

EAST CHICAGO DEPARTMENT OF REDEVELOPMENT
"RESIDENTIAL ROOFING PROGRAM" LOCATED AT:
_____, EAST CHICAGO IN, 46312
Property Address

4/03/2019

WORK SPECIFICATIONS

DIVISION 1: GENERAL CONDITIONS

1. The Owner of this residential dwelling located at , East Chicago IN, 46312 is requesting to have roofing repairs (the "Work") made by a winning quoter (the "Contractor"). The Contractor shall represent and warrant that none of its performance of the Work or subsequent billings will result in any ineligible payment or misapplication of the Owner's funds with respect to this Work endeavor (the "Project").

2. The General Conditions present processes, provisions, and other information which is necessary for the successful completion of the Project, which do not exclude activities associated to administrative, supervisory, managerial, coordination, logistics, planning, subcontracting, inspections, and/or other relevant parts to the Work for this proposed Project.

3. Each Firm is solely responsible for the risk and cost of preparing and submitting a Quote, as well as the accuracy of site conditions, measurements, quantities, and take-offs pertaining to the Work for the proposed Project. Dimensions of lengths, areas, and/or volumes expressed in these Work Specifications are approximations only and shall "NOT" be considered as exact amounts being offered by the Owner or Owner's Representative.

4. If the age of the structure is "pre-1978," the Contractor shall utilize "Lead Safe Work Practices" throughout the Project. Upon completion of the Work, a written "Passed Clearance" report issued by a qualified third party must be obtained by the Contractor and delivered to the Owner ***and*** Owner's Representative.

5. This property is "NOT" listed in the Lake County Interim Report- Indiana Historic Sites and Structures Inventory, publishes May 1996, therefore historic preservation is not applicable to this Project.

6. If any archaeological artifacts or human remains are uncovered during construction, demolition, or earthmoving activities, state law (Indiana Code 14-21-1-17 and 29) requires that the discovery must be reported to the Department of Natural Resources within two (2) business days. In that event, please call 317-232-1646. Work must stop immediately upon discovery.

7. This subject Project is "NOT" a sale's (TAX) exempt Project.

8. The Contractor shall be Financially Solvent and Secure in which to adequately fulfill its financial obligations, both short- and long-term, required for initiating and completing the Project.

9. The Contractor shall provide administrative and supervisory coordination of all Work for this Project. All persons that receive compensation by the Contractor shall be adequately trained and/or qualified to take part in the Work. Volunteering personnel are "NOT" allowed to provide labor for this Project.

10. The Contractor shall ensure all applicable permits for the Project are acquired and posted on the jobsite in a location that is clearly visible from the front street curb. A copy of the Project building permit, including applicable electrical, plumbing, and mechanical permits, shall be provided by the Contractor to the Department of Redevelopment for the Project file.

11. The Contractor's Work shall adhere to applicable Building Codes and Local Ordinances adopted by the City of East Chicago, Indiana (the "City Codes").

12. Construction debris shall be properly removed from the Project site by the Contractor and shall "NOT" be put to city alleyways or other areas for city pick-up.

13. The Contractor shall keep all Work areas clean on a daily basis to maintain safe working conditions and good housekeeping practices.

14. The Contractor and respective Subcontractors shall schedule working hours between 8:00 A.M. and 6:00 P.M. Monday through Friday. Requests to Work on weekends and before or after these hours must be approved by the Owner.

15. The Contractor shall coordinate with the Owner and/or the Owner's Representatives for access to the site throughout the duration of the Project.

16. The Contractor shall provide daily security and protection for the Project site, building materials, and personnel throughout the Project; which shall include, but not limited to, fire extinguishers, Personal Protection Equipment, emergency first aid kits, warning signs, etc.

17. The Contractor is responsible for providing sanitary facilities for workers when they are at the Project site.

18. All materials used in connection with this Project are to be new, of first quality and without defects unless stated otherwise or pre-approved by Owner and/or Owner's Representative.

19. Contractor shall provide the Owner options of in-stock materials for selection of finishes, colors, styles & types. The Contractor and Owner shall submit to the Owner's Representative, a copy of the agreed upon colors, styles and types of materials prior to starting the Work.

20. The Contractor shall provide quality workmanship; whereby, it is expected there shall be "no" dings, dents, waffle hammer marks, scuffs, scratches, scrapes, and /or paint drippings that create unsightly workmanship; and, that the work is level plumb, smooth, tight, gapless, evenly gapped, and/or flush, that which is standard to the respective trade.

21. The Contractor shall warranty the materials and workmanship for at least one (1) year after the time final payment is made for this Project.

22. The Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting there from, which appear within one year from final payment of this Project.

23. The Contractor shall furnish Owner with all manufacturer's and supplier's written warranties covering items furnished under the contract prior to release of the final payment.

24. The Contractor shall follow applicable OSHA guidelines when Work is in progress.

25. The Contractor shall follow all procedures listed on the Material Safety Data Sheets (MSDS) in case of emergency.

26. The Contractor shall provide pre-construction and construction meetings with the Owner's and/or Owner's Representative, which may include other participants in this Project.

27. Change Order requests must be submitted in writing, and will be contingent on approval from the Owner and/or the Owner's Representative before the Work is performed. Change Order financing will require funding approval by the Redevelopment Commissioner's Board.

28. A *"request for cost estimates"* of any potential changes from the contracted Work shall "not" be considered an approval of a Change Order; neither shall it be deemed a confirmation to change the contracted Work or a notice to proceed with any proposed changes in the contracted Work.

29. The Contractor shall schedule all locally required construction inspections, all pre-invoice inspections, and including, all specific pre-cover inspections for any Work that will be concealed from view "***before it is closed in***." Inspections shall be scheduled with the Building Department's Permit Division and the Owner and the Owner's Representative within 24 hours prior to the inspection.

30. The Contractor shall submit payment requests (the "Invoice") in a timely manner per the City of East Chicago Board of Public Works Resolution No. 2013-04, adopted March 26, 2013. The Contractor

is permitted to submit final invoice upon completion and acceptance of contracted Work items. Each Invoice shall be accompanied with a respective: 1.) Notarized Final Lien Waiver (Final Delivery and Acceptance of Constriction Work, and 2.) *Owner's Acceptance Form (*forms provided by the Owner's Representative), 3). W-9 Form and 4.) a Final Invoice with documentation of payment.

31. The Contractor shall, upon completion of the Work, remove unused or miscellaneous Project materials, tools and debris from the Work site, removal all visible labels and/or tags and, if applicable, wipe down newly installed windows, doors, and/or other fixtures that are normally expected to be kept clean for visual attractiveness.

32. For questions related to the Work Specifications and/or Project site conditions, Quoters shall contact **Mr. Raymon** Gullen Jr. at **(219) 314-7405** or by email at Ray@detailshomeimprovement.com

DIVISION 1: GENERAL CONDITIONS TOTAL	

DIVISION 2: LEAD-BASED PAINT (LBP) SAFE WORK PRACTICE – ("LBP COSTS")

1. For this subject property located at **1111 XXXX Street,** East Chicago, Indiana 46312, the general contractor and all workers are required to have the Lead Renovator Certifications RRP per 40 CFR Part 745.90 for all workers that will be assigned to this project.

2. **Contractor shall use "Lead Safe Work Practices" as well as be responsible to all costs for Clearance Exams until a "Passed Clearance Report" is attained from a qualified third party examiner.**

3. Upon receipt of any "Failed Clearance Inspection Report," the Contractor shall undertake the necessary steps to remedy any and all deficiencies identified in such Failed Report; and shall be responsible to all costs for Clearance Exams until a "Passed Clearance Report" is attained for all individual units and exterior of building by a qualified third party examiner.

4. Lead-based paint hazard items not specifically identified in the Rehab Work Specifications does not relieve the winning contractor's responsibility for effectively and successfully reducing the Lead-Based Paint Hazards or conditions created during the work of the contract, to the standards established by the EPA.

NOTE: "Visual Clearance" will be required to pass the overall LBP "Clearance Inspection." ***Therefore, the exterior drip-line and soil areas shall also be cleaned for, and prior to, the Visual Clearance inspection.***

DIVISION 2.1: LEAD-BASED PAINT SAFE WORK PRACTICE – ("LBP COSTS") TOTAL:	

DIVISION 3: MASONRY

1. Tuck-point EXISTING Masonry Chimney

For the existing masonry chimney;

Tuck-point the entire chimney above roof-line by cutting out mortar at least 3/4"in depth. Remove all

mortar dust, and loose material. Saturate joints with water before applying mortar.

Re-point using a Quikrete Mortar Type S Mason Mix, or approved equal, with a brown color additive such as a Quikrete Liquid Color, or approved equal. Saturate joints with water before applying mortar. Apply new mortar by over-packing all joints. Use jointing tool to smooth all joints. Tool all joints with a concave strike.

Knock down all loose and excess mortar on the edges of all bricks. Wash the newly mortared brick and joints with a muriatic acid and water mix. Clean mortar and other debris from the roof, adjoining surfaces, and gutter.

NOTE 1: Mortar mix shall be similar to Quikrete 80 lb. Type S Mason Mix, Model # 113680, Store Sku # 718950, or approved equal; Mortar color additive shall be a Quikrete 10 OZ. Liquid Cement Color-Brown, Model # 131701, Store Sku # 924830, or approved equal.

COMPONENT:	UNITS:	U/M:	TOTAL: $
TUCK-POINT EXISTING MASONRY CHIMNEY			

2. Replace Chimney Cap

For replacement of chimney cap to the existing chimney flue;

Remove existing chimney cap if applicable, and haul away to legal dump. Install a new chimney cap the existing clay chimney flue.

The Chimney cap shall consist of a corrosion-resistant galvanized steel type with arrestor screen. Fasten the chimney cap to the existing flue with corrosion resistant screws.

NOTE 1: Chimney cap shall be similar to a Master Flow 8"x8" galvanized steel adjustable chimney cap in black, Model # SCCA, Store Sku # 802288, or approved equal.

COMPONENT:	UNITS:	U/M:	TOTAL: $
REPLACE CHIMNEY CAP	1	EA	

DIVISION 3.1: MASONRY TOTAL	

DIVISON 4: WOOD 7 PLASTICS

1. Replace Wood Plank Decking with 7/16" O.S.B. Decking

For the existing wood plank decking attached to the roof framing system;

Remove existing 1" dimensional plank decking and fasteners, and haul away to legal dump.

Prepare and install new roof decking to existing roof framing per code. New decking shall be minimally, 4'x8' x 7/16" O.S.B. plywood. Stagger end joints, and space joints 1/8" unless otherwise recommended by panel manufacturer.

O.S.B. board shall be fastened with 6d ring shank nails @ 6" O/C around edges, and 12" O/C along intermediate supports. O.S.B. edges may be supported with panel clips, blocking, or tongue and groove joints.

COMPONENT:	UNITS:	U/M:	TOTAL: $
REPLACE WOOD PLANK DECKING WITH 7/16" O.S.B. DECKING	00	SF	

2. Frame-in Install & Finish Chimney Saddle

For the frame-in and finishing of new chimney saddle to existing chimney;

Frame-in new chimney saddle the full width of the existing chimney. The chimney saddle shall be framed with a minimum 6/12 pitch on its sloping sides with 2"x dimensional lumber, including rafters, ridge and base plates. Enclose newly installed chimney saddle with 7/16" O.S.B. decking.

Cover the entire chimney saddle with ice and water shield overlapping at least 12" beyond new framing onto existing roof decking.

Apply base and counter flashing per code.

Install owners' choice of new architectural 220+ lb. fiberglass asphalt shingles with a minimum 25-year manufacturer's warranty.

When applying shingles over the saddle valleys, leave an excess so the first course of the adjacent roof shingles cab be slipped underneath. The successive courses of the roof shingles shall be cut to the line of the valley and installed over the valley shingles.

COMPONENT:	UNITS:	U/M:	TOTAL: $
FRAME IN INSTALL & FINISH NEW CHIMNEY SADDLE	1	AL	

DIVISION 4.1: WOOD & PLASTICS TOTAL	

DIVISION 5: THERMAL & MOISTURE PROTECTION

1. Remove & Replace Roof Covering System

For the replacement of the entire roof covering system on this Gable, Hip, Gambrel roof system;

Prior to shingle tear off, provide protective damage barriers to this structure's exterior walls, plants, and yard. The same protections shall be made for the neighboring properties when and where applicable.

Completely remove and dispose off-site all existing roof shingles, flashings, felt paper, drip edge, etc., on the entire roofing system.

Upon inspection, if applicable, remove any rotted or deteriorated sheathing. Include and build in a cost allotment in this quote component for the potential replacement of 00 (00) square feet of sub-base wood decking of matching thickness to the existing roof, if needed.

Provide and install ice and water shield to code, including all valleys and overlays, and minimally to a point projecting two (2) feet horizontally inward from the inside exterior wall and projecting upwards to the intersection of the roof slope.

Install new plumbing vent stack flashing(s) of rubber.

Install 15# roofing felt to all areas not covered by ice and water shield.

Install white aluminum drip edge over the ice and water shield, using 1 ½" roofing nails, 24" O/C, with a minimum of two (2) nails on pieces shorted than 48".

Install 3-tab starter shingles along entire perimeter of house and dormers, where applicable.

Install new square brown roof vents, minimally installed one (1) for every five feet (5') of ridge length, which includes dormer type roof ridges.

New wall and chimney flashings shall consist of 26 gauge corrosion resistant metal.

Install new flashings for all roof penetrations, including but not limited to, wall flashings at vertical exterior walls, chimney flashing and counterflashing, new aluminum roof flashings with elastomeric collar seal for b-vents, etc.

Install 4" x 4" step base flashings on the sloped surfaces of the roof at the vertical wall planes. Install each flashing so it slightly overlaps each course of shingles as you work your way up the roof, being careful to not mail the shingles within 6" of the flashing; ***continuous step flashings are expressly forbidden***.

For the masonry chimney where applicable, prepare the installation of the counterflashing by cutting a 1" deep groove with a masonry saw blade, 5 ½ from adjacent planes, where ever the roof and the saddle meet the chimney.

Install new 26 gauge corrosion resistant metal flashing and counter flashing properly bent, shaped, and mortared into the chimney brick joints.

Install the counterflashing so the lowest side shall be the first side and the last piece shall be the highest side and all overlapping returns shall be from the lowest to the highest.

Install owners' choice of new architectural 220+ lb. fiberglass asphalt shingles with a minimum 25-year manufacturer's warranty.

Properly dispose of all debris generated from the work for this project.

NOTE 1: Shingles that are "non-warranty" for the minimum of 25-years" and/or are considered "seconds" are absolutely "NOT ACCEPTABLE." The winning quoter MUST provide proof of this requirement with invoice or upon request. PLEASE ADHERE TO THIS REQUIREMENT—SECONDS ARE NOT ACCEPTABLE FOR THIS, OR ANY, REDEVELOPMENT SPONSORED PROJECT.

COMPONENT:	UNITS:	U/M:	TOTAL: $
REMOVE & REPLACE ROOF COVERING SYSTEM	00 (approx.)	SQ	

2. Replace Flat Roof with Firestone EPDM Roofing System

<u>For the removal and replacement of the flat roof</u>;

Completely remove and dispose off-site all existing fully adhered system, roll roofing system, flashings, damaged decking on roof, and damaged sheathing on parapet walls, etc., on the entire roofing system.

Prior to shingle tear off, provide protective damage barriers to this structure's exterior walls, plants, and yard. The same protections shall be made for the neighboring properties when and where applicable.

Upon inspection, remove any damaged, rotted, and/or deteriorated roof decking. Build in a cost to replace approximately 00 square feet (00 sf) of roof decking with plywood decking of the same thickness.

Clean loose materials off of roof, ensuring the surface is clean of dust, dirt, rust, debris, oil, grease, or

loose material.

Install Firestone ½" ISOGARD HD closed-cell polyisocyanurate rigid roof 4' x 8' insulation boards with an R-value of 2.5. Insulation boards shall be butted together, staggering the joints. Firestone fasteners and deck plates shall be applied as required per manufacturers' recommendations.

Clean any excessive dirt from the EPDM membrane prior to applying the manufacturers' recommended adhesive. Roll the EPDM membrane over the substrate and let lay to allow wrinkles to diminish.

Install Firestone adhered .060 mil RubberGard EPDM single ply membrane to the insulation boards with Firestones solvent based contact adhesive per manufacturer's specs.

The parapet wall perimeter shall be covered with the Firestone Rubber Gard roof membrane, and shall extend up the parapet walls continuous to over the top cap. A BROWN metal cap shall be installed over the Firestone Rubber Gard roof membrane, with a continuous top cleat.

All field seams will be constructed utilizing Firestones' self-adhering 3" splice tape.

All roof penetrations shall be flashed with Firestones' self-adhering uncured form flashing with factory laminated seam tape.

EPDM roofing installation shall be code compliant and free of any leakage. All membrane flashing, metal flashings and counter flash cones, as well as installation procedures shall follow manufacturer's specifications.

General contractor shall furnish owner with a fifteen year, no dollar limit non-prorated warranty issued by Firestone Building Products Company.

COMPONENT:	UNITS:	U/M:	TOTAL: $
REPLACE EPDM FLAT ROOF I	00 (approx.)	SQ	

3. Remove & Replace Existing Dormer Siding

For the exterior siding located on the all dormers;

Remove existing siding and underlayment, including all damaged or rotted sheathing. Include a cost allotment for the potential replacement of 00 square feet (00 sq. ft.) of rotted sheathing of matching thickness as required.

Wrap existing window trim on front and rear dormers with .027 aluminum coil stock. Use weather resistant fasteners of sufficient length to penetrate sheathing and wood siding a minimum of 1".

Install aluminum "drip edge" flashing to all horizontal window tops, nail to exterior sheathing, and apply Tyvek tape (or approved equal) continuously around the entire perimeter of the window to create a watertight seal. Install corner flashing to all vertical dormer corners.

Wrap all exterior walls with a Tyvec house wrap (or approved equal), and tape all seams and all window openings with a Tyvec tape (or approved equal).

Do all necessary furring and framing to insure straight and plumb walls before new siding is installed.

Install owners' choice of a standard double 4" type/Dutch-lap 4" type vinyl siding including all cornice, corner, door and window trim. Use weather resistant fasteners of sufficient length to penetrate sheathing and wood siding a minimum of 1". Standard double 4" vinyl siding shall be installed per manufacturers' recommendations.

COMPONENT:	UNITS:	U/M:	TOTAL: $

REMOVE & REPLACE DORMER SIDING	00 (approx.)	SQ	

4. Remove & Replace/Enclose Existing Soffit & Fascia Systems

For the property horizontal and rake soffit & fascia systems;

Remove existing wood soffit & fascia systems.

Remove existing aluminum soffit & fascia systems, and dispose in legal dump.

Enclose existing wood soffit & fascia systems with a new pre-formed WHITE aluminum soffit & fascia system.

Where applicable after existing wood soffit panels are removed, drill three (3) - 1" holes between each rafter space to allow proper ventilation into the roof/attic space.

INSTALL APPROXIMATELY 00 linear feet of VENTED, pre-formed aluminum WHITE soffit panels to all horizontal soffits. Attach with corrosion-resistant fasteners and per manufacturers' recommended installation instructions.

INSTALL APPROXIMATELY 00 linear feet of NON-VENTED, pre-formed aluminum WHITE soffit panels to all rake soffits. Attach with corrosion-resistant fasteners and per manufacturers' recommended installation instructions.

INSTALL APPROXIMATELY 00 linear feet of pre-formed aluminum WHITE fascia panels to all horizontal and rake soffits. Aluminum fascia shall be installed at the lowest point, with each subsequent piece overlapping at least 1". The first piece shall be bent and extend at least 1" past the corner to prevent open corner seams. Attach with corrosion-resistant fasteners and per manufacturers' recommended installation instructions.

COMPONENT:	UNITS:	U/M:	TOTAL: $
INSTALLVENTED SOFFITS TO HORIZONTAL SOFFITS	00 (approx.)	LF	
INSTALL NON-VENTED SOFFITS TO RAKE SOFFITS	00 (approx.)	LF	
INSTALL FASCIA TRIM	00 (approx.)	LF	

5. **Remove & Replace Existing Gutters & Downspouts for a New Roof Drainage System**

6. For this properties roof drainage system;

Remove existing gutters and downspouts, and dispose in legal dump. Replace and/or install new gutters and downspouts, include for splash blocks.

Install approximately 00 lineal feet of new WHITE seamless coated aluminum gutters; and, include the installation of approximately 00 lineal feet of WHITE downspouts.

Gutters shall catch run-off water from the roof at ALL parts of the property's horizontal eaves, including any dormers and shed roof where applicable, and direct the water through downspouts and away from the house.

Pitch of gutters shall provide a positive drainage to the closest downspout. Firmly secure gutters to the roof line at every three feet on center (3'-0" O/C). All connections shall be either; pop riveted, secured and/or sealed according to industry standards.

New downspouts shall be installed at the lowest point of all pitched gutters. Secure downspouts to

vertical parts of the structure at least once and /or for every four feet (4') in vertical downspout length. Elbows and downspout extensions shall direct storm-water run-off a minimum of two feet away from property.

Gutters shall remain 5-inch, K-type, 0.032 gauge seamless aluminum, with factory coated WHITE FINISH.

Include factory coated GREEN plastic splash blocks at the end of each downspout, approximately four (4) in total.

COMPONENT:	UNITS:	U/M:	TOTAL: $
REPLACE GUTTERS	00 (approx.)	LF	
REPLACE DOWNSPOUTS	00 (approx.)	LF	
REPLACE SPLASH BLOCKS	00 (approx.)	EA	

DIVISION 5.1: THERMAL & MOISTURE PROTECTION TOTAL	

ADDENDUM # 1 TOTAL (if applicable):	

ADDENDUM # 2 TOTAL (if applicable):	

TOTAL FOR 4004 Fir Street "CITY OF EAST CHICAGO ROOFING REPLACEMENT PROGRAM" TOTAL:	

END OF SECTION

I, _____, located at _____, East Chicago IN, 46312 certify and agree that the above mentioned ***WORK SPECIFICATIONS*** is a correct representation of my request of work to be conducted on my roof. I have solicited the required quotes from the approved list of licensed contractors' furnished by the City of East Chicago's Building Department, and the said contractor has come out to inspect the roof and provided a quote for the roof work mentioned in the above ***WORK SPECIFICATIONS***.

X _____

HOMEOWNER

4/03/2019

X _____

GENERAL CONTRACTOR

East Chicago Department Redevelopment
Residential Roofing Program
4525 Indianapolis Blvd., East Chicago, IN 46312
(219) 391-8513 ~ Fax (219) 391-7005
www.eastchicago.com

PACKET 4

DOCUMENT TO BE GIVEN TO THE CONTRACTOR SELECTED

NON-COLLUSIVE AFFIDAVIT

STATE OF INDIANA)
)
COUNTY OF LAKE)

_____, BEING FIRST DULY SWORN, DEPOSES AND SAYS THAT:

(1) HE IS_____ OF
OWNER, PARTNER, OFFICER, REPRESENTATIVE OR AGENT

_____, THE QUOTER THAT HAS SUBMITTED THE ATTACHED QUOTES FIRM

(2) HE IS FULLY INFORMED RESPECTING THE PREPARATION AND CONTENTS OF THE ATTACHED QUOTE AND OF ALL PERTINENT CIRCUMSTANCES RESPECTING SUCH QUOTE.

(3) SUCH QUOTE IS GENUINE AND IS NOT COLLUSIVE OR SHAM QUOTE:

(4) NEITHER THE SAID QUOTER NOR ANY OF ITS OFFICERS, PARTNERS, OWNERS, AGENTS, REPRESENTATIVES, EMPLOYEES OR PARTIES IN INTEREST, INCLUDING THIS AFFIANT, HAS IN ANY WAY COLLUDED, CONSPIRED, CONNIVED OR AGREED, DIRECTLY OR INDIRECTLY , WITH ANY OTHER QUOTER, FIRM OR PERSON TO SUBMIT A COLLUSIVE OR SHAM QUOTE IN CONNECTION WITH THE CONTRACT FOR WHICH THE ATTACHED QUOTE HAS BEEN SUBMITTED OR TO REFRAIN FROM QUOTING IN CONNECTION WITH SUCH CONTRACT, OR HAS IN ANY MANNER, DIRECTLY OR INDIRECTLY SOUGHT BY AGREEMENT OR COLLUSION OR COMMUNICATION OR CONFERENCE WITH ANY OTHER QUOTER, FIRM OR PERSON TO FIX THE PRICE OR QUOTE PRICE OF ANY OTHER QUOTER OR TO SECURE THROUGH ANY COLLUSION, CONSPIRACY, CONNIVANCE, OR UNLAWFUL AGREEMENT ANY ADVANTAGE AGAINST THE CITY OF EAST CHICAGO DEPARTMENT OF REDEVELOPMENT OR ANY PERSON INTERESTED IN THE FOLLOWING CONTRACT, AND

(5) THE PRICE OR PRICES QUOTED IN THE ATTACHED QUOTE ARE FAIR AND PROPER AND ARE NOT TAINTED BY ANY COLLUSION, CONSPIRACY, CONNIVANCE, OR UNLAWFUL AGREEMENT ON THE PART OF THE QUOTER OR ANY OF ITS AGENTS, RESPRESENTATIVES, OWNERS, EMPLOYEES OR PARTIES IN INTEREST, INCLUDING THIS AFFIANT.

SIGNED: _____

_____
TITLE

SUBSCRIBED AND SWORN TO BEFORE ME

THIS _____ DAY OF _____ 20 ___.

_____

_____

MY COMMISSION EXPIRES: _____

COUNTY OF RESIDENCE _____

City of East Chicago

Department of Redevelopment
4525 Indianapolis Blvd.
East Chicago, IN 46312
(219)391-8545

NOTICE TO PROCEED
Roofing Program

OWNER & PROJECT SITE	**CONTRACTOR**
_____	_____
_____	_____
East Chicago, IN 46312 _____	_____

Dear Contractor:

In connection to your contract for exterior renovation work at the above mention address. Please proceed in reference to these agreements.

_____	_____
Owner's Name – Homeowner	**Contractor company and name**
Date_____	**Date**_____

WAIVER OF LIEN

FINAL

STATE OF INDIANA, _____ County, as

Whereas, the undersigned _____has ____ been heretofore employed by _____to furnish certain material and labor, to wit: _____ _____ for the building owned by _____ _____ and located on _____ _____ In consideration of the sum of _____ Dollars ($_____) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned hereby and now waives and releases unto the said _____, the owner of said premises, and all lien, right of lien, or claim of whatsoever kind of character on the above described building and real estate, on account of any and all labor or material, or both, furnished for or incorporated into said building by the undersigned: and _____ further certify that the consideration moving to the undersigned for executing this *Waiver of Lien* has been mutually given and accepted as absolute cash payment and not as a conditional or part payment or as a security for payment.

Signed, sealed, and delivered this date _____, 20_____

Signed _____

_____

STATE OF INDIANA, COUNTY OF _____, as

Before me, the undersigned, a Notary Public in the for said County this date _____, 20____ Came, _____, and acknowledged the execution of the foregoing Waiver of Lien.

Witness my hand and official seal.

My Commission expires: _____ _____ (Notary Public)

Signature

County of Residence: _____ _____ (Printed)

This instrument prepared by: _____ *Resident of* _____ *County*