



EAST CHICAGO HEALTH DEPARTMENT

100 W. CHICAGO AVENUE, EAST CHICAGO, IN 46312
219.391.8467 fax 219.391.8494
ANTHONY COPELAND, MAYOR
Dr. Gerri Browning, Health Officer

Meeting Minutes
August 5, 2020 5:00 pm
Health Department Large Class Room
100 W. Chicago Avenue
East Chicago, 46312

Join Zoom Meeting

<https://us02web.zoom.us/j/85719940262?pwd=YnJZcVdqbnZLTzBWWkMrRVBqUDkwUT09>

Meeting ID: 857 1994 0262

Passcode: 329642

One Tap Mobile

(312) 626 6799

Meeting ID: 857 1994 0262

Passcode: 329642

AGENDA

I. Call to order

- Diane P called the meeting order
- Attendance : Dr. Sabrina R (via zoom), Dr. Matt Libiran (via zoom), Rev. Wade (via zoom), Natalie A (via zoom), Loretta P (via zoom), Nick S. (via zoom), Diana B (in-person), Diane P (in-person)

II. Approval of minutes

- Approve finance meeting minutes from May 6th, 2020
- Approve board meeting minutes from June 3rd, 2020
- Approve finance meeting minutes from July 1st, 2020
 - i. Rev Wade made a motion to approve the finance meeting minutes from May 6th, 2020, board meeting minutes from June 3rd, 2020, finance meeting minutes from July 1st, 2020, Dr. Matt L second the motion, all in favor and the motion carries.
- Approve special meeting minutes from July 21, 2020
 - i. Lorretta P. made at motion to approve special meeting minutes from July 21, 2020, Dr. Sabrina R. second the motion, all in favor and the motion carries.

III. New Business

- Payroll Warrant 071020 dated July 10, 2020 for \$18,511.43.
- Payroll Warrant 072420 dated July 24, 2020 for \$24,203.87.
- Claim Warrant 080520HB dated July 22, 2020 for \$12,093.48.
 - i. Natalie A made a motion to approve payroll warrant 071020 dated July 10, 2020 for \$18,511.43 ,payroll warrant 072420 dated July 24, 2020 for \$24,203.87 and claim warrant 080520HB dated July 22, 2020 for \$12,093.48, Lorretta P second the motion, all in favor and the motion carries.

IV. Old Business

Director Update

- Contact tracing done daily, nurse off on maternity leave, distribution of the “Mask Up” flyers along with code enforcement and building department, lead cases are caught up, Ray C has returned and training new inspector on state of Indiana food and safety, she will having testing in September, full time inspector has been off work for over a month, director has been doing inspections in his place, closed a few business due to positive COVID-19 cases.
- Immunization- Flyer distributed for parents to do immunization, 79 food handlers cards, 108 TB test, immunization freezer will have maintenance twice a year, flu vaccines have been ordered, anthem wants to partner with East Chicago to provide flu vaccinations, School City would like to collaborate with Health Department and are looking to pay for families who are uninsured for the flu vaccinations. Natalie A- how is that being communicated to the community. Diana B- will put out flyers and on the website. Natalie A- can we have a billboard on the road. Diana B- likes the idea. Rev Wade- will you be able to drop off flyers to the church. Diana B-yes that is apart of our route. Dr. Sabrina R- the restaurants that have been closed for positive COVID-19 cases how are you receiving that information. Diana B- the community has filed a complaint.
- Vital Records-463 birth, 407 death, Arnita did video with IDEM about beach water quality and safety, Health Department building still being renovated, on going communication with our employees and COVID-19 testing, police, fire and health employees will have rapid test if needed at health link, health link tested senior building, Natalie A- lakes shore should be added to the list. Diana B-will meet with Ivy tech health and safety coordinator to come up with plan for them. Natalie A-Leon V is retiring soon and we currently operate under his license. Diana B-Leon retires in January and I will follow up with Leon and employees about training to take the test.

Health Officer Report

- Not available

V. Discussion

- Bylaws-Nick Snow, will draft a copy of the bylaws and distribute a copy to the board for review in between the next meeting.

VI. Adjournment

- Natalie A made motion to adjourn the meeting, Rev Wade second the motion, all in favor.

The next scheduled Meeting is September 2, 2020 at 8:00 a.m.

Board Secretary Chester Jones 9/2/20