

CITY OF EAST CHICAGO
BOARD OF PUBLIC WORKS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice-President
Winna Guzman, Member

Meeting Minutes
Thursday, June 8, 2023 @ 4:30 p.m.
Reported for Fissinger & Associates
By: Lisa Pena

CALL TO ORDER: 4:24 p.m.

ROLL CALL: Present: Val Gomez, William Allen, Winna Guzman

STAFF PRESENT: Richard Morrisroe, Olga Cosme

MINUTES: Special Meeting Monday, May 22, 2023 and
Regular Meeting Thursday, May 25, 2023

Questions/Comments: None.

Motion to approve May 22, 2023 Special Meeting Minutes and
May 25, 2023 Regular Meeting Minutes made by Val Gomez.
Second by William Allen.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

CORRESPONDENCE: None.

NEW BUSINESS:

MR. GOMEZ: We'll move on to New Business. First item
on our agenda we have two Conveyance Agreements from NIRPC
with East Chicago Transit. These are Section 5307 Conveyance
Agreements.

These agreements are made and entered into on the
date hereinafter and between the Northwestern Indiana
Regional Planning Commission referred to as the Commission
and East Chicago Transit hereinafter referred to as the
Operator.

The purpose of this Agreement is to set forth the

1 terms and conditions under which the Commission will convey
2 to the Operator Preventive Maintenance Funds and Paratransit
3 Funds to carry out public transit project within Lake and
4 Porter Counties.

5 Said Federal Funds are received by the Commission
6 through grant to Grant IN-2022 through 2023 from the U.S.
7 Department of Transportation Federal Transit Administration.

8 And these two Conveyance Agreements are part of
9 annual conveyance agreements which our East Chicago Transit
10 receives every year.

11 The total amount of the Federal Preventive
12 Maintenance Funds that are obligated to the Operator, the
13 current obligation is \$375,511.

14 For the Paratransit the funds to be conveyed by the
15 Commission to the Operator will be \$285,164.

16 And these grants were awarded in August. The
17 Paratransit one was awarded August 12, 2022. The Preventive
18 Maintenance one was awarded through the Commission September
19 4, 2020, in a previous year going into '23.

20 Are there any questions or comments on these two
21 Section 5307 Conveyance Agreements?

22 Questions/Comments: None.

23 Motion to approve Section 5307 Conveyance Agreements made by
24 Val Gomez. Second by William Allen.

25 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next we have a Professional Service
Consulting Agreement.

This Agreement is effective as of today's date,
June 8, 2023 between the City of East Chicago which is the
owner acting through its Board of Public Works and Michael
Haluska, Consultant.

Whereas the City of East Chicago desires to engage
professional engineering consulting services for Public Work
projects, planning and management activities.

These services may include assistance in the

1 oversight and selection of the City's outside engineering
2 services.

3 These are consulting services. And then as far as
4 compensation and reimbursement, consideration of services to
5 be provided by the Consultant to the City hereunder the City
6 shall pay an hourly rate of \$100 billable in monthly
7 statements.

8 \$100 per hour billable in monthly statements. The
9 total amount of which shall not exceed the sum of 75,000 in
10 the year 2023.

11 This agreement was brought to us and vetted by the
12 Law Department.

13 Are there any questions or comments on the
14 agreement or the terms?

15 Questions/Comments: None.

16 Motion to approve Michael Haluska Professional Services
17 Consulting Agreement made by Val Gomez. Second by William
18 Allen.

19 Roll Call: "All in Favor": All Abstain: None
20 Opposed: None Motion Carries.

21 MR. GOMEZ: Next we have vehicles that have been deemed
22 surplus for Public Works. We have three vehicles.

23 Included with this proposal are the letters with
24 various pictures.

25 We have a letter from Jaylan Robinson, our Public
Works Manager.

This says East Chicago Board of Public Works, we
have East Chicago Health Department Vehicle 2138. Vin Number
2G1WB58K989241038.

We have East Chicago Building Department Vehicle
Number 0678. Vin Number 2G1WB5AK889220678.

And the final one is also East Chicago Building
Department. Vehicle Number 5042. Vin Number
2G1WT58N979295042.

Attached you will find description of the one

1 Health Department and two Building Department vehicles.

2 East Chicago Public Works Department is asking for
3 approval to deem the vehicles surplus. The attached vehicles
4 have reached their max lifespan with the departments.

5 As I said before this letter is from Jaylan
6 Robinson.

7 And here's the description of the vehicles. And we
8 have attached pictures.

9 Any questions or comments on these three vehicles
10 Public Works wishes to deem surplus?

11 Questions/Comments: None.

12 Motion to approve Public Works Surplus Vehicles made by Val
13 Gomez. Second by William Allen.

14 Roll Call: "All in Favor": All Abstain: None
15 Opposed: None Motion Carries.

16 MR. GOMEZ: Next we have Purchase of Vehicle for Animal
17 Control. The proposal we have before us is for two vehicles.

18 One is for a Ford. The Ford is a 2023 Ford F-350,
19 the chassis a 4 by 4 in the amount of 55,500.

20 They also have a proposal from Chevrolet. It's a
21 Silverado 2024 3500 heavy-duty for 51,575.

22 The reason they submitted two is because of the
23 availability of vehicles. If they can't get the lower one,
24 they will go for the second one.

25 Both dealerships told them that there's an
expiration time on the quotes. So that is why they would go
with the lower one. But if that vehicle is no longer
available, they're going to try to go with the second one.

So these are the vehicles. And the amount of the
Ford is 51,575 -- the Ford is 55,507.

Also included is the equipment that is going to go
on the flatbed of the trucks. It's a TriVan Animal Control
Body which can be installed on either vehicle.

The price, if you see in the package, the price of

1 this equipment is 123,760.25 which would make the total using
2 the higher estimate on the vehicle 179,267.25. It would be
lower if the cheaper vehicle is available.

3 So as you can see from the proposal for this Animal
4 Control Unit it has a lift. It has different compartments
attached to it.

5 And right now Animal Control is relying on a
6 regular pickup truck, an SUV, to pick up animals which isn't
working out very well.

7 This has been approved by the Mayor's Office. And
8 also the funding has been approved by the Mayor's Financial
Adviser.

9 Any questions or comments on this purchase of
10 vehicle for Animal Control?

11 Questions/Comments: None.

12 Motion to approve Animal Control Vehicle and Equipment
Purchase made by Val Gomez. Second by William Allen.

13 Roll Call: "All in Favor": All Abstain: None
14 Opposed: None Motion Carries.

15 MR. GOMEZ: Next we have Outstanding Invoices. We have
16 one from Heartline Fitness. This is for the Fire Department.
They have one late invoice dated February 14, 2023 in the
amount of \$750.

17 The explanation is invoice was never received.
18 Never received proper invoice from the vendor.

19 Any questions or comments on this late invoice?

20 Questions/Comments: None.

21 Motion to approve Heartline Fitness Outstanding Invoice made
by Val Gomez. Second by William Allen.

22 Roll Call: "All in Favor": All Abstain: None
23 Opposed: None Motion Carries.

24 MR. GOMEZ: Next we have Hasse Construction Emergency
25 Repair from Engineering. This is for Columbus Avenue lateral
repair in the amount of \$64,600.

1 MR. ALLEN: This was an emergency repair for a sanitary
2 line or lateral that had become crushed underneath the
Columbus Drive Bridge closer to Euclid Avenue.

3 The price to perform the work is \$64,600. This
4 number includes labor and material for the repair, the
restoration and the maintenance of traffic on State Road.

5 MR. GOMEZ: Any questions or comments?

6 Questions/Comments: None.

7 Motion to approve Hasse Construction Columbus Drive Emergency
8 Repair made by Val Gomez. Second by William Allen.

9 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

10 MR. GOMEZ: Next we have NIES Engineering. We have
11 their 2023 rates. This goes from different categories.

12 Any questions or comments on this 2023 Personnel
Hourly Rates?

13 MR. ALLEN: Just the not to exceed amount is 15,000.

14 MR. GOMEZ: 15,000?

15 MR. ALLEN: Uh-huh.

16 MR. GOMEZ: Any other comments or questions?

17 Questions/Comments: None.

18 Motion to approve NIES Engineering 2023 Rates made by Val
19 Gomez. Second by William Allen.

20 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

21 MR. GOMEZ: Next we come to City of East Chicago Board
22 of Public Works Permit Applications. We have Permit
Applications Number 23-04488 through 23-04529. It's 41
23 Permit Applications.

24 Any questions or comments on these Permit
Applications?

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1 Questions/Comments: None.

2 Motion to approve Permit Applications 23-04488 through
3 23-04529 made by Val Gomez. Second by William Allen.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion Carries.

6 OTHER BUSINESS: None.

7 * Next Regular Meeting Date: Thursday, June 22,
8 2023 @ 4:30 p.m.

9 Special Meeting Date: Tuesday, June 13, 2023
10 @ 9:00 a.m.

11 Motion to adjourn made by Val Gomez. Second by William
12 Allen.

13 Roll Call: "All in Favor": All Abstain: None.
14 Opposed: None Motion Carries.

15 * Meeting ended at 4:40 p.m.
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1 Approval of the Meeting Minutes of
2 Thursday, June 8, 2023

3 Approved and Signed _____

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5 _____
6 Val Gomez, President

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9 William Allen, Vice President

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11 _____
12 Winna Guzman, Member

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14 _____
15 Olga Cosme, Board Secretary

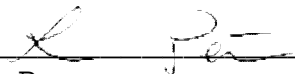
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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 16th day of June, 2023.



Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483

