

CITY OF EAST CHICAGO BOARD OF PUBLIC WORKS
BOARD OF DIRECTORS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice-President
Winna Guzman, Member

Regular Meeting Minutes
Wednesday, May 27, 2020, at 4:30 p.m.

Reported by Fissinger & Associates, Ltd.

By: Peggy S. LaLonde

Staff Present: Richard Morrisroe
Carla Morgan

Call to Order: 4:30 p.m.

Roll Call: Present: Val Gomez, William Allen, Winna
Guzman

MR. GOMEZ: Good afternoon. I'd like to
call to order the regular meeting of Board of Public
Works for May 27, 2020.

We have no minutes and no
correspondence for today's meeting. We are going to New
Business. First item on the agenda is NWI Properties
Preservation, Change Order number 1, for Bessie Owens
Center. We have an explanation from the Director of
Public Works, Keith Selvie. Gutter replacement was not
included in the NWI original scope of work. This is an
additional cost of \$3,374.00. Any questions or comments
on change order number 1, for the Bessie Owens Project?
(None)

Entertain a motion to approve Change
Order number 1 from NWI Properties Preservation, in the
amount of \$3,374.00.

Motion to approve change order from NWI Properties made
by William Allen. Second by Winna Guzman.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

1 Next, Block Stadium improvements,
2 Phase, Notice to Proceed. First notice to proceed is
3 from Midwestern Electric, project for improvement to
4 Block Stadium, Phase 4. Any comments on the Notice to
5 Proceed for Midwestern Electric? (None)

Entertain a motion to approve.

6 Motion to approve Notice to Proceed for Midwestern
7 Electric made by William Allen. Second by Winna Guzman.

MR. GOMEZ: Roll call.

8 Roll Call: "All in Favor": All Abstain: None
9 Opposed: None

MR. GOMEZ: Motion carries.

10 Next we have the Notice to Proceed
11 from R & D Construction, for improvement Block Stadium,
12 Phase 4, revised bid package number 2, concrete flat
13 work. Any questions or comments on this Notice to
14 Proceed? (None)

Entertain a motion to approve Notice
15 to Proceed for R & D Construction.

16 Motion to approve Notice to Proceed for R & D
17 Construction, for Block Stadium, Phase 4, revised bid
18 for concrete flat work made by William Allen. Second by
19 Winna Guzman.

MR. GOMEZ: Roll call.

20 Roll Call: "All in Favor": All Abstain: None
21 Opposed: None

MR. GOMEZ: Motion carries.

22 Next, we have Notice to Proceed to
23 Gariup Construction, improvement to Block Stadium, Phase
24 4, four revised bid packages; number 1, concrete,
25 excavation and utility; bid package number 3, painting;
bid package number 4, metal works and steel; bid package
number 6, fencing; bid package number 7, asphalt paving.
This is for Block Stadium also. Any questions or
comments on Gariup's Notice to Proceed? (None)

Entertain a motion to approve
Gariup's Notice to Proceed, improvement to Block
Stadium, Phase 4, for aforementioned items.

Motion to approve Gariup's Notice to Proceed, Block
Stadium, Phase 4 as stated, made by William Allen.

1 Second by Winna Guzman.

2 MR. GOMEZ: Roll call.

3 Roll Call: "All in Favor": All Abstain: None
4 Opposed: None

5 MR. GOMEZ: Motion carries.

6 Next we have proposal from
7 ARMIL/CFS, Inc., animal control crematorium, 2020 time
8 and material rates. Any questions or comments on this
9 item? (None)

10 Entertain a motion to approve.

11 Motion to approve ARMIL/CFS, Inc., 2020 time and
12 material rates made by William Allen. Second by Winna
13 Guzman.

14 MR. GOMEZ: Roll call.

15 Roll Call: "All in Favor": All Abstain: None
16 Opposed: None

17 MR. GOMEZ: Motion carries.

18 Next we have from Nu Kreations
19 Construction, this is for handyman services. And this
20 is -- according to Mr. Selvie -- approval of rate table
21 for handyman services for 2020. Rate is \$45.00 per
22 hour. Any questions or comments? (None)

23 Entertain a motion to approve 2020
24 rate schedule for Nu Kreations Construction made by
25 William Allen. Second by Winna Guzman.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next we have Apparatus Bays
recommendation and contract, Fire Department.

MR. BLOSKY: John Blosky, with Amereco
Engineering. We have a letter of recommendation here.
Three contractors were invited for quotations on the
asbestos removal of Central Station apparatus bays. And
I am recommending the lowest quote we received, which is
to Safe Environmental Corporation, in Highland, in the
amount of \$48,450.00. I have included a quote

1 tabulation form on there and copy of their proposal.

2 MR. GOMEZ: Any comments on the
3 recommendation or the agreement? (None)

4 Entertain a motion to approve.

5 Motion to approve the recommendation and agreement for
6 Safe Environmental Corporation for the Fire Department,
7 in the amount of \$48,450.00, made by William Allen.
8 Second by Winna Guzman.

9 MR. GOMEZ: Roll call.

10 Roll Call: "All in Favor": All Abstain: None
11 Opposed: None

12 MR. GOMEZ: Motion carries.

13 Next we have John E. Roberts, Fire
14 Department. This is the proposed contract from the Fire
15 Chief to approve John E. Roberts rate sheet for 2020 for
16 training. This is similar to the contract he has held
17 with us since 2017. The scope of services remains the
18 same for 2020. The increase is from 30 to \$35.00 and
19 his overall not to exceed amount decreased from 50,000
20 to 10,000. Contract is set to begin June 1st, 2020,
21 with the training of new recruits on hazmat awareness
22 and operations. Any questions or comments on this?
23 (None)

24 Entertain a motion to approve
25 professional service contract for the Fire Department
with Mr. John E. Roberts.

Motion to approve contract with John E. Roberts made by
William Allen. Second by Winna Guzman.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next we have Notice to Proceed from
JM Industrial Services, demolition of 4931 Baring. Any
questions or comments on this demolition? (None)

Entertain a motion to approve Notice
to Proceed for JM Industrial Services, for 4931 Baring.

Motion to approve Notice to Proceed for JM Industrial
for 4931 Baring made by William Allen. Second by Winna

1 Guzman.

2 MR. GOMEZ: Roll call.

3 Roll Call: "All in Favor": All Abstain: None
4 Opposed: None

5 MR. GOMEZ: Motion carries.

6 Next we have Notice to Proceed with
7 JM Industrial Services for demolition at 5010 Olcott.
8 Any questions or comments on this? (None)

9 Entertain a motion to approve.

10 Motion to approve Notice to Proceed for JM Industrial
11 Services for 5010 Olcott, made by William Allen. Second
12 by Winna Guzman.

13 MR. GOMEZ: Roll call.

14 Roll Call: "All in Favor": All Abstain: None
15 Opposed: None

16 MR. GOMEZ: Motion carries.

17 Next we have Notice to Proceed, also
18 with JM Industrial Services, for 4931 Baring. Any
19 questions on this? (None)

20 Entertain a motion to approve.

21 Motion to approve Notice to Proceed for JM Industrial
22 for the demolition of 4931 Baring, made by William
23 Allen. Second by Winna Guzman.

24 MR. GOMEZ: Roll call.

25 Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next we have Resolution 2020-15.

Resolution: East Chicago Board of Public Works
authorizing modification to City contract for legal
services for Tolbert & Tolbert. The Board previously
authorized and approved this contract with Tolbert &
Tolbert for the year 2020, established the cap for fees
in the amount of \$60,000. The Board now desires to
extend the cap contained in the contract, an amount not
to exceed the sum of \$60,000. Therefore, be it resolved
by the East Chicago Public Works contract with Tolbert &
Tolbert, modification to allow payment for these

1 services of an additional \$60,000, subject to submission
2 of an itemized statements approved by the City
3 Controller and Common Council.

4 MS. MORGAN: We have had a lot of
5 litigation unfortunately, and they handle a good amount
6 of -- like the vast majority -- of our litigation. They
7 do a good job with it. We can't control who sues us and
8 how frequently we get sued. They're pretty efficient
9 and they do detailed billing.

10 So, unfortunately, we have to raise
11 the cap because we have a lot of suits still pending.
12 So basically they do a good job, but it's not cheap to
13 find somebody, especially when we have got Federal Court
14 things happening. They have been working for the City
15 for a number of years, like 6 to 7 years, I believe it
16 is. They are reliable and they have got a whole lot of
17 things going on. We have got good results from them,
18 but again, it's not cheap to get to that.

19 MR. GOMEZ: Thank you. Any questions or
20 comments on this resolution? (None)

21 Entertain a motion to approve
22 Resolution 2020-15.

23 Motion to approve Resolution 2020-15, authorizing
24 modification of the contract with Tolbert & Tolbert,
25 made by William Allen. Second by Winna Guzman.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Then we come to Resolution 2020-16.
Resolution: East Chicago Board of Public Works
establishing terms and conditions of transfer of certain
properties owned by the City of East Chicago Board of
Public Works to East Chicago Department of
Redevelopment, which properties are commonly known as
3902 Hemlock, 4602-46 Baring Avenue, 505 West 143rd
Street, 509 West 143rd Street, 513 West 1423rd Street,
519 West 143rd Street, 3520 Pennsylvania Avenue.

Whereas, the City of East Chicago,
Department of Public Works, desires to convey and
transfer the subject property to Redevelopment without
monetary consideration. Therefore, be it resolved the
Board of Public Works, City of East Chicago, shall

1 convey transfer, without consideration, in above
2 described real estate, described and issue quitclaim
deeds to East Chicago Redevelopment.

3 Be it further resolved the Board
president is hereby authorized to execute deeds
4 substantially identified conveying property to
Redevelopment, along with appropriate sales disclosure
forms. Any questions or comments?
5

6 MR. MORRISROE: If I may, the documents
-- we added one today, the 3520 Pennsylvania, at James
7 Portalatin's request. And there was one correction
made, where we had a slight error, which was caught
8 fortunately by Winna, and we corrected the deed on that,
and it got to Miss Cosme in time.

9 MR. GOMEZ: Thank you, Mr. Morrisroe.
Any other comments or questions? (None)

10 Entertain a motion to approve City
of East Chicago, Board of Public Works, Resolution
11 2020-16, transferring property from the City of East
Chicago to Redevelopment.
12

13 Motion to approve Resolution 2020-16, made by William
Allen. Second by Winna Guzman.

14 MR. GOMEZ: Roll call.

15 Roll Call: "All in Favor": All Abstain: None
16 Opposed: None

17 MR. GOMEZ: Motion carries.

18 Next is City of East Chicago, Board
of Public Works, Resolution 2020-17. Resolution: East
19 Chicago Board of Public Works regarding agreement
between the National Development Council and the City of
East Chicago.

20 MS. MORGAN: I can speak to that a bit.
The National Development Council is the oldest
21 not-for-profit who helps -- their clients are
municipalities -- they help with financial consulting,
22 community development, housing development projects. So
the reason why we are engaging them is the Project
23 Phoenix, which is the name we have given to the housing
development going up. We want to put new single family
24 housing in Calumet, and so we are engaging them to help
with the financial aspect of that and some redevelopment
25 parts of it.

1 Again, we have some grant money from
2 the State, from ICDA, and the City has put some money
3 toward construction. It's going to be a revolving loan
4 fund program in order to help people purchase new
5 housing when they build in Calumet. The services of
6 this company is part of that picture, to make sure we do
7 this program right. And so that's generally it in a
8 nutshell.

9 As we discussed earlier, their
10 services cost a total of \$12,000, divided in two
11 \$6,000.00 installments. They have a good track record.
12 We think they will help the program run efficiently and
13 properly. So that's kind of a nutshell -- I don't know
14 if you have further questions.

15 We were hoping to be able to break
16 ground around now on the project in Calumet, but, again,
17 we need to push that. So we'll have the zoning approved
18 for the development in West Calumet, and that was
19 approved last night by the Council. And we need to get
20 some other pieces in place, as far as the exact cost of
21 the development -- of each unit -- with the builder and
22 work with ICDA.

23 So, again, we hope to break ground
24 soon, but this is just a piece of that program. I don't
25 know if you all had other questions.

MR. GOMEZ: So we are going to build the
homes first?

MS. MORGAN: We are going to build homes,
sell them, put the proceeds into a revolving loan fund;
so there is going to be a number of phases there. The
City owns over 100 different sites in Calumet that we
can build on. Some of these sites are not lots. Some
of the lots were too narrow and we put two lots
together, and then they can build under the current
zoning. So, we are going to be the builder and we are
putting the pieces of the programs in place.

James Portalatin and Frank Rivera
are instrumental in putting it together. It will be
soon that we break ground. If you like, we can have one
of them come and give you more details of the program.
I mean it's up to you if you want that. It's going to
be a positive thing. You are going to have nice new
houses built in Zones 2 and 3.

MR. GOMEZ: Would that be something that
would come before the Plan Commission?

1 MR. MORRISROE: Yes, it will.

2 MR. GOMEZ: They'll probably give a
3 presentation at the Plan Commission.

4 MR. MORRISROE: They are prefab homes,
5 but pretty good quality. One of the issues is the
6 taking of three lots. It seems that generally they are
7 looking towards 75 feet rather than 60 feet, and that's
8 kind of an issue of, whether we should encourage them to
9 do it within two lots, which would be 50 feet, or
10 whether they are going to require a third lot and be
11 75 feet; and that's kind of a policy issue.

12 It looks like the models that James
13 and Frank have worked on are going to require three
14 lots. You transferred a number of lots from the City to
15 Redevelopment either the last or the prior meeting to
16 that, and that was all done with the view that
17 Redevelopment is to be the City's tool for constructing
18 these houses.

19 MR. GOMEZ: So probably will be taken up
20 at their Board too then?

21 MR. MORRISROE: Clearly.

22 MR. GOMEZ: Okay. Any further questions
23 or comments? (None)

24 Entertain a motion to approve
25 Resolution 2020-17 and accompanying agreement between
26 City of East Chicago and the National Development
27 Council.

28 Motion to approve Resolution 2020-17, made by William
29 Allen. Second by Winna Guzman.

30 MR. GOMEZ: Roll call.

31 Roll Call: "All in Favor": All Abstain: None
32 Opposed: None

33 MR. GOMEZ: Motion carries.

34 Next on the agenda will be Down
35 Payment Assistance Program. We are going to table that
36 and put it on the agenda for next meeting.

37 That brings us to outstanding
38 invoices. First is from Schindler Elevator, from the
39 Controller's office. This is a late invoice dated
40 January 1st, 2020, amount of \$1,025.43. The explanation

1 from my office, the invoice wasn't received. So when
2 the staff requested the invoice, she e-mailed the
invoice on 5/14/2020. And that's before us today. Any
questions or comments on this invoice? (None)

3 Entertain a motion to approve.

4 Motion to approve past due invoice from Schindler
Elevator, in the amount of \$1,025.43, made by William
5 Allen. Second by Winna Guzman.

6 MR. GOMEZ: Roll call.

7 Roll Call: "All in Favor": All Abstain: None
8 Opposed: None

9 MR. GOMEZ: Motion carries.

10 Next we have Midwestern Electric.
There are four invoices, all dated 10/31/2019, total
amount of \$1,222.20. This is for Engineering.

11 MR. ALLEN: Engineering Department
12 received these invoices late, however the services have
been rendered and invoices should be processed.

13 MR. GOMEZ: Any questions or comments on
14 this? (None)

Entertain a motion to approve.

15 Motion to approve late invoices from Midwestern
Electric, in the amount of \$1,222.20, made by William
16 Allen. Second by Winna Guzman.

17 MR. GOMEZ: Roll call.

18 Roll Call: "All in Favor": All Abstain: None
19 Opposed: None

20 MR. GOMEZ: Motion carries.

21 Next we have the 3701 Main through
2201 Broadway, Notice of Award Contract and Notice to
Proceed Nu Kreations, from Engineering.

22 MR. ALLEN: This is to repair the parapit
23 wall basically for the PNC building that we have
acquired, in the amount of \$48,660.00.

24 MR. GOMEZ: Any additional questions or
25 comments? (None)

Entertain a motion to approve.

1 Motion to approve Notice of Aware Contract and Notice to
2 Proceed with Nu Kreations, made by William Allen.
3 Second by Winna Guzman.

4 MR. GOMEZ: Roll call.

5 Roll Call: "All in Favor": All Abstain: None
6 Opposed: None

7 MR. GOMEZ: Motion carries.

8 Next, we have from proposal from R &
9 D Construction for new sod at City Hall. This project
10 amount is \$10,062.50.

11 MR. ALLEN: This is for all the areas
12 that were disturbed by the construction work renovating
13 the City parking lot as you come down Johnson, around
14 the parking lot, and the area between the courtyard
15 area, City Hall, and the Mayor's office.

16 MR. GOMEZ: Any additional questions or
17 comments? (None)

18 Entertain a motion to approve.

19 Motion to approve R & D Construction's proposal for new
20 sod at various locations at City Hall, made by William
21 Allen. Second by Winna Guzman.

22 MR. GOMEZ: Roll call.

23 Roll Call: "All in Favor": All Abstain: None
24 Opposed: None

25 MR. GOMEZ: Motion carries.

26 Next we have R & D Construction,
27 color concrete slab at City Hall. This amount is
28 \$11,791.00.

29 MR. ALLEN: This is to add color concrete
30 stamped slabs at some of the bump areas for the City
31 Hall parking lot.

32 MR. GOMEZ: Any additional questions or
33 comments? (None)

34 Entertain a motion to approve.

35 Motion to approve R & D Construction's proposal for
36 color concrete slab at City Hall, amount of \$11,791.00,
37 made by William Allen. Second by Winna Guzman.

1 MR. GOMEZ: Roll call.

2 Roll Call: "All in Favor": All Abstain: None
3 Opposed: None

4 MR. GOMEZ: Motion carries.

5 Next we have Hasse Construction's
6 proposal, Change Order 12, Guthrie Street project.

7 MR. ALLEN: This is the cost to add some
8 temporary lighting on Guthrie from Main Street to Alder,
9 in the amount of \$9,053.00. Hasse Construction is the
10 general contractor for the Guthrie reconstruction job
11 and Midwestern is acting as their sub. This is to put
12 up lighting from Main Street to Alder for security
13 purposes.

14 MR. GOMEZ: Any further questions or
15 comments on the change order? (None)

16 Entertain a motion to approve Change
17 Order number 12, for Guthrie Street.

18 Motion to approve Hasse Construction, Change Order
19 number 12, made by William Allen. Second by Winna
20 Guzman.

21 MR. GOMEZ: Roll call.

22 Roll Call: "All in Favor": All Abstain: None
23 Opposed: None

24 MR. GOMEZ: Motion carries.

25 Next we have contract Change Order
1, for Fire Station, from R & D Construction. This is
for new pavement.

MR. ALLEN: This is a credit change order
in the amount of negative \$6,366.78. Less median base
was needed for this portion of the parking lot for the
Fire Department.

MR. GOMEZ: Any further questions or
comments? (None)

Entertain a motion to approve.

Motion to approve Change Order 1, for fire station, from
R & D Construction, a credit of \$6,366.78, made by
William Allen. Second by Winna Guzman.

1 MR. GOMEZ: Roll call.

2 Roll Call: "All in Favor": All Abstain: None
3 Opposed: None

4 MR. GOMEZ: Motion carries.

5 Next we have also R & D
6 Construction, Change Order 1, for Fire Station 1,
7 milling pavement project, an increase of \$13,543.42.

8 MR. ALLEN: This is for additional
9 asphalt that was needed in the front portion of the
10 parking lot job.

11 MR. GOMEZ: Any further questions or
12 comments? (None)

13 Entertain a motion to approve.

14 Motion to approve R & D Construction's for Change Order
15 1, for Fire Station milling pavement, amount of
16 \$13,543.42, made by William Allen. Second by Winna
17 Guzman.

18 MR. GOMEZ: Roll call.

19 Roll Call: "All in Favor": All Abstain: None
20 Opposed: None

21 MR. GOMEZ: Motion carries.

22 Next we have Walsh & Kelly, Change
23 Order 1, for City Hall parking lot, an increase of
24 \$29,462.00.

25 MR. ALLEN: This is for additional
asphalt material, as well as a couple of valve
adjustments for gas and water.

MR. GOMEZ: Any questions or comments?
(None)

Entertain a motion to approve.

Motion to approve Walsh & Kelly, Change Order 1, for
City Hall parking lot, in the amount of \$29,462.61, made
by William Allen. Second by Winna Guzman.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

1 MR. GOMEZ: Motion carries.

2 Next proposal from VISU-Sewer,
3 revised proposal for installation and placement of pipe,
4 amount of \$39,020.00.

5 MR. ALLEN: VISU-Sewer has done sewer
6 reline underground infrastructure since 2016. While we
7 had to undergo reconstruction of Walsh Avenue, we came
8 across additional pipe that needs to be relined again
9 because of the Walsh Avenue reconstruction project.

10 MR. GOMEZ: Any further questions or
11 comments?

12 MS. GUZMAN: Just to note that the date
13 on the contract is 10/22/2019 and we need to get that
14 updated.

15 MR. ALLEN: We can get the date changed.
16 They won't start till probably a month from now.

17 MR. GOMEZ: They will still honor the
18 price?

19 MR. ALLEN: Yes. Still honoring the
20 price and I'll just get a new date.

21 MR. GOMEZ: Any other questions or
22 comments? (None)

23 Entertain a motion to approve
24 VISU-Sewer proposal.

25 Motion to approve VISU-Sewer proposal, in the amount of
\$39,020.00, made by William Allen. Second by Winna
Guzman.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next we have SEH's agreement for
Design Environmental, for Dickey and 129th. This is
from Engineering

MR. ALLEN: This is for environmental and
design services for the intersection of 129th and Dickey
Road, the Intersection Improvement Project. The

1 environmental work is \$85,900 and the actual design for
2 the concept is \$272,900, bringing the combined price of
3 \$358,800.00.

3 MR. GOMEZ: Any further questions or
4 comments on these items? (None)

4 Entertain a motion to approve
5 supplemental agreement for SEH and City of East Chicago
6 for the Dickey Road project, 129th and Dickey Road
7 intersection improvement.

6 Motion to approve agreement with she, Design
7 Environment, for Dickey Road and 129th Street
8 intersection project, made by William Allen. Second by
9 Winna Guzman.

9 MR. GOMEZ: Roll call.

10 Roll Call: "All in Favor": All Abstain: None
11 Opposed: None

11 MR. GOMEZ: Motion carries.

12 Next is Perm-A-Seal, basketball
13 court, at Fire Station 1. Basketball and exercise court
14 in the amount of \$49,500.00.

14 MR. ALLEN: Yes. Perm-A-Seal has put in
15 the majority, if not all, the basketball courts for the
16 parks. It would be completely identical to the one that
17 would be installed for the fire station off of
18 Indianapolis Boulevard. This is being coupled with the
19 parking lot improvement project. It's a full size court
20 with two basketball rims.

18 MR. GOMEZ: So, for the record,
19 Perm-A-Seal has done every other court in our City?

20 MR. ALLEN: Yes.

21 MR. GOMEZ: Any other questions or
22 comments?

22 MS. GUZMAN: I would just note, this was
23 dated September 17, 2019. You need to get an updated
24 proposal.

24 MR. GOMEZ: They are still honoring the
25 price?

1 MR. ALLEN: Yes.

2 MR. GOMEZ: Good eye, Winna. Entertain a
3 motion to approve.

4 Motion to approve Perm-A-Seal's proposal made by William
5 Allen. Second by Winna Guzman.

6 MR. GOMEZ: Roll call.

7 Roll Call: "All in Favor": All Abstain: None
8 Opposed: None

9 MR. GOMEZ: Motion carries.

10 Next we have agreement between the
11 City of East Chicago and Butler Fairman, and this is for
12 GIS implementation service. The cost is \$199,750.00.

13 MR. ALLEN: So what BFS will do, they
14 will come in and update our data for sewer and water, as
15 well as paver and MVH status for our roads and streets
16 throughout East Chicago. And they are actually going to
17 also train us with the software as they are updating it,
18 so we can update it as well real time.

19 MR. GOMEZ: Any other questions or
20 comments?

21 MR. MORRISROE: If I may. Mr. Allen, I
22 was just wondering, in doing that, if you had contact
23 with the Building Department and/or Redevelopment
24 Department in that the City needs the GIS services at
25 the Planning Department, obviously, as well. Is this
firm one that we can possibly expand and address some of
these other open services?

MR. ALLEN: For sure. We just wanted to
focus on the underground services at this moment, but
they do have the capability to expand to those
departments.

MR. MORRISROE: One other item, have you
gone over this with Kevin Klocek?

MR. ALLEN: Yes. He's actually the one
that started this off and will still be under the
umbrella of the Engineering Department, but he kind of
did the foot work for it.

1 MR. MORRISROE: As you are aware, he's
2 been here a number of years and he was at the Planning
3 Department at one time and has worked on GIS for the
4 Planning Department.

5 MR. ALLEN: I wasn't aware of that.

6 MR. MORRISROE: He was doing that in the
7 late nineties, before he became the IT czar.

8 MR. GOMEZ: So what other departments can
9 tie in once they get involved?

10 MR. ALLEN: Redevelopment, Planning --

11 MS. MORGAN: My understanding is Kevin is
12 suppose to be like the central point moving forward and
13 the other departments will get GIS information through
14 him and make sure that we have the license and use for
15 the department. Again, I am not an expert in GIS, but I
16 did have a conversation back a few months ago when you
17 all were working on it with Kevin.

18 MR. ALLEN: Basically it will be Kevin --
19 the IT Department -- and Engineering will work
20 hand-in-hand to try to update this.

21 MR. MORRISROE: It would be good to have
22 a point person in each of those other departments, so at
23 least they are aware of what is there and what is being
24 provided and what can be provided.

25 MS. MORGAN: My understanding, that's
Kevin.

MR. ALLEN: It will be Kevin in the
beginning and try to transition to Engineering.

MR. MORRISROE: Terry is undergoing some
of that training now?

MR. ALLEN: Yes.

MR. GOMEZ: Any other comments or
questions? (None)

Entertain a motion to approve the
agreement between the City of East Chicago and BFS for
the GIS implementation service, amount of \$199,750.00.

1 Motion to approve agreement with BFS made by William
Allen. Second by Winna Guzman.

2 MR. GOMEZ: Roll call.

3 Roll Call: "All in Favor": All Abstain: None
4 Opposed: None

5 MR. GOMEZ: Motion carries.

6 Next we come to Comcate's proposal
for handicap manager.

7 MR. ALLEN: So Comcate provided the
8 Engineering Department with a program that will help us
9 better manage our handicap inventory. We would like to
10 go with that option, with the total cost -- well, the
startup cost would be \$9,550.00, which will give us
11 automated services that will give us a list of upcoming
handicap signs that will be expiring. And then every
year we'll have an annual fee of \$4,945.00.

12 MR. GOMEZ: This is a three-year
agreement?

13 MR. ALLEN: Yes.

14 MR. GOMEZ: The cost is \$9,550.00 to
15 start with, then an additional \$4,945.00 --

16 MR. ALLEN: Every year.

17 MR. GOMEZ: Any questions or comments on
this Comcate proposal? (None)

18 Entertain a motion to approve
Comcate proposal for handicap management.

19 Motion to approve Comcate proposal made by William
Allen. Second by Winna Guzman.

20 MR. GOMEZ: Roll call.

21 Roll Call: "All in Favor": All Abstain: None
22 Opposed: None

23 MR. GOMEZ: Motion carries.

24 Next we come to concrete/asphalt
units from various firms.

25 MR. ALLEN: We have Calumet Waste &

1 Recycling, Pintas, R & D Construction, and Perm-A-Seal,
2 for asphalt and concrete.

3 MR. GOMEZ: These would be used for
4 smaller projects?

5 MR. ALLEN: Smaller projects throughout
6 the City. It's an open blanket PO so we can quickly and
7 efficiently get repairs done.

8 MR. GOMEZ: These prices are good for one
9 year?

10 MR. ALLEN: For 2020.

11 MR. GOMEZ: They go from June to June or
12 May to May?

13 MR. ALLEN: They will go until the end of
14 this year, because once the asphalt plants slow down;
15 we'll have to get new prices once they start up again.

16 MR. GOMEZ: Any further questions or
17 comments on the concrete and asphalt prices for 2020?
18 (None)

19 Entertain a motion to approve the
20 concrete/asphalt unit prices accepted by Engineering
21 Department for the four firms mentioned.

22 Motion to approve concrete/asphalt prices for 2020, made
23 by William Allen. Second by Winna Guzman.

24 MR. GOMEZ: Roll call.

25 Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next we have Commonwealth Engineers,
Inc., Columbus Drive utility relocation.

MR. ALLEN: This is design services for
intersection of Columbus Drive, Railroad, and McShane
Drive. This is to prepare us for utilities that need to
be relocated in preparation for INDOT coming through,
because they have an intersection improvement project.
It will be resizing the lanes, as well as adding
concrete and replacing the asphalt in the intersection.
That will be a 2021 project. So the relocation of our

1 utilities has to take place this year.

2 MR. GOMEZ: So Commonwealth is doing the
3 design?

4 MR. ALLEN: They do the design. This
5 also includes them actually going out in the field and
6 taking assessments, levels, to accurately identify the
7 depth and location of our utilities, whether storm,
8 sewer and water.

9 MR. GOMEZ: This a cost of \$47,100.00.
10 Are there any further questions or comments? (None)

11 Entertain a motion to approve
12 Commonwealth Engineers proposal for design of City of
13 East Chicago, Columbus Drive, utility relocation
14 proposal.

15 Motion to approve Commonwealth Engineers proposal for
16 Columbus Drive utility relocation, made by William
17 Allen. Second by Winna Guzman.

18 MR. GOMEZ: Roll call.

19 Roll Call: "All in Favor": All Abstain: None
20 Opposed: None

21 MR. GOMEZ: Motion carries.

22 Right-of-way applications. We have
23 Board of Public Works permit applications number
24 20-03549 to 20-03583. Are there any questions or
25 comments on the applications? (None)

Entertain a motion to approve Board
of Public Works right-of-way permit applications
20-03549 to 20-03583.

Motion to approve right-of-way permits made by William
Allen. Second by Winna Guzman.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

That concludes New Business. We
have no other business. Our next regular meeting will
be June 10, 2020, at 4:30 p.m..

1 That concludes our business, I'll
2 entertain a motion for adjournment.

3 Motion to adjourn meeting made by William Allen. Second
4 by Winna Guzman.

5 MR. GOMEZ: Roll call.

6 Roll Call: "All in Favor": All Abstain: None
7 Opposed: None

8 MR. GOMEZ: Motion carries.

9 **** Meeting Adjourned at 5:10 p.m.****

10 Approval of the Regular Meeting Minutes of
11 May 27, 2020
12 Approved and Signed May 27, 2020.

13
14 _____
15 Val Gomez, President

16
17 _____
18 William Allen, Vice President

19
20 _____
21 Winna Guzman

22
23 _____
24 Olga Cosme

25

C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 29th day of May, 2020.

Peggy S. LaLonde



Peggy S. LaLonde, CSR, RPR