

CITY OF EAST CHICAGO  
DEPARTMENT OF WATERWORKS

BOARD MEMBERS

Joseph Ochoa, President  
John Bakota, Vice President  
Henry Ventura, Member  
Anthony Askounis, Member  
Ray Lopez, Member

Regular Meeting Minutes  
Monday, May 16, 2022 @ 5:00 p.m.  
Reported for Fissinger & Associates  
By: Lisa Pena

CALL TO ORDER: 5:00 p.m.

PLEDGE OF ALLIANCE:

ROLL CALL: Present in Chambers: Joseph Ochoa, John Bakota,  
Henry Ventura, Ray Lopez

STAFF PRESENT: In Chambers: Alysia Dunbar, Winna Guzman,  
Allan Lee

Present via Zoom: Joseph Allegretti

APPROVAL OF MINUTES: May 2, 2022

Motion to approve May 2, 2022 Regular Meeting Minutes made by  
Ray Lopez. Second by Henry Ventura.

Comments/Questions: None.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.

APPROVAL OF WARRANTS:

Payroll

MR. OCHOA: Approval of Payroll Warrants. Payroll  
051322 in the amount of \$12,567.98. Utilities Payroll  
4/23/22 to 5/6/22.

1 Motion to approve Payroll Warrant 051322 Utilities Payroll  
2 4/23/22 to 5/6/22 made by John Bakota. Second by Henry  
3 Ventura.

3 Comments/Questions: None.

4 Roll Call: "All in Favor": All Abstain: None  
5 Opposed: None Motion Carries.

6 MR. OCHOA: Payroll Warrant 051322 in the amount of  
7 \$42,544.66 Payroll 4/23/22 to 5/6/22.

8 Motion to approve Payroll Warrant 051322 Payroll 4/23/22 to  
9 5/6/22 made by Henry Ventura. Second by Ray Lopez.

9 Comments/Questions: None.

10 Roll Call: "All in Favor": All Abstain: None  
11 Opposed: None Motion Carries.

11 Accounts Payable

12 MR. OCHOA: Accounts Payable 051622 CD in the amount of  
13 \$592.35.

14 Motion to approve Accounts Payable 051622 CD made by Ray  
15 Lopez. Second by Henry Ventura.

15 Comments/Questions: None.

16 Roll Call: "All in Favor": All Abstain: None  
17 Opposed: None Motion Carries.

18 MR. OCHOA: Accounts Payable 050322 WB in the amount of  
19 \$187.80.

20 Motion to approve Accounts Payable 050322 WB made by John  
21 Bakota. Second by Henry Ventura.

21 Comments/Questions: None.

22 Roll Call: "All in Favor": All Abstain: None  
23 Opposed: None Motion Carries.

24 MR. OCHOA: Accounts Payable 051622 WB in the amount of  
25 \$142,022.95.

25 Motion to approve Accounts Payable 051622 WB made by Ray  
Lopez. Second by Henry Ventura.

1 Comments/Questions: None.

2 Roll Call: "All in Favor": All Abstain: None  
3 Opposed: None Motion Carries.

4 REPORTS:

5 Filtration Report: None.

6 Water Report: None.

7 Distribution Report:

8 MR. OCHOA: Distribution Report, Allan Lee.

9 MR. LEE: Hey guys, I tried to update this a little bit.  
10 But I had a busy day today.

11 The valve boxes I think we're putting the thing  
12 together. It's about 25 of those to get them repaired.  
13 That's number 3.

14 Number 4 on the hydrants we bid out five hydrants.  
15 I think it's going to be awarded for that. So we're good  
16 there.

17 Our inventory is still short. But we did order a  
18 bunch today. So I was happy about that.

19 Trying to get that shored up where we'll have our  
20 own inventory. And when people do work for us, we'll furnish  
21 everything. Not quite there yet. But we're getting there.

22 We have about 200 hydrants left to paint. They're  
23 being wiped down as we speak each day. Still got a lot of  
24 flagging and tagging to do.

25 We're still working with M.E. Simpson. That's the  
priority to figure out where that is going with Hasse.

116 emergency jobs since January 1.

I will skip right down to read classes.

MR. BAKOTA: How did that go?

MR. LEE: Real good. It's not that hard after all.

Couple parts missing. Did a couple things that

1 they never got. New ledger we're going to set up, computer.  
2 So it can all be put on the program that way.

3 Winna is ordering the tags to do that. So I'm  
4 excited about that.

5 MR. BAKOTA: How long does it take?

6 MR. LEE: About an hour per meeting. We can do four at  
7 once. But it takes an hour.

8 MR. BAKOTA: Hour for four?

9 MR. LEE: Yeah. You got to do a load test medium and  
10 high.

11 MR. OCHOA: Do you do any disassembling?

12 MR. LEE: No. We build meters from scrapping. So  
13 eventually we'll get a couple big barrels.

14 MR. BAKOTA: Do they test the battery?

15 MR. LEE: No.

16 MR. BAKOTA: There is no test for that?

17 MR. LEE: No. We have a thing to go out for replacing  
18 some 12 inch valves project. We still have a lot of valves  
19 that are broke.

20 We're getting everything out of the carpet. Get  
21 things fixed and hopefully look pretty good by the end of the  
22 year where I want to be.

23 And unless you've got any questions?

24 MR. OCHOA: Thank you. Good report.

25 Legal Counsel: None.

Financial Report: None.

NEW BUSINESS WATER:

Proposals

MR. OCHOA: New Business Water, Proposals.  
Recommendation 2022 Request for Proposal of Water Shut Off

1 Control Valve, Buffalo Box With Rod, Replacement Project,  
2 Water. That was for \$61,500.

3 MS. GUZMAN: Again this is for the Water Shut Off  
4 Control Valve B-Box with Rod Replacement Project.

5 So we received four proposals. R&D Construction  
6 One, Inc. \$61,500. Hessville Plumbing \$122,000. Calumet  
7 City Plumbing \$187,000. Hasse Construction \$227,250.

8 Opening date of bids was May 2, 2022. Award date  
9 is on today's date actually.

10 In reviewing the proposals submitted the lowest  
11 proposal received was R&D Construction One, Inc. However  
12 Juan Hernandez, owner, advised on today's date that he would  
13 not be able to fulfill the contract for this project.

14 Thus the recommendation of the Water Department is  
15 to award the project to Hessville Plumbing in the amount of  
16 \$122,000 which is the next lowest proposal received.

17 We're requesting that the Board also approve and  
18 execute the Notice of Award, Contract and Notice to Proceed  
19 for this project.

20 MR. BAKOTA: Again it shows award project to R&D.

21 MS. GUZMAN: I know. He called me this afternoon. And  
22 those already had been submitted. So he is not going to be  
23 able to fulfill the contract. So we have to go with the next  
24 lowest.

25 MR. BAKOTA: What's the amount on that?

MS. GUZMAN: For Hessville Plumbing \$122,000. That  
should be right next. It's right next. I kind of laid it  
out.

MR. BAKOTA: Yeah. I see now.

MR. OCHOA: Has R&D ever done this type of work before?

MS. GUZMAN: Yes, they have. So our recommendation is  
to award to Hessville Plumbing.

1 Motion to approve Hessville Plumbing Notice of Award,  
2 Contract and Notice to Proceed for 2022 Water Shut Off  
3 Control Valve Replacement Project made by John Bakota.  
4 Second by Henry Ventura.

5 Comments/Questions: None.

6 Roll Call: "All in Favor": All Abstain: None  
7 Opposed: None Motion Carries.

8 MR. OCHOA: Recommendation 2022 Request for Proposal  
9 Fire Hydrant and Hydrant Valve Replacement, Water.

10 MS. GUZMAN: We received three proposals. R&D  
11 Construction One, Inc. \$30,984. Calumet City Plumbing  
12 \$51,500. And Hasse Construction \$62,815.

13 Opening date of bids was May 2, 2022. And award  
14 date is today.

15 In reviewing the proposals submitted the lowest  
16 proposal received was from R&D Construction One, Inc.

17 The recommendation of the Water Department is to  
18 award the project to Calumet City Plumbing and Heating  
19 Company in the amount of \$51,500 as the company has the  
20 equipment and materials in stock and readily available in  
21 case of an emergency or emergency shutdown. They have  
22 available Insta-Valves needed for isolation in such cases as  
23 an emergency.

24 So we are requesting that the Board also approve  
25 the Notice of Award, Contract and Notice to Proceed on this  
26 project.

27 Motion to approve Calumet City Plumbing and Heating Notice of  
28 Award, Contract and Notice to Proceed for 2022 Fire Hydrant  
29 and Hydrant Valve Replacement Project made by John Bakota.  
30 Second by Henry Ventura.

31 Comments/Questions: None.

32 Roll Call: "All in Favor": All Abstain: None  
33 Opposed: None Motion Carries.

34 MR. OCHOA: 2022 Request for Proposal Distribution Valve  
35 Replacement, Water.

36 MS. GUZMAN: We received two proposals. I'll open the

1 first one. And this is again for the 2022 Request for  
2 Proposals Distribution Valve Replacement. It was due on 5/13  
at 2:00 p.m.

3 This is from Hasse Construction Company, Inc., 10  
4 Lincoln Avenue, P.O. Box 300, Calumet City, Illinois, 60409.

5 For the proposal form the total price from Hasse  
6 Construction Company, Inc. will be \$31,635. That's for three  
7 items in the amount of \$31,635.

8 This one is from Calumet City Plumbing Company,  
9 Inc., P.O. Box 150, Calumet City, Illinois, 60409.

10 And under the proposal form for these three items  
11 it's \$44,770. And this is from Calumet City Plumbing and  
Heating Company.

12 We would like to review the proposals submitted.  
13 And we'll make our recommendation at the next Board of  
14 Waterworks Board. Thank you.

15 MR. OCHOA: We have a proposal here for Bosak Ford.

16 MS. GUZMAN: Yes. This is for maintenance for 2021  
17 vehicle. And the amount is \$2,710.

18 Motion to approve Bosak Ford Vehicle Maintenance Plan made by  
19 John Bakota. Second by Ray Lopez.

20 Comments/Questions: None.

21 Roll Call: "All in Favor": All Abstain: None  
22 Opposed: None Motion Carries.

23 MR. OCHOA: We go to Hasse Construction 376 149th and  
24 Carey.

25 MS. GUZMAN: I just want to note on these here this one  
was declared an emergency. Just need to make sure that  
that's on record. That's for Hasse Construction.

If you would like me to read them, I can.

149th and Carey in the amount of \$9,831.67.

Motion to approve Hasse Construction 149th and Carey made by  
John Bakota. Second by Ray Lopez.

1 Comments/Questions: None.

2 Roll Call: "All in Favor": All Abstain: None  
3 Opposed: None Motion Carries.

4 MS. GUZMAN: Next item is for Calumet City Plumbing 4329  
5 Olcott Avenue. Again this was declared an emergency in the  
6 amount of \$5,354.

7 Motion to approve Calumet City Plumbing 4329 Olcott Avenue  
8 made by Henry Ventura.

9 Comments/Questions: None.

10 Roll Call: "All in Favor": All Abstain: None  
11 Opposed: None Motion Carries.

12 MS. GUZMAN: Next one is Calumet City Plumbing. This  
13 was also declared an emergency. 4435 Indianapolis Boulevard  
14 \$6,519.40.

15 Motion to approve Calumet City Plumbing 4435 Indianapolis  
16 Boulevard made by John Bakota. Second by Ray Lopez.

17 Comments/Questions: None.

18 Roll Call: "All in Favor": All Abstain: None  
19 Opposed: None Motion Carries.

20 MR. OCHOA: 9400 Calumet City Plumbing 144th and Magoun  
21 and 2001 East Columbus Drive.

22 MS. GUZMAN: Again this was declared an emergency, two  
23 properties. The total amount is \$10,216.

24 MR. BAKOTA: Should we announce these as all  
25 emergencies?

MS. GUZMAN: Yes, please. Thank you.

Motion to approve Calumet City Plumbing 144th and Magoun and  
2001 East Columbus Drive made by John Bakota. Second by Ray  
Lopez.

Comments/Questions: None.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.



1 MR. OCHOA: Another contract for Calumet City Plumbing  
1202 East Chicago Avenue, Water. Emergency.

2 MS. GUZMAN: And cost is \$6,258.40.

3 Motion to approve Calumet City Plumbing 1202 East Chicago  
4 Avenue made by Henry Ventura. Second by John Bakota.

5 Comments/Questions: None.

6 Roll Call: "All in Favor": All Abstain: None  
7 Opposed: None Motion Carries.

8 MR. OCHOA: Calumet City Plumbing 148th and Drummond,  
9 Water. Emergency.

10 MS. GUZMAN: And this is in the amount of \$9,500.

11 Motion to approve Calumet City Plumbing 148th and Drummond  
12 made by John Bakota. Second by Henry Ventura.

13 Comments/Questions: None.

14 Roll Call: "All in Favor": All Abstain: None  
15 Opposed: None Motion Carries.

16 MR. OCHOA: Calumet City Plumbing 1120 West 151st  
17 Street. Emergency.

18 MS. GUZMAN: And this amount is \$6,000.

19 Motion to approve Calumet City Plumbing 1120 West 151st  
20 Street made by Ray Lopez. Second by Henry Ventura.

21 Comments/Questions:

22 MR. BAKOTA: This was signed at the last meeting.

23 MS. GUZMAN: Yes. But we need the proposal signed as  
24 well. So they're asking that the proposals be executed by  
25 the Board as well.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.

Proposal & Change Order

MR. OCHOA: We have Proposal and Change Order. 8095 R&D  
Construction Kennedy Avenue Hydrant.

1 MS. GUZMAN: This was description increased by  
2 \$3,059.40. This was deemed an emergency. The original  
3 amount was \$2,000. And when we received the invoice, it was  
4 \$3,059.40 for a total of \$5,059.40.

5 MR. OCHOA: That's on top of the 2,000?

6 MS. GUZMAN: Yes. If they excavate or something else  
7 goes wrong, then it's additional. Sometimes it's unforeseen.  
8 Most of the time it is because they're digging underground.

9 Motion to approve R&D Construction Kennedy Avenue Hydrant  
10 made by Henry Ventura. Second by John Bakota.

11 Comments/Questions: None.

12 Roll Call: "All in Favor": All Abstain: None  
13 Opposed: None Motion Carries.

14 MR. OCHOA: 9400 Calumet City Plumbing 1202 East Chicago  
15 Avenue 16 Inch Main. Emergency.

16 MS. GUZMAN: So the original was 5,000. And the net  
17 increase was \$46,165.32 for a total amount of \$51,165.32.

18 MR. BAKOTA: How could they be that far off?

19 MS. GUZMAN: I think at that time we didn't ask for the  
20 proposal. We declared it an emergency. They went out. As  
21 they did the work additional work was found to be done.

22 And Allan could elaborate a little bit more on that  
23 one.

24 MR. LEE: I think we were just opening a PO at that  
25 time. Now we're trying to be a little bit closer. But that  
was more than just one 16 inch hub.

So I think that's a very good price. Very good  
response from them. Excellent work. I watched. Very  
satisfied.

Motion to approve Calumet City Plumbing 1202 East Chicago  
Avenue 16 Inch Main made by John Bakota. Second by Henry  
Ventura.

1 Comments/Questions: None.

2 Roll Call: "All in Favor": All Abstain: None  
3 Opposed: None Motion Carries.

4 Request for Change Order Only

5 MR. OCHOA: Request for Change Order Only. Calumet City  
6 Plumbing 810 West Chicago Avenue. Emergency.

7 Are these all emergencies?

8 MS. GUZMAN: Yes.

9 Motion to approve Calumet City Plumbing 810 West Chicago  
10 Avenue made by John Bakota. Second by Henry Ventura.

11 Comments/Questions: None.

12 Roll Call: "All in Favor": All Abstain: None  
13 Opposed: None Motion Carries.

14 MR. OCHOA: 9400 Calumet City Plumbing 3916 Guthrie  
15 Street. Emergency.

16 Motion to approve Calumet City Plumbing 3916 Guthrie Street  
17 made by Henry Ventura. Second by John Bakota.

18 Comments/Questions: None.

19 Roll Call: "All in Favor": All Abstain: None  
20 Opposed: None Motion Carries.

21 Request for Purchase Order

22 MR. OCHOA: Request for Purchase Order. R&D  
23 Construction 2101 Purdue. Emergency.

24 Motion to approve R&D Construction 2101 Purdue made by John  
25 Bakota. Second by Henry Ventura.

Comments/Questions: None.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.

Request for Purchase Order & Proposal Only

MR. OCHOA: Request for Purchase Order and Proposal

1 Only. 9400 Calumet City Plumbing 4820 Indianapolis  
2 Boulevard. Emergency.

3 Motion to approve Calumet City Plumbing 4820 Indianapolis  
4 Boulevard made by Henry Ventura. Second by John Bakota.

5 Comments/Questions: None.

6 Roll Call: "All in Favor": All Abstain: None  
7 Opposed: None Motion Carries.

8 Request for Purchase Order, Proposal & E-Mail Only

9 MR. OCHOA: Request for Purchase Order, Proposal &  
10 E-Mail Only. Calumet City Plumbing 2545 Cardinal Drive.  
11 Emergency.

12 MS. GUZMAN: That's for \$8,000.

13 Motion to approve Calumet City Plumbing 2545 Cardinal Drive  
14 made by Ray Lopez. Second by Henry Ventura.

15 Comments/Questions: None.

16 Roll Call: "All in Favor": All Abstain: None  
17 Opposed: None Motion Carries.

18 Request for Purchase Order & E-Mail Only

19 MR. OCHOA: Request for Purchase Order and E-Mail Only.  
20 R&D Construction Kennedy and Chicago Avenue Intersection,  
21 Water. Emergency.

22 MS. GUZMAN: I would just like to note that that is for  
23 \$2,420.20. And also Mr. Allan Lee did attempt to contact  
24 another contractor, Amity Services, on May 2. And they were  
25 not available to perform the work.

26 Motion to approve R&D Construction Kennedy and Chicago Avenue  
27 Intersection made by Henry Ventura. Second by Ray Lopez.

28 Comments/Questions: None.

29 Roll Call: "All in Favor": All Abstain: None  
30 Opposed: None Motion Carries.

31 MR. OCHOA: R&D Construction 148th and Kennedy Avenue.  
32 Emergency.

1 MS. GUZMAN: This was for \$4,759.40. Also on April 13  
2 Mr. Allan Lee did call out Amity Services and Hasse. And  
3 they were not available to provide any quotes as well.

4 Motion to approve R&D Construction 148th and Kennedy made by  
5 Henry Ventura. Second by Ray Lopez.

6 Comments/Questions: None.

7 Roll Call: "All in Favor": All Abstain: None  
8 Opposed: None Motion Carries.

9 MR. OCHOA: R&D Construction 3550 Canal Street.  
10 Emergency.

11 MS. GUZMAN: This is for the amount of \$611.40.

12 Motion to approve R&D Construction 3550 Canal Street made by  
13 John Bakota. Second by Henry Ventura.

14 Comments/Questions: None.

15 Roll Call: "All in Favor": All Abstain: None  
16 Opposed: None Motion Carries.

17 MR. OCHOA: 8095 R&D Construction 5400 Gary Road, Public  
18 Works Facility. Emergency.

19 MS. GUZMAN: This amount is for \$3,035.60. I would also  
20 like to note that Mr. Allan Lee attempted to contact another  
21 contractor for proposal and quote. And that would be Amity  
22 Services. And they were not available on April 26.

23 Motion to approve R&D Construction 5400 Gary Road, Public  
24 Works Facility made by Ray Lopez. Second by Henry Ventura.

25 Comments/Questions: None.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.

MR. OCHOA: 8095 R&D Construction 4944 Alexander.  
Emergency.

MS. GUZMAN: This amount is \$600. On May 2 Amity  
Services was not available to provide a proposal. The work  
was provided to R&D to perform emergency services.

1 Motion to approve R&D Construction 4944 Alexander made by Ray  
Lopez. Second by Henry Ventura.

2  
3 Comments/Questions: None.

4 Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.

5 MR. OCHOA: 4755 Kennedy Avenue. Emergency.

6 MS. GUZMAN: This amount is \$600. And this was May 4,  
2022. And in addition to R&D Construction Mr. Allan Lee did  
7 call out to Amity and Hasse. And they were not available to  
provide proposals.

8  
9 Motion to approve R&D Construction 4755 Kennedy Avenue made  
by Henry Ventura. Second by John Bakota.

10 Comments/Questions: None.

11 Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.

12  
13 Past Due

14 MR. OCHOA: Past Due Amounts. Lindy's Ace Hardware.  
Item was purchased and the invoice was never given to me.

15 Invoice Number 215832. And the date is 1/25/22 in  
the amount of \$143.88.

16  
17 Motion to approve Lindy's Ace Hardware Past Due Invoice made  
by Henry Ventura. Second by John Bakota.

18 Comments/Questions:

19 MR. LOPEZ: Question. Are these padlocks for what?

20 MS. GUZMAN: Actually this is the Filtration Plant.

21 MR. LOPEZ: It says 12 padlocks. Are they big ones?

22 MS. GUZMAN: I can find out exactly. And I apologize.  
Mr. Obed Perez is not available today. He is working as  
23 operator. So that's why he is not here. But I will get that  
information for you and present it at the next meeting.

24 MR. LOPEZ: Okay. If you say so.  
25

1 MR. OCHOA: Past due Invoice for Calumet City Plumbing  
2 in the amount of \$7,242.84. Invoices were received for  
3 emergency. Work completed prior to us having all of the  
proper paperwork in hand and approved by appropriate  
authorities.

4 Invoice is Number 51151 dated 3/8/22 in the amount  
5 of \$3,283.50. The other is Invoice 51152 dated 3/8/22 in the  
amount of \$3,959.34 for the total of \$7,242.84.

6 Motion to approve Calumet City Plumbing Past Due Invoices  
7 made by Ray Lopez. Second by Henry Ventura.

8 Comments/Questions: None.

9 Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.

10 UNFINISHED BUSINESS: None.

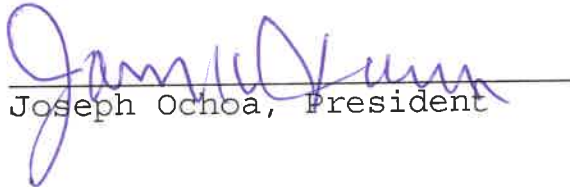
11 PUBLIC COMMENT: None.

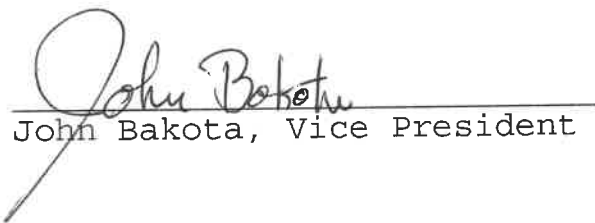
12 \* Next Regular Meeting Date: Monday, June 6, 2022  
13 @ 5:00 p.m.

14 Motion to adjourn was made by John Bakota. Second by Henry  
15 Ventura.

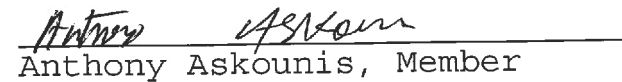
16 \* Meeting ended at 5:33 p.m.  
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1                   Approval of the Meeting Minutes of  
2                   Monday, May 16, 2022  
3                   Approved and Signed 6-6-22

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6 Joseph Ochoa, President

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9 John Bakota, Vice President

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12 Henry Ventura, Member

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17 Anthony Askounis, Member

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20 Ray Lopez, Member

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24 Alysia Dunbar, Board Secretary

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C E R T I F I C A T E

I, LISA PENA, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 1st day of June, 2022.

  
\_\_\_\_\_  
Lisa Pena  
Notary Public, Porter County  
Certified Shorthand Reporter  
License Number 084-003484

