

CITY OF EAST CHICAGO  
BOARD OF PUBLIC WORKS

BOARD MEMBERS

Val Gomez, President  
William Allen, Vice-President  
Winna Guzman, Member

Meeting Minutes  
Thursday, April 27, 2023 @ 4:30 p.m.  
Reported for Fissinger & Associates  
By: Lisa Pena

CALL TO ORDER: 4:17 p.m.

ROLL CALL: Present: Val Gomez, William Allen, Winna Guzman

STAFF PRESENT: Richard Morrisroe, Olga Cosme

MINUTES: Regular Meetings Thursday, March 23, 2023  
and Thursday, April 13, 2023

Questions/Comments: None.

Motion to approve March 23, 2023 and April 13, 2023 Regular Meeting Minutes made by Val Gomez. Second by William Allen.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.

CORRESPONDENCE: None.

NEW BUSINESS:

MR. GOMEZ: We'll move on to New Business. First item on our agenda is AMG Construction, Carnegie Library.

I spoke to Public Works. They informed me this is for stair repair and epoxy finish for Carnegie Library at 3601 Grand. The amount is for \$7,400.

This is part of the restoration of that building. I believe the first floor is completely repaired. This is going into the basement, the stairway.

Any questions or comments on this proposal?

1 Questions/Comments: None.

2 Motion to approve AMG Construction Carnegie Library Proposal  
made by Val Gomez. Second by William Allen.

3  
4 Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.

5 MR. GOMEZ: Next we have NWI Preservation, Replace  
6 Damaged 6 Foot Iron Fence and Rolling Gate at Tod Park. The  
amount is \$12,870. This is for Northwest Property  
7 Preservation 3927 Main Street.

8 The description is replacing the fence there at Tod  
9 Park.

10 Any other questions or comments on this proposal?

11 Questions/Comments: None.

12 Motion to approve NWI Preservation Tod Park Fence Replacement  
Proposal made by Val Gomez. Second by William Allen.

13 Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.

14 MR. GOMEZ: Next we have Bosak Ford Premium Maintenance  
15 Plan. We have a letter from Jaylan Johnson, East Chicago  
Vehicle Maintenance Manager.

16 Attached you will find a pricing amount of \$12,324  
17 that we ask approval for in regards to Premium Maintenance  
Plan for six 2022 Chevy Equinox. They're listed in the  
18 attached documents.

19 This is similar to the Maintenance Plan which we've  
20 been getting on the vehicles that are five year for the  
Premium Maintenance Plan.

21 Any questions or comments on this request for the  
Vehicle Premium Maintenance Plan?

22 Questions/Comments: None.

23 Motion to approve Bosak Ford Premium Maintenance Plan made by  
Val Gomez. Second by William Allen.

24 Roll Call: "All in Favor": All Abstain: None  
25 Opposed: None Motion Carries.

1 MR. GOMEZ: Next we have Bryte Car Collision Repair. We  
2 have a letter again from Jaylan Johnson.

3 Attached you will find supplement in regards to  
4 additional repairs that are needed on Police Department Squad  
5 Car Number 42 in the amount of \$1,772.66.

6 We're asking for approval of this estimate so the  
7 vehicle can be fully repaired in the near future and be  
8 accessible for the ECPD when needed.

9 And we have the invoice and breakdown of the cost.  
10 \$1,772.66.

11 Any questions or comments?

12 Questions/Comments: None.

13 Motion to approve Bryte Car Collision Repair Estimate made by  
14 Val Gomez. Second by William Allen.

15 Roll Call: "All in Favor": All Abstain: None  
16 Opposed: None Motion Carries.

17 MR. GOMEZ: Next we have Alert Alarm. This is for  
18 Animal Control. And the request is from Public Works.

19 We have an agreement for the voluntary van for  
20 Animal Control. The amount would be Silver \$34 per month.

21 Any questions or comments on this proposal for  
22 Animal Control?

23 Questions/Comments: None.

24 Motion to approve Alert Alarm Animal Control Proposal made by  
25 Val Gomez. Second by William Allen.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.

MR. GOMEZ: Next we have also for NWI Preservation  
replace fence at the Mayor's Office. And we do have a cost  
of \$19,720. And it is Northwest Property Preservation at  
3937 Main Street.

They do have a second quote from A&G which is  
21,600. They're taking the lowest most responsible bidder of  
19,720. And that's NWI.

1 Any questions or comments on this proposal?

2 Questions/Comments: None.

3 Motion to approve NWI Preservation Mayor's Office Fence  
4 Replacement made by Val Gomez. Second by William Allen.

5 Roll Call: "All in Favor": All Abstain: None  
6 Opposed: None Motion Carries.

7 MR. GOMEZ: We'll move on to Outstanding Invoices. I'll  
8 read all the Outstanding Invoices. Then we'll make one  
9 motion at the end.

10 The first one is from Gateway Business Systems.  
11 This is with the Building Department. They have a late  
12 invoice dated 11/9/2022. The amount is \$40.54.

13 The reason is that there was a new person and there  
14 was a mixup.

15 Any questions or comments on this one?

16 We'll move on to the next one which is Konica  
17 Minolta. This is with Multimedia. They have six late  
18 invoices dated 12/16/21, 4/15/22, 4/16/22, 5/15/22, 1/15/23,  
19 1/16/23 which total amount for all six is \$190.63.

20 The reason for late payment is invoices were  
21 received late and not at all by interdepartmental delivery.

22 So they were late. And they were apparently  
23 delivered wrong.

24 Any questions or comments on these late invoices  
25 for Konica Minolta from Multimedia?

26 The next one we have is for National Power Rodding.  
27 This is from Engineering. We have one late invoice dated  
28 12/22/22 in the amount of \$30,519.20.

29 The reason is Engineering Department received the  
30 invoice late on April 24, 2023. Services have been rendered  
31 and invoices should be processed.

32 Any questions or comments on this late invoice?

33 We'll move onto next one. This is from NIPSCO for  
34 the Marina. We have two late invoices dated January 2023 and  
35

1 February 2023. And they both total \$22,977.38.

2 There's no reason for the funding. I called the  
3 Marina. And they expressed to me the reason was lack of  
4 funding. They required a transfer into an account to pay  
5 NIPSCO. That's been done since then.

6 Any other questions or comments on this one?

7 We'll move on to the next one. This is from Cannon  
8 Financial Services. This is from the Court. We have one  
9 late invoice dated January 12, 2023 \$167.62.

10 The reason is that invoice was not received in the  
11 mail.

12 Any questions or comments on this late invoice?

13 The last one is from Gateway Business Systems.  
14 It's from the Fire Department. And this is one late invoice  
15 dated 11/11/22 for \$61.79.

16 The reason is that the Fire Department thought  
17 invoice was paid. And it was discovered by e-mail that it  
18 wasn't.

19 Those are all the late invoices. Any questions on  
20 this one?

21 Questions/Comments: None.

22 Motion to approve Aforementioned Outstanding Invoices made by  
23 Val Gomez. Second by William Allen.

24 Roll Call: "All in Favor": All Abstain: None  
25 Opposed: None Motion Carries.

MR. GOMEZ: Next we go to Items for Surplus, MDTs. This  
is from the Fire Department. We have a letter from the  
Chief.

Dear Board Members, I would like to declare the  
following items surplus. These items are obsolete and not  
repairable.

Submitted respectfully, Damon Carpenter, Fire  
Chief.

And he has a list here. These are basically radios

1 and docking stations.

2 Any questions or comments on this declaration of  
3 surplus?

4 Questions/Comments: None.

5 Motion to approve Fire Department Surplus made by Val Gomez.  
6 Second by William Allen.

7 Roll Call: "All in Favor": All Abstain: None  
8 Opposed: None Motion Carries.

9 MR. GOMEZ: Next we have Donation Checks for the Fire  
10 Department. They have two checks. They have provided copies  
11 of the checks.

12 One is for Fife Funeral Home for \$100. The next  
13 one is for Refractory Service Corporation for \$250. And this  
14 is the Department asking organizations to contribute to their  
15 open house which they have every year.

16 They've had several events. And it's gotten bigger  
17 every year.

18 Any questions or comments on these donations?

19 We don't need a motion. We'll just enter it into  
20 the record.

21 Next we have another donation. This is a check  
22 from Ameristar. This is for Special Events. This is from  
23 Ameristar in the amount of \$2,500.

24 Special Events has sent us a copy of the check. We  
25 actually have the check in the Controller's.

As we did with the Fire Department checks we just  
have to get this into our minutes so we can enter these into  
their accounts.

Any questions or comments on this sponsorship check  
from Ameristar Casino for Special Events?

We don't need a motion. This is just to put into  
the record.

Next item we have is Indiana 811 City Utility  
Locates Agreement from IT. We have a letter from Kevin

1 Klocek, our IT Director.

2 And this is IT Department Indiana 811 City Utility  
3 Locates Agreement.

4 We submit to inform that the City is mandated by  
5 the State of Indiana to involve Indiana 811 for locate  
6 requests for the City owned utilities.

7 The membership needed to become active as soon as  
8 possible as it may have an affect on the City's Utility Rate  
9 Schedule.

10 The application was submitted and signed by the  
11 City Controller and Utilities Fiscal Officer, Val Gomez.

12 I have requested that the Board consider approval  
13 of the recommendation of the Membership Agreement for Indiana  
14 811 which has successfully been submitted.

15 So this request has been submitted. And we need an  
16 action from our Board.

17 Any questions or comments on this?

18 Questions/Comments: None.

19 Motion to approve Indiana 811 City Utility Locates Agreement  
20 made by Val Gomez. Second by William Allen.

21 Roll Call: "All in Favor": All Abstain: None  
22 Opposed: None Motion Carries.

23 MR. GOMEZ: Next we have from the Law Department JWF  
24 Specialty Company Administrative Services. And I believe  
25 this is involving providing services. This is providing  
claim administration services.

So, Mr. Morrisroe, this is a company the Law  
Department has been using for several years?

MR. MORRISROE: Yes, it is. Indianapolis based. We do  
the gathering together with finding the documents, pictures,  
any bills and forward them to Indianapolis.

MR. GOMEZ: Has the Law Department been satisfied with  
their services?

MR. MORRISROE: I think so. Mrs. Rodriguez has mainly

1 been handling that. I don't get a sense that there's any  
2 need for a change at this time.

3 MR. GOMEZ: She didn't express that. But she also said  
4 Mr. Morrisroe would be here if we had any concerns.

5 Any other questions or comments?

6 MS. GUZMAN: The terms of the Agreement shall commence  
7 October 15. So it's retroactively?

8 MR. GOMEZ: I think that should be February.

9 MS. GUZMAN: Or maybe April.

10 MR. GOMEZ: Well, it terminates 2025. So it's a  
11 multiyear agreement. So if anything it should be 2023  
12 through 2025.

13 We should ask if this was something that was maybe  
14 last year. Maybe it was submitted in '22. But if not it  
15 should be '23.

16 Any other questions or comments?

17 So we'll get that answered. So we'll make the  
18 motion to approve on condition we get the correct information  
19 on the dates.

20 Questions/Comments: None.

21 Motion to approve JWF Specialty Agreement Conditional on  
22 Correct Date Information made by Val Gomez. Second by  
23 William Allen.

24 Roll Call: "All in Favor": All Abstain: None  
25 Opposed: None Motion Carries.

MR. GOMEZ: Next we have Milestone Contractors for  
129th and Dickey Road Restoration Project. We have the  
Notice of Award/Recommendation. We have the Contract and  
Notice to Proceed.

The Notice to Award, this is for the project where  
their bid was \$3,358,624.36.

MR. ALLEN: We had the Notice of Award come before us at  
a previous meeting. And it was the wrong dollar amount.



1 MR. GOMEZ: So we did it before. This is a correction?

2 MR. ALLEN: Correct. This is a correction. But what  
3 didn't go before Board of Works is the Contract and the  
4 Notice to Proceed.

5 MR. GOMEZ: But we still have to make a motion for the  
6 correct amount?

7 MR. ALLEN: Correct. So we'll have to make a motion for  
8 the correct value on the Notice of Award which is  
9 \$3,510,839.36.

10 MR. GOMEZ: That's the correct amount?

11 MR. ALLEN: That is the correct amount.

12 Questions/Comments: None.

13 Motion to approve Milestone Contractors 129th and Dickey Road  
14 Resurfacing Project Notice of Award/Recommendation Correction  
15 made by William Allen. Second by Val Gomez.

16 Roll Call: "All in Favor": All Abstain: None  
17 Opposed: None Motion Carries.

18 MR. GOMEZ: We have the Contract. Any questions or  
19 comments on the Contract?

20 Questions/Comments: None.

21 Motion to approve Milestone Contractors 129th and Dickey Road  
22 Resurfacing Project Contract made by Val Gomez. Second by  
23 William Allen.

24 Roll Call: "All in Favor": All Abstain: None  
25 Opposed: None Motion Carries.

MR. GOMEZ: Finally we have the Notice to Proceed. Once  
again this is with Milestone Contractors.

MR. ALLEN: For the 129th and Dickey Road Project.

MR. GOMEZ: Any questions or comments on the Notice to  
Proceed.

1 Questions/Comments: None.

2 Motion to approve Milestone Contractors 129th and Dickey Road  
3 Resurfacing Project Notice to Proceed made by Val Gomez.  
4 Second by William Allen.

4 Roll Call: "All in Favor": All Abstain: None  
5 Opposed: None Motion Carries.

5 MR. GOMEZ: Next we have Short Elliott Hendrickson.  
6 This is an SEH SS4A Grant Application from Engineering.

7 MR. ALLEN: SEH has already provided services to help us  
8 acquire grant funding for PE services. This is the dollar  
9 amount which is a total amount of \$7,200 to help us develop  
10 the scope for the awarded funds.

10 MR. GOMEZ: So this is a not to exceed of \$7,200. They  
11 do have their rates.

11 Any other questions or comments on this agreement  
12 for professional services with SEH?

12 Questions/Comments: None.

13 Motion to approve Short Elliot Hendrickson Professional  
14 Services Agreement made by Val Gomez. Second by William  
15 Allen.

15 Roll Call: "All in Favor": All Abstain: None  
16 Opposed: None Motion Carries.

17 MR. GOMEZ: Next we have Milestone Contractors. This is  
18 for speed humps.

18 MR. ALLEN: This is for the installation of speed humps.

19 MR. GOMEZ: They're actually humps or speed bumps?

20 MR. ALLEN: These are different because they're bigger  
21 and wider.

22 MR. GOMEZ: And the amount is 23,000.

23 MR. ALLEN: Yes. 23,000 for speed humps to be installed  
24 near the Marina and Lakefront area.

24 MR. GOMEZ: Any questions or comments on this proposal  
25 from Milestone Contractors?

1 Questions/Comments: None.

2 Motion to approve Milestone Contractors Speed Humps Proposal  
made by Val Gomez. Second by William Allen.

3

4 Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.

5 MR. GOMEZ: Next we have First Group Engineering  
6 Supplemental Number 1 for Marquette Greenway Trail. This is  
also from Engineering.

7 MR. ALLEN: This is a supplemental for design work that  
8 First Group is following up with the City for the Marquette  
Greenway Bike Trail.

9 Currently we have some money from NIRPC 80/20. And  
10 this agreement will also be partially funded by NIRPC as  
well. Also 80/20.

11 We are in the process of acquiring that funding  
12 from them. But what they need is an approved agreement and  
commitment letter from the City.

13 So the dollar amount for the supplemental is  
14 \$674,210.72.

15 MR. GOMEZ: So that's 80/20?

16 MR. ALLEN: 80/20. We'll pay for it and then get  
reimbursed 80 percent.

17 MR. GOMEZ: It's reimbursable?

18 MR. ALLEN: Yep.

19 MR. GOMEZ: Any further questions or comments?

20 Questions/Comments: None.

21 Motion to approve First Group Engineering Supplemental  
22 Number 1 made by Val Gomez. Second by William Allen.

23 Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion Carries.

24 MR. GOMEZ: We come Right-of-Way Applications. We have  
25 Board of Public Works Permit Application Numbers 23-04466  
through 23-04475.

1           Any questions or comments on these Permit  
Applications?

2  
3       Questions/Comments:  None.

4       Motion to approve Permit Applications 23-04466 through  
23-04475 made by Val Gomez.  Second by William Allen.

5       Roll Call:  "All in Favor":  All       Abstain:  None  
Opposed:  None       Motion Carries.

6  
7       OTHER BUSINESS:  None.

8                   \*  Next Regular Meeting Date:  Thursday, May 11,  
2023 @ 4:30 p.m.

9  
10       Motion to adjourn made by Val Gomez.  Second by William  
Allen.

11       Roll Call:  "All in Favor":  All       Abstain:  None.  
12       Opposed:  None       Motion Carries.

13                   \*  Meeting ended at 4:42 p.m.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

1 Approval of the Meeting Minutes of  
2 Thursday, April 27, 2023

3 Approved and Signed \_\_\_\_\_

4  
5 \_\_\_\_\_  
6 Val Gomez, President

7  
8 \_\_\_\_\_  
9 William Allen, Vice President

10  
11 \_\_\_\_\_  
12 Winna Guzman, Member

13  
14 \_\_\_\_\_  
15 Olga Cosme, Board Secretary


1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 7th day of May, 2023.

  
\_\_\_\_\_  
Lisa Pena  
Notary Public Porter County  
Certified Shorthand Reporter  
License Number 084-003483

