

CITY OF EAST CHICAGO
BOARD OF PUBLIC WORKS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice-President
Winna Guzman, Member

Meeting Minutes
Thursday, April 14, 2022 @ 4:30 p.m.

Reported for Fissinger & Associates
By: Lisa Pena

CALL TO ORDER: 4:30 p.m.

ROLL CALL: Present: Val Gomez, William Allen, Winna Guzman.

STAFF PRESENT: Rene Cid, Jaylan Robinson, James Portalatin,
Richard Morrisroe, Olga Cosme.

MINUTES: Regular Meeting March 24, 2022

Questions/Comments: None.

Motion to approve March 24, 2022 Regular Meeting Minutes made
by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

CORRESPONDENCE: None.

NEW BUSINESS:

MR. GOMEZ: We'll move on to New Business. First item
on our agenda is ServiScape, LLC. This is from the Park
Department.

It's a Professional Service Agreement between the
City of East Chicago and ServiScape. And this is to maintain
the nine-hole McArthur Golf Course and the putt-putt course
and the batting cages.

This is an annual agreement. The total cost of
this project is \$128,727.

It is broken down to \$41,200 for a management fee,

1 \$4,120 per month and \$87,527 for labor and materials. For a
2 total of \$128,727.

3 Any questions or comments on this Professional
4 Service Agreement?

5 MS. GUZMAN: My question is and I don't know if Mr. Cid
6 or the Director of Public Works can answer this. Let me get
7 to that page.

8 It says that they pay or we pay rent. We pay rent
9 or some type of fee for the use of our equipment. Is that
10 correct?

11 Do you see that, Will, because you have it right
12 there?

13 MR. ALLEN: What page?

14 MS. GUZMAN: It's on the 2.1. It's the City shall pay
15 rent to contractor.

16 So we pay them to rent our equipment? I'm just
17 wondering. I'm just questioning that.

18 MR. ALLEN: 2.6 the City shall pay rent to contractor
19 for the use of contracted equipment at the golf course under
20 Section 2.1 materials and supplies.

21 MS. GUZMAN: I'm just not sure what that entails.

22 MR. GOMEZ: I don't know if it's an agreement to rent.
23 It's our buildings. They're going to store equipment there.

24 MS. GUZMAN: I don't understand that. So I'm just
25 wondering if they can clarify that.

MR. GOMEZ: Okay. Entertain a motion to approve subject
to answering the question. What was the number of that
section?

MR. ALLEN: 2.6 which makes reference to 2.1.

MR. GOMEZ: Entertain a motion to approve the
Professional Service Agreement between the City of East
Chicago and ServiScape with the condition that Park
Department or someone from the City can answer that question
in reference to 2.6, 2.1.

1 MR. ALLEN: 2.1.

2 MR. GOMEZ: 2.1 in reference to EC paying rent, what
3 does that refer to. What does that refer to because we own
4 the building.

4 Questions/Comments: None.

5 Motion to approve ServiScape Professional Service Agreement
6 Subject to 2.6 and 2.1 Question made by William Allen.
7 Second by Winna Guzman.

7 Roll Call: "All in Favor": All Abstain: None
8 Opposed: None Motion Carries.

8 MR. GOMEZ: Olga, you're going to send this to the Park
9 Department?

10 MS. COSME: Yes.

11 MR. GOMEZ: If you could send them an e-mail asking the
12 Board wants to know what that refers to. Thank you.

13 Next on our agenda we have Check Acknowledgments
14 from Special Events.

14 This is a program Special Events has for any
15 company or private citizen can donate to an event that
16 Special Events is having. They have a forum.

16 And this year they have received so far five
17 checks. They have a check from Indiana Harbor Yacht Club for
18 \$250. They have a check from 610 Auto, LLC for \$100.
19 Northwest Industrial Specialists, a check for \$150. Tech
20 Credit Union \$200. Humes & Berg Company \$100.

19 And they chose. They fill out the form. And they
20 chose the event they would like it to go to. And usually
21 they just leave it up to the Special Events Committee.

21 We just read this into the record basically. So
22 there is no motion required for this. We just read into the
23 record that they received these checks.

23 And they have a special account where these checks
24 go into.

24 Next we have it's a group called Heavy. It's a
25 contract for musical services between the City of East

1 Chicago. And it's for Seniors on the Lake Event. And it's
2 with Heavy. That's the name of the group. And they're out
of 4103 West 76th Lane in Merrillville. The event is on
August 17, 2022.

3 They will perform at the Seniors Lake Event
4 starting at 11:00 o'clock. They will perform two one-hour
sets at 12:00 and 2:00 p.m. at 274 per hour.

5 City's compensation to Heavy for musical services
6 in the amount of \$2,100.

7 Are there any questions or comments on this
8 agreement?

9 MS. GUZMAN: Val, I just want to note that this is going
to be paid directly from the Special Events budget. And
they're waiting the deposit of \$350.

10 MR. GOMEZ: And that's included in the agreement?

11 MS. GUZMAN: Yes. It will be included. So they'll get
12 paid the day of the event.

13 MR. GOMEZ: It's not until August 17. So we shouldn't
14 miss this one. It should be okay.

15 Next we have a Personal Service Agreement. This
Agreement is made on the 14th day of April between the City
of East Chicago through its Board of Public Works and Vela,
16 LLC hereinafter called the Contractor.

17 And this is for the Rhythm and Soul Fest Event June
25, 2022 at Washington Park.

18 MS. GUZMAN: For Heavy?

19 MR. GOMEZ: Sorry about that. Motion to approve Heavy
20 Contract with City of East Chicago.

21 Questions/Comments: None.

22 Motion to approve Heavy Musical Services Contract made by
William Allen. Second by Winna Guzman.

23 Roll Call: "All in Favor": All Abstain: None
24 Opposed: None Motion Carries.

25 MR. GOMEZ: I was at Mary J. Blige. And this is as I

1 mentioned June 25, 2022 for 17,000. The contract between the
2 artist and deposit by check of 8,500 or wire transfer in the
balance of 8,500.

3 They're asking for a deposit because we don't do
4 deposits?

5 MS. GUZMAN: Yes. This will be again from Vela, between
Vela.

6 MR. GOMEZ: So Vela will do this?

7 MS. GUZMAN: Yes. Will place the deposit and he will
8 get bookings.

9 MR. GOMEZ: We reimburse Vela then?

10 MS. GUZMAN: Yes. That is correct. The only question I
11 have is do we reimburse them at the end, at the time of the
performance or after the performance?

12 That's what it sounds like here. I just wanted to
ask that question.

13 MR. GOMEZ: This is a Personal Service Agreement. He
14 should invoice because on the second page it has 17,000 plus
8 percent 1,360 for a total of 18,360.

15 I believe he will invoice the City for his
16 services. Isn't that what he did last year?

17 MS. GUZMAN: I think here it does state that we will pay
18 the contractor upon completion of artist's performance as
contracted for. By contract the City shall pay the
19 contractor amount equal to the contractual amount obligated
in the contract which is 18,000.

20 So Vela has to wait until the date of. So if he
pays the deposit, will he have to wait until that date to get
21 reimbursed? That's the question I have.

22 MR. GOMEZ: The only issue is we can't pay in advance.
23 And we can't cut checks until the warrants go through the
Council.

24 So you would have to time this just right where it
goes to the Council Meeting before that.

25 MS. GUZMAN: I am wondering if he has to wait that

1 length of time to get paid will he put down a deposit.

2 MR. GOMEZ: As I recall last year he was invoicing us.
3 He wasn't exactly getting paid on the dates. Not last year.
4 The last time was two years ago before Covid.

5 MS. GUZMAN: Couple years ago. So I can clarify this
6 with Miss Adams.

7 MR. GOMEZ: And you know that checks have to be cleared
8 and awards with the Council.

9 MS. GUZMAN: I understand that. But what I am saying is
10 some of these aren't until August. This one is June. So I
11 was just wondering as far as if he puts down a deposit now.

12 MR. GOMEZ: Well, that's the reason we hired him in the
13 first place because the City couldn't pay in advance of the
14 event or after the event. They want you to receive your
15 services first.

16 That's why we started with him because he would pay
17 out of pocket. And then we would reimburse him. That's why
18 he gets that paid that extra 1,300.

19 Because if we could pay them on the date of the
20 thing, we wouldn't need him. That was the whole issue. So
21 it is what it is I think.

22 Questions/Comments: None.

23 Motion to approve Vela, LLC Personal Service Agreement made
24 by William Allen. Second by Winna Guzman.

25 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next we have Federal Protection Agency.
This is also from Special Events. This is for Special
Events. It has their rates \$28.95 per hour.

A police officer will be \$37 per hour. Marked
security patrol vehicle \$5.25 per hour.

And Special Event, if needed, marine jet ski, ATV,
UTV, K9, that would be \$36 per hour.

And this is just for Special Events, right?

1 MS. GUZMAN: Yes. I think it's specified on the --
2 no. It's not actually.

3 MR. GOMEZ: Because on the form it has Marina security.
4 But we're not addressing the Marina security because I think
5 they take that to their Board. We're just addressing the
6 Special Events section.

7 MS. GUZMAN: That's correct.

8 MR. GOMEZ: Any questions or comments?

9 Questions/Comments: None.

10 Motion to approve Federal Protection Agency Special Events
11 Rate Schedule made by William Allen. Second by Winna Guzman.

12 Roll Call: "All in Favor": All Abstain: None
13 Opposed: None Motion Carries.

14 MR. GOMEZ: Next we have from the Marina, it's an
15 auction, Marina auction. This is for Public Works.

16 And we have a letter. Attached you will find a
17 description of a 2008 Ford E450 cargo van East Chicago Marina
18 is asking for approval to deem surplus.

19 The attached item has reached its max lifespan with
20 the Department. I am asking for the attached item to be
21 deemed surplus.

22 Please contact me if you have any questions, Jaylan
23 Robinson, Public Works Manager.

24 And he included the pictures and the vin.

25 Any questions of Mr. Robinson on this vehicle?

Questions/Comments: None.

Motion to approve Marina 2022 Auction made by William Allen.
Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next we have Sportfields maintenance for
Block Stadium from Public Works. This is field maintenance
for Block Stadium.

1 It's the warning track, the infield, the edges,
2 aerate and oversee the field, batter's box and pitch, infield
3 clay flat graded, grass mowing, irrigation, maintenance.

4 I guess everything to do with the maintenance. And
5 this will be for \$5,000, 825 per visit.

6 Are there any questions or comments of Mr. Cid on
7 this project?

8 MS. GUZMAN: The not to exceed would be 5,000. Is that
9 what it would be?

10 MR. CID: Correct. This is for the season. Rene Cid,
11 East Chicago Public Works Director.

12 MR. GOMEZ: Any questions?

13 Questions/Comments: None.

14 Motion to approve Sportfields Block Stadium Field Maintenance
15 Agreement made by William Allen. Second by Winna Guzman.

16 Roll Call: "All in Favor": All Abstain: None
17 Opposed: None Motion Carries.

18 MR. GOMEZ: Next we have also from Sportfields, this is
19 a monthly infield and warning track maintenance. This is for
20 Kenny Lofton Complex. And infield and warning track
21 maintenance for Tod Park.

22 And this amount for this warning track maintenance,
23 it's actually Kenny Lofton Complex, will be for \$10,800. The
24 breakdown for Kenny Lofton will be \$7,200. The breakdown for
25 Tod will be \$3,600.

 Are there any questions or comments on this
proposal from Sportfields?

Questions/Comments: None.

Motion to approve Sportfields Kenny Lofton Complex and Tod
Park Agreement made by William Allen. Second by Winna
Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next we have a proposal from De-Vine

1 Landscaping and Property Management. This is for 30 cuts
2 along Guthrie from the Fire Station and Speedway.

3 The pricing includes edging and weed hacking and
4 blowing. And the amount is \$16,500. So that's per cut 550.
5 It will be 30 cuts.

6 MR. CID: That is correct.

7 MR. GOMEZ: Any questions for our Director?

8 MS. GUZMAN: This obviously doesn't include as far as
9 debris pick up?

10 MR. CID: Yeah. They pick up debris. They pick up
11 papers, bottles.

12 MS. GUZMAN: You may want to include that in this
13 proposal if it's all included because the pricing includes
14 edging, weed whacking and blowing, cut all new grass on
15 Guthrie, corner easements, residential and cul-de-sac areas.

16 So it doesn't reflect it. It doesn't include that
17 in there.

18 MR. CID: Yeah. We'll do. It's that when you cut the
19 grass they got to pick it up because all the papers will
20 scatter everywhere.

21 I'll tell them next time put it in there or however
22 you want me to address it.

23 MR. ALLEN: Is it something that they already do?

24 MR. CID: Yeah. This is the same thing like last year.

25 MR. GOMEZ: I think we require that in all out lots when
they cut. We may have made that point clear a long time ago.

MR. CID: We call and they, you know. Even when they
don't cut, we could call them. And they still come out and
do it.

MS. GUZMAN: I think it's included in the other
contracts.

MR. GOMEZ: Any other questions or comments?

1 Questions/Comments: None.

2 Motion to approve De-Vine Landscaping & Property Management
3 Agreement made by William Allen. Second by Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion Carries.

6 MR. GOMEZ: Next we have also from Public Works Cam's
7 Tree Service. This is Cam's Tree Service rate for 2022.
8 Prices to dispose of tree logs. And it's 500 per load not to
9 exceed 40,000.

10 This is for the entire year then, right?

11 MR. CID: Yes.

12 MR. GOMEZ: And we have their proposal. Any questions
13 or comments?

14 Questions/Comments: None.

15 Motion to approve Cam's Tree Service 2022 Rate Schedule made
16 by William Allen. Second by Winna Guzman.

17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None Motion Carries.

19 MR. GOMEZ: Next we have Tonkovich Oil. This is their
20 rate table for oils, lubricant, et cetera. Not to exceed
21 10,000.

22 Everything except for gasoline, right, and diesel?

23 MR. CID: Correct.

24 MR. GOMEZ: So there is a list of attached. And it goes
25 for motor oil, hydraulic oil, antifreeze, diesel.

Any questions or comments on this rate schedule?

Questions/Comments: None.

Motion to approve Tonkovich Oil 2022 Rate Schedule made by
William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

1 MR. GOMEZ: Next we have R&D Construction. Also with
2 Public Works. R&D Construction Rate Table. Rate table
3 services patch potholes and other services. This is also for
4 2022. And the amount is not to exceed \$30,000.

5 And they do have an extensive rate schedule
6 attached.

7 Any questions or comments on their proposal?

8 Questions/Comments: None.

9 Motion to approve R&D Construction 2022 Rate Schedule made by
10 William Allen. Second by Winna Guzman.

11 Roll Call: "All in Favor": All Abstain: None
12 Opposed: None Motion Carries.

13 MR. GOMEZ: Next we have NWI Property Preservation.
14 This is for the Mayor's Office. This is for Public Works.

15 Project is replace the gutters at the Mayor's
16 Office with commercial 6 inch gutters with oversized
17 downspouts.

18 The amount is \$7,880 with an additional \$1,000 for
19 the oversized commercial gutters for a total of \$8,880.

20 Any questions or comment for the director?

21 Questions/Comments: None.

22 Motion to approve NWI Property Preservation Gutter Proposal
23 made by William Allen. Second by Winna Guzman.

24 Roll Call: "All in Favor": All Abstain: None
25 Opposed: None Motion Carries.

MR. GOMEZ: Next we have Adam Signs. This is also from
Public Works. Now, this is a rate schedule, Adam Signs rate
schedule for labeling the City owned vehicles.

And this is amount not to exceed \$10,000. And it
has the various prices for various different signs.

Any questions or comments of Jaylan? Any questions
or comments?

1 Questions/Comments: None.

2 Motion to approve Adam Signs Rate Schedule made by William
3 Allen. Second by Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion Carries.

6 MR. GOMEZ: Next we have from the Fire Department, we
7 have a proposal for mattresses. I can speak on this.

8 I don't know if everybody has heard. The Fire
9 Department has been put back on 24/48. And the mattresses
10 they had before and they removed were damaged and in no
11 condition to be reused again.

12 So the Fire Department actually reached out to four
13 different companies. But since they required a twin mattress
14 that is two sided so they can flip it, only one company had
15 these mattresses in stock and in the number they needed.

16 The other ones didn't even have two sided. They
17 just had one sided.

18 And since they were the one company, we have the
19 one proposal which is for total of \$26,399.34 for these
20 mattresses.

21 They said they're two sided twin mattresses. The
22 amount is for 66 mattresses.

23 Are there any questions or comments on this
24 proposal from MFRM. Is that the name of the company?
25 Mattress Firm.

They have the initials MFRM Commercial Sales,
Mattress Firm.

Any questions or comments?

The invoice says American Mattress. Sorry. My
mistake.

The one they're going with is Mattress Firm. And
the amount wasn't the 26,000 amount. It's for 21,352.32.
It's the Royal Two Sided Mattress.

Any questions or comments?

1 Questions/Comments: None.

2 Motion to approve Mattress Firm Proposal Subject to Funding
and Approval made by William Allen. Second by Winna Guzman.

3 Roll Call: "All in Favor": All Abstain: None
4 Opposed: None Motion Carries.

5 MR. GOMEZ: Now we come to Outstanding Invoices. First
6 Outstanding Invoice is from Federal Protection Agency. This
is from the Fire Department. And it is for an invoice dated
7 1/31/2022 of \$467.28.

8 Explanation hourly rate was invoiced incorrectly.
Vendor had to adjust the hourly rate.

9 This was for the warming centers, warming and
cooling centers for this past winter.

10 Any questions or comments?

11 Questions/Comments: None.

12 Motion to approve Federal Protection Agency Outstanding
13 Invoice made by William Allen. Second by Winna Guzman.

14 Roll Call: "All in Favor": All Abstain: None
15 Opposed: None Motion Carries.

16 MR. GOMEZ: Next we have a late invoice for Leaf. This
is from the Court. This is a past due invoice from 9/20/2021
17 for \$209.55.

18 Explanation from the Court is purchase order
created for vendor 11243 Leaf in the amount of 209.55. It
19 says it's for charge occurred in September of 2021.

20 The balance due is a result of an oversight by both
Leaf and the Court. And now it was requested by the Court to
21 identify charges appearing in the invoice without
description. And response not received until 2022.

22 Any questions or comments on this late invoice and
the explanation?

23 MS. GUZMAN: So there is a late charge.

24 MR. GOMEZ: I don't know if it's something else because
25 it looks like you have other things on here.

1 MS. GUZMAN: It looks like a late charge.

2 MR. GOMEZ: They're only paying the 209.

3 MS. GUZMAN: Yeah.

4 MR. GOMEZ: We're just going to address the 209.

5 MS. GUZMAN: Maybe they're not paying that. They're
6 just paying the 209.55. I was just questioning it.

7 MR. GOMEZ: If we could just send a request asking is
8 there a late charge included in this 209.

9 I don't think it is because we have different
10 figures here for 515, 145. And the total here is 873. But
11 we're only paying the 209.55.

12 I think it's just a separate thing. Maybe that's
13 what the issue was why they didn't pay because some things
14 weren't identified.

15 So before us we have the one invoice for 209.55.

16 Questions/Comments: None.

17 Motion to approve Leaf Outstanding Invoice made by William
18 Allen. Second by Winna Guzman.

19 Roll Call: "All in Favor": All Abstain: None
20 Opposed: None Motion Carries.

21 MR. GOMEZ: Next we have a late invoice from WJOB. This
22 is from the Mayor's Office. This was 11/2/2021 \$200.

23 Explanation invoice was received for October 2021
24 on March 16 of 2022.

25 So invoice was received late.

Any questions or comments on this late invoice from
WJOB Radio?

Questions/Comments: None.

1 Motion to approve WJOB Outstanding Invoice made by William
2 Allen. Second by Winna Guzman.

3 Roll Call: "All in Favor": All Abstain: None
4 Opposed: None Motion Carries.

5 MR. GOMEZ: Next we have Short Elliott Hendrickson.
6 This is from the Engineering Department. We have one late
7 invoice dated 1/13/2022 in the amount of \$5,528.70.

8 Explanation invoice was received from contractor on
9 April 4, 2022 inquiring on payment. Services have been
10 rendered and invoices should be processed.

11 Any other comments on this late invoice?

12 Questions/Comments: None.

13 Motion to approve Short Elliott Hendrickson Outstanding
14 Invoice made by William Allen. Second by Winna Guzman.

15 Roll Call: "All in Favor": All Abstain: None
16 Opposed: None Motion Carries.

17 MR. GOMEZ: Next we have a late invoice from Hasse
18 Construction Company for Engineering. Invoice dated
19 1/31/2022 in the amount of \$13,088.62.

20 Explanation Engineering Department received invoice
21 late on 4/14/2022. Services have been rendered and invoice
22 should be processed.

23 Any questions or comments on this invoice?

24 Questions/Comments: None.

25 Motion to approve Hasse Construction Outstanding Invoice made
by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next we have Resolution Number 2022-09.
Resolution of the East Chicago Board of Public Works
authorizing the purchase of sod installation and maintenance
at demolition sites using a special purchasing method
authorized by IC 522-10.

Whereas 5-22-10 authorizes the Board of Public

1 Works acting as the City's purchasing agent to make certain
2 purchases without soliciting bids or proposals.

3 And whereas IC 522-10-12 provides that a purchasing
4 agency may make a special purchase when the market structure
5 is based on price but the government body is able to receive
6 a dollar percent discount of the established price.

7 And whereas IC 5-22-6-1 allows municipalities to
8 purchase services using any procedure the government body or
9 a purchasing agency of the government body considers
10 appropriate.

11 And whereas the City of East Chicago solicited
12 proposals for sod installation and maintenance at demolition
13 sites from local contractors and determined that the attached
14 proposal from Calumet Waste and Recycling, Incorporated is
15 the lowest and best proposal.

16 And now therefore be it resolved that the attached
17 proposal is hereby accepted and approved and that the
18 products and services described therein may be acquired from
19 time to time by the Building Department during calendar year
20 2022 for a total amount not to exceed \$150,000.

21 Any questions or comments on Resolution 2022-09?

22 Questions/Comments: None.

23 Motion to approve Resolution 2022-09 made by William Allen.
24 Second by Winna Guzman.

25 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next we have Richardson. It's from the
Building Department. It's for a proposal for 2001 Franklin.
It's to remove 21 trees plus stumps, remove the fence 317
linear feet and grind the stumps on the west side of the
church along Elm Street.

We have our Building Director here. So he is here
now.

And I don't know if you recall we actually approved
the bid of Richardson for the demolition of this property.
But this part of the demolition was left out. It was the
trees, demolishing the trees.

1 At first we were considering adding to the PO. But
2 the amount is too great. So we made it a separate proposal,
3 right?

4 MR. PORTALATIN: That's accurate.

5 MR. GOMEZ: So the total for these additional projects
6 of removing the trees and the fence will come to \$46,565.

7 Any questions or comments on this?

8 MR. ALLEN: Just one more thing. Since the property
9 that we're talking about is owned by Redevelopment this will
10 also go before their Board to be ratified.

11 MR. PORTALATIN: That is accurate.

12 MR. GOMEZ: Any questions or comments on this proposal?

13 Questions/Comments: None.

14 Motion to approve Richardson 2001 Franklin Street Demolition
15 Project made by William Allen. Second by Winna Guzman.

16 Roll Call: "All in Favor": All Abstain: None
17 Opposed: None Motion Carries.

18 MR. PORTALATIN: Thank you.

19 MR. GOMEZ: Next we come to Northwest Industrial
20 Specialists. This is from Multimedia. This is their rate
21 schedule for various signs.

22 We do have a letter from Multimedia. Can you
23 please add this to the agenda. We use this vendor every year
24 for Multimedia signage. Attached you will find the 2022
25 pricing list.

 And it has the various prices for different sizes
of signs.

 Any questions or comments on this rate schedule?

 MR. ALLEN: I am sorry. What was the do not exceed
amount?

 MR. GOMEZ: I don't believe they have a do not exceed.

 MR. ALLEN: I guess we'll have to state it as the

1 maximum.

2 MR. GOMEZ: I believe they have a line item. And they
3 go just by need.

4 MS. GUZMAN: It doesn't have a total. But it has the
5 quantity.

6 MR. ALLEN: They have to keep on doing it at \$1,500
7 increments.

8 MR. GOMEZ: They used their line item on their budget as
9 they need to put these signs up.

10 MR. ALLEN: So no matter what it is going to be 5,000 if
11 we just accept it.

12 Do we just want to say 10 to be safe so that they
13 don't have to come back again or do we just leave it at 5?

14 MR. GOMEZ: Where do you see the 5,000?

15 MR. ALLEN: It's 5,000, that's the max that you can open
16 up a PO based off of rates getting approved.

17 MS. GUZMAN: I think this is an exact amount, isn't it?

18 MR. GOMEZ: We would stop them at my office if they try
19 to use a rate schedule. We've been getting strict with the
20 rate schedules.

21 State Board of Accounts is kind of cracking down on
22 using rate schedules. So if you go above our purchasing
23 policy now, we automatically stop it.

24 MR. ALLEN: So we'll just approve the prices. Okay.
25 That's fine.

Questions/Comments: None.

Motion to approve Northwest Industrial Specialists 2022 Rate
Schedule made by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next we have an Access Agreement. Access
Agreement between the City of East Chicago and US
Environmental Protection Agency Great Lakes National Program

1 Office. And this is for the property located at 5300
2 Indianapolis Boulevard.

3 The property is currently a vacant lot with a cell
4 tower in one corner. It's across from our Sanitation
5 Wastewater Complex.

6 And they want to use the property to park vehicles,
7 stage equipment, supplies, material and containers at a safe
8 distance from the road and perform site improvements for
9 their project.

10 And in return they will pay us an owner's fee of
11 \$2,500 for access to the property.

12 MR. MORRISROE: Val, if I may, this is for cleanup at
13 Grand Calumet River, the portion from Indianapolis and
14 Calumet. And they use that same site for the Roxana
15 Marshlands.

16 MR. GOMEZ: Thank you, Mr. Morrisroe. Anymore questions
17 or comments?

18 Questions/Comments: None.

19 Motion to approve 5300 Indianapolis Boulevard Access
20 Agreement made by William Allen. Second by Winna Guzman.
21 Roll Call: "All in Favor": All Abstain: None
22 Opposed: None Motion Carries.

23 MR. GOMEZ: Next we have Compliance Reports. The first
24 one is for Rieth Riley. It is the East Chicago Resurfacing
25 Sewer Project Number 3641398.

The sum total of damages at this time are
\$79,205.66. This includes \$60,988.20 in residency and
\$18,297.46 in EEO minority owned damages.

And this report is from Carl Riddle our City of
East Chicago Compliance Manager. And this is just for
information.

The next one is Midwestern Electric, Block Stadium
Phase 4. Their overall total potential damages for the
project are \$58,587.62 including \$12,877.90 in residency and
\$2,709.72 in EEO minority damages.

Final one is for Mechanical Concepts. This is for

1 Block Stadium Phase 5 HDAC. Overall damages for the project
2 \$12,075.35 including \$9,232 for residency and \$2,843.35 in
EEOC minority damages.

3 That concludes the Compliance Reports from Mr. Carl
4 Riddle. And as I said no motion is needed. Just
informational.

5 Next on our agenda is Braman Insurance Services.
6 This is from the Controller's Office. This is our annual
insurance policy for the City properties.

7 And as we see on the packet it lists all the
8 properties that are being insured.

9 It actually came down from the previous year. The
10 amount for all the properties listed is \$140,271.

11 We're not including that \$3,655 for business auto.
12 So it's just the \$140,271. And this is an annual policy.

13 Braman is actually our broker. What he does is he
14 will contact several insurance companies and give them our
15 list of all our properties. And then they will come back
16 with a proposal.

17 Are there any questions or comments?

18 MS. GUZMAN: This will be paid under the Controller's
19 Office?

20 MR. GOMEZ: Uh-huh. Actually with the Controller's
21 Office there's some like Parks Department and I don't know if
22 you know this. We process it out of our office. But we pull
23 them out of different accounts.

24 No other questions or comments?

25 Questions/Comments: None.

Motion to approve Braman Insurance Services 2022
Recommendation made by William Allen. Second by Winna
Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next we have Short Elliot Hendrickson. This
is their Agreement for Professional Services. This is for

1 Multimodal Project Discretionary Grant Application for
2 Indianapolis Boulevard.

3 MR. ALLEN: They'll be providing services to assist the
4 City in applying for a grant to fund the construction of this
5 particular project which is Indianapolis Boulevard which has
6 an estimated construction cost of around \$20 million.

7 MR. GOMEZ: Not to exceed \$17,350.

8 MR. ALLEN: Correct.

9 MR. GOMEZ: Any questions or comments on this Agreement
10 for Professional Services with Short Elliot Hendrickson?

11 Questions/Comments: None.

12 Motion to approve Short Elliott Hendrickson Indianapolis
13 Boulevard Project Professional Services Agreement made by
14 William Allen. Second by Winna Guzman.

15 Roll Call: "All in Favor": All Abstain: None
16 Opposed: None Motion Carries.

17 MR. GOMEZ: Now we have another Agreement for
18 Professional Services with Short Elliott Hendrickson.

19 This is for the Multimodal Project Discretionary
20 Grant for Application for Alder Street Columbus Drive
21 US Route 12 State Route 312 Bridge and Underground Utility
22 Relocation.

23 MR. ALLEN: So the scope is pretty much identical to the
24 last Agreement. They will be assisting with acquiring a
25 grant for the construction of pretty much the pedestrian
bridge that crosses the intersection of Columbus Drive and
Alder Street. Also incorporating the relocation of exiting
underground utilities such as the sewer and the water mains.

Estimated construction cost \$10 million. Identical
not to exceed amount as well which is \$17,350.

MR. GOMEZ: Any questions or comments?

Questions/Comments: None.

1 Motion to approve Short Elliott Hendrickson Pedestrian Bridge
2 Project Professional Services Agreement made by William
Allen. Second by Winna Guzman.

3 Roll Call: "All in Favor": All Abstain: None
4 Opposed: None Motion Carries.

5 MR. GOMEZ: Next on our agenda we have the Board of
6 Public Works Permit Applications. We have number from
22-04161 through 22-04172.

7 Any questions or comments on this Board of Public
Works Permit Applications?

8 Questions/Comments: None.

9 Motion to approve Permit Applications 22-04161 through
10 22-04172 made by William Allen. Second by Winna Guzman.

11 Roll Call: "All in Favor": All Abstain: None
12 Opposed: None Motion Carries.

13 OTHER BUSINESS: None.

14 * Next Regular Meeting Date: Thursday, April 28,
2022 @ 4:30 p.m.

15 Motion to adjourn made by William Allen. Second by Winna
16 Guzman.

17 Roll Call: "All in Favor": All Abstain: None.
18 Opposed: None Motion Carries.

19 * Meeting ended at 5:22 p.m.

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1 Approval of the Meeting Minutes of
2 Thursday, April 14, 2022

3 Approved and Signed _____

4
5 _____
6 Val Gomez, President

7
8 _____
9 William Allen, Vice President

10
11 _____
12 Winna Guzman, Member

13
14 _____
15 Olga Cosme, Board Secretary

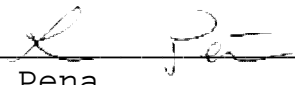
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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 26th day of April, 2022.



Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483

