

CITY OF EAST CHICAGO BOARD OF PUBLIC WORKS
BOARD OF DIRECTORS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice-President
Winna Guzman, Member

Regular Meeting Minutes
Wednesday, March 25, 2019, at 4:30 p.m.

Reported by Fissinger & Associates, Ltd.

By: Peggy S. LaLonde

Staff Present: Richard Morrisroe
Carla Morgan

Call to Order: 4:20 p.m.

Roll Call: Present: Val Gomez, William Allen, Winna
Guzman

MR. GOMEZ: We can start a little early
since we can't have public attendance.

First we have approval of minutes of
the regular meeting of February 26, 2020.

Motion to approve minutes of meeting of February 26,
2020, as written, made by William Allen. Second by
Winna Guzman.

Questions/Comments: None

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

We have no correspondence, but
before we move on to the bids, I'd like to make a
statement for the record.

Under the circumstances, with our
restrictions with the Pandemic, our meetings -- till it
is declared over -- our meetings will be held without an
audience. It was requested that a new person bringing
something on the agenda, submit an e-mail or the person
to call us about the circumstances for the proposal, and
I believe everybody did that for this meeting. We'll

1 read their statements, or in the case if someone is
2 here, we'll listen to that person; and then we'll need a
3 motion based on that, just for the record; if there are
any complex contracts that will require somebody to come
to the meeting.

4 So, we'll proceed to the first item
5 on the agenda today under New Business is bid openings
6 for Public Works, hanging baskets and watering, City of
7 East Chicago landscaping for 2020, and City of East
8 Chicago landscaping for 2020.

9 MR. ALLEN: So we have bids and they are
10 not labeled; so I'll open them one at a time. First one
11 is from Great Lakes Landscape Management, Schererville
12 Indiana. So this is the 2020 Landscape Maintenance
13 Service proposal and the total seasonal cost is
14 \$131,220.00. Also from Great Lakes Landscape,
15 Schererville, Indiana, this is for 2020 flower
16 maintenance service. Total seasonal cost is \$78,770.00.
17 And the last one we have from Cummings Landscape Inc.,
located at 7705 Route 30, Crown Point, Indiana. Project
total is \$152,962.50. That's it.

18 MR. GOMEZ: We'll convey these bids to
19 the Public Works. They will review it and will give us
20 their recommendation at next meeting.

21 We'll move on to GIS Upgrade
22 Services, RFP/RFQ. This is our IT Department.

23 MR. ALLEN: I have a list of the
24 following companies that submitted a quote. I'll read
25 out the company name and their location.

MR. GOMEZ: Let me read a statement from
our director of IT first. IT Department is seeking to
have the Board publicly disclose, for matter of record,
the following companies that have complied with the RT
advertising guidelines for City GIS Upgrade Service
requested submitted to IT Department, which was received
by the deadline and time, March 25, 2020, by 4:00 p.m.,
Central time.

MR. ALLEN: We have Honey Badger
Analytics, LLC, from Gardiner, Maine; Lifescale
Analytics, from Roseville, Minnesota; Wightman, from
Kalamazoo, Michigan. We have Horner & Shifrin, from
Chicago, Illinois; Ritter GIS, from Plymouth, Michigan;
Butler, Fairman & Senfert, from Merrillville, Indiana;
and GZA, from Oakbrook, Illinois.

1 MR. GOMEZ: Okay. Per our direction from
2 the IT Director, he just wanted it read in the record.
3 There is no motion required.

4 We'll move on to Emergency Purchase,
5 Fire Department. We have the Fire Chief here to
6 explain.

7 CHIEF SERNA: Good evening. Anthony
8 Serna, Fire Chief. The Emergency Purchase, we have been
9 scouring the Nation for personal protective equipment,
10 just as many health care providers, first responders
11 have been. We were able to locate -- in our backyard
12 here -- in Merrillville, Indiana, a vendor that would be
13 able to produce some of the personal protection
14 equipment that we need. We are attempting to make this
15 purchase with a new process -- process that is new to
16 us -- which is the credit card purchase system, and so
17 we are looking to have the Board approve the contract.

18 The vendor normally works with the
19 Government and the Government requires a lot of
20 contracts. So I spoke -- as late as today, this
21 afternoon -- to the vendor concerning contracts. And he
22 explained to me this is their first foray into providing
23 for customers such as us, a municipality. And that a
24 contract wasn't going to be a stumbling block for them
25 to get this done. They have details in the contract
that they were willing to waive, but that contract needs
to be reviewed, of course, by our Legal Department.

But they did want to stress to me,
they are willing to go forward with this order. I
explained to them how payment would be made and they
were fine with it, and they are very flexible in their
terms with the contract. But their Legal Department is
just so used to doing contracts because of the
government, they deal with the Federal government in
making these PPE supplies. So he did express to me, he
wants to help us. He wants to get this done. There
would be no stumbling block as far as the wording. The
contracts can be amended to whatever is favorable for
the City of East Chicago.

So you have before you, the amount.
I did e-mail that to you, the total amount for the
purchase. And again, you do have the contract, but the
contract has amounts in there. We adjusted our amounts,
so the contract has the old amount. The new amount is
in a quote form and that contract, he was trying to get
it to me by 4:00 o'clock. I told him I had to be here
early, so I don't have the current contract, I can get
that to you. I'm just asking if you would approve the

1 purchase with this vendor so this very necessary PPE can
2 start production. And his lead time for us, he said he
could have it between 10 and 14 days.

3 MR. GOMEZ: The amount is \$9,025.00?

4 CHIEF SERNA: Correct.

5 MR. GOMEZ: Okay. Since they've never
6 dealt with a municipality, make sure you contact the
controller's office to see what needs to put in our
7 system.

8 CHIEF SERNA: They were in our system
already. We did get a W-9 and they were already in our
9 system from previous purchases.

10 MR. GOMEZ: I thought maybe they never
dealt with us before. Okay. We'll work on that. We'll
11 use the City's credit card to speed up the process.

12 CHIEF SERNA: Yes.

13 Questions/Comments: None

14 MR. GOMEZ: I'll entertain a motion to
approve the proposal for emergency gear from Tradewinds
15 to our Fire Department, in the amount of \$9,025.00.

16 Motion to approve emergency purchase of personal
protection equipment for the Fire Department made by
17 William Allen.

18 MR. GOMEZ: Roll call.

19 Roll Call: "All in Favor": All Abstain: None
Opposed: None

20 MR. GOMEZ: Motion carries.

21 CHIEF SERNA: Thank you Board members.

22 MR. GOMEZ: Next, we'll move on
Professional Services contract with the Fire Department.
23 We do have your explanation Chief. We have two
professional service contracts, one with Philip C. Topor
24 and one with Bradley Rivera. We have the correspondence
from the Fire Department asking that these two contract
25 agreements be put on the agenda today. Maybe I will

1 bring you up here, Chief.

2 CHIEF SERNA: Those are consulting
3 contracts -- training contracts and professional service
4 contracts -- from two vendors that have been with us
5 since 2018. The contracts are similar, but there are
6 some changes in scope of work and compensation. If any
7 amendments need to be made to the contracts, we can make
8 the amendments at a future date. I'm asking for
9 approval of those contracts.

10 MR. GOMEZ: Just to touch on this, both
11 of them are similar, not to exceed \$10,000. Both of the
12 terms are March 30, 2021. And both of these are ones
13 you had before, Chief?

14 CHIEF SERNA: Yes, two vendors, two
15 contractors that I've had before, since 2018.

16 MR. GOMEZ: Can you explain what each
17 would be doing?

18 CHIEF SERNA: Philip Topor are
19 educational, training, and drills. Also would be
20 providing services in the Fire Prevention Bureau, as far
21 as investigations when needed, and different paperwork
22 needed in the Bureau.

23 MR. GOMEZ: And Mr. Rivera?

24 CHIEF SERNA: It would be the same.

25 MR. GOMEZ: Any questions or comments?
(None) I'd entertain a motion to approve the
professional service contracts for East Chicago Fire
Department, for Mr. Philip Topor and for Mr. Bradley
Rivera, in an amount not exceed \$10,000 each. And the
term is good till 30 March, of 2021.

Motion to approve professional service contracts made by
William Allen. Second by Winna Guzman.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

1 CHIEF SERNA: Thank you.

2 MR. GOMEZ: We are going to move on to
3 outstanding invoices. First one we have is from
4 Grainger with the Fire Department. The explanation is
5 2019 PO, did not have enough funds to cover and the
6 books were closed, so funds could not be added to the
7 PO, 60 days overdue. In 2020 PO was opened. And we've
8 received a lot of similar circumstance like this because
9 we did close our books in December. Any questions or
10 comments on this invoice of 11/20/19, for \$65.00?
11 (None)

12 I'll entertain a motion to approve.

13 Motion to approve past due invoice from Grainger for
14 \$65.00, made by William Allen. Second by Winna Guzman

15 MR. GOMEZ: Roll call.

16 Roll Call: "All in Favor": All Abstain: None
17 Opposed: None

18 MR. GOMEZ: Motion carries.

19 Next, we have late invoice for
20 Public Works, for 610 Auto. We have six invoices dated
21 from 12/19 for total amount of \$3,055.90. The
22 explanation, invoices were missed by the Public Works
23 office and informed by the Director that the work was
24 completed and did include the invoices. Are there any
25 questions or comments on these invoices? (None)

I'll entertain a motion to approve.

Motion to approve late invoices from 610 Auto, amount of
\$3,055.90, made by William Allen. Second by Winna
Guzman.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next, late invoice from Vigilant
Solutions, for Police Department. One invoice in the
amount of \$9,919.00 annual subscription for the licensed
software for the Police Department. The explanation was
that this invoice was lost in the mail and Chief had
just e-mailed a copy of the invoice, I believe to his
accounts payable, and was not aware of the invoice until

1 today. Any questions or comments? (None)

I'll entertain a motion to approve.

2
3 Motion to approve invoice of Vigilant Solutions, in the
4 amount of \$9,919.00, made by William Allen. Second by
5 Winna Guzman.

6 MR. GOMEZ: Roll call.

7 Roll Call: "All in Favor": All Abstain: None
8 Opposed: None

9 MR. GOMEZ: Motion carries.

10 Next, we have Northwest Indiana
11 Environmental, from Building Department. Invoice dated
12 12/27 of 2018, amount of \$3,918.00. Explanation,
13 contractor forgot the invoice in a timely manner. All
14 work has been performed apparently. Any questions or
15 comments on this invoice? (None)

I'll entertain a motion to approve.

16 Motion to approve invoice from Northwest Indiana
17 Environmental, amount of \$3,918.00, made by William
18 Allen. Second by Winna Guzman.

19 MR. GOMEZ: Roll call.

20 Roll Call: "All in Favor": All Abstain: None
21 Opposed: None

22 MR. GOMEZ: Motion carries.

23 Next, we have six invoices from
24 Marcus Jefferson. This is part of the Truancy Program
25 and they were submitted to Human Resources, and they go
from 10/23/19 to 1/15/2020, for the total of \$6,060.00.
These are submitted from HR. I don't know if the other
Board members know this, there seems to be an issue
because the school -- I think the school superintendent
signs off on these invoices.

MS. MORGAN: She's suppose to.

MR. GOMEZ: Each invoice says that she
cannot verify the accuracy, so I don't know if that
creates a problem. I'm going to ask -- Carla, does this
create a problem to approve these?

MS. MORGAN: I think it creates a
problem, especially since they haven't looked at -- in

1 fact, there was a procedure put in place where the staff
2 people, the truancy officers and secretary, their
3 invoices would be approved by the executive director.
4 So there is check and balance. And then the executive
5 director invoice would be approved by the
6 superintendent. She is not approving it by specifically
7 saying that she can't verify.

8 MR. GOMEZ: My understanding, when they
9 first received the invoices, her comments weren't on
10 there, but a signature. So HR sent it back and she sent
11 it back with this. I did inform HR if they want to
12 contact her and see if she wanted to give any further
13 explanation.

14 MS. MORGAN: I spoke very briefly with
15 her, that was the problem that we have. We were suppose
16 to have a meeting, but as you know, a lot of meetings
17 have been canceled and all that. I can follow-up with
18 her and get better information about it.

19 And as you are aware, I have been
20 involved with the legal side of things with the Truancy
21 Program, in order to get that in order. So with that, I
22 can't make a recommendation that you could approve this
23 today. I can say that I am going to look into it
24 regardless. But I can look into for the sake of this
25 Board, and come back with a recommendation at a later
time if you choose to table it.

MR. GOMEZ: I was going to suggest we
table it until we find out more information or
explanation on it. So I'd like to table this late
invoice for Mr. Marcus Jefferson.

We'll move on to late invoice from R
& D Construction. We have two late invoices dated
10/20/18 and 12/20/18, for total of \$5,650.00. This is
Engineering Department.

MR. ALLEN: One invoice for \$3,200.00 for
landscaping work and the second one for \$2,450.00 for
concrete work. However the services have been rendered
and the invoice should be paid.

Questions/Comments: None

MR. GOMEZ: I'll entertain a motion to
approve.

Motion to approve late invoice of R & D Construction, in

1 the amount of \$5,650.00, made by William Allen. Second
2 by Winna Guzman.

3 MR. GOMEZ: Roll call.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None

6 MR. GOMEZ: Motion carries.

7 Next, Engineering, from Hasse
8 Construction. Two late invoices dated 10/20/19 -- both
9 of them -- total of \$36,804.96.

10 MR. ALLEN: Engineering Department
11 received the invoice on March 18, 2020. The services
12 have been performed. The invoice should be processed.
13 This is for construction work for the sculpture for
14 Aldis and the one in the middle of Columbus Drive
15 roundabout.

16 Questions/Comments: None

17 MR. GOMEZ: I'll entertain a motion to
18 approve.

19 Motion to approve late invoice of Hasse Construction, in
20 the amount of \$36,804.96, made by William Allen. Second
21 by Winna Guzman.

22 MR. GOMEZ: Roll call.

23 Roll Call: "All in Favor": All Abstain: None
24 Opposed: None

25 MR. GOMEZ: Motion carries.

Next, late invoice from Fissinger &
Associates, Engineering. Three invoices dated 2019 and
the one for 2020, for the total of \$740.18.

MR. ALLEN: Engineering Department
received the invoices March 17, 2020. Services have
been performed and the invoice should be processed.

Questions/Comments: None

MR. GOMEZ: I'll entertain a motion to
approve.

Motion to approve invoices of Fissinger & Associates

1 invoices, in the amount of \$740.18, made by William
2 Allen. Second by Winna Guzman.

3 MR. GOMEZ: Roll call.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None

6 MR. GOMEZ: Motion carries.

7 Next, we have equipment deemed
8 surplus, IT. Our IT Director documented equipment he
9 deemed surplus, so he can properly dispose of it per
10 State of Indiana service recycle as not operable and
11 taken out of production and no longer serviceable, and
12 as a result, no value to the City. There's photos
13 attached to this document displaying the items defined
14 in previous paragraph. Please consider to properly deem
15 this surplus so we can proceed accordingly, and color
16 photos of the items. Any questions or comments? (None)

17 I'll entertain a motion to approve
18 IT request for the surplus equipment as unusable and so
19 he can properly dispose of this property.

20 Motion to approve IT request to deem equipment surplus
21 so it can be disposed of properly made by William Allen.
22 Second by Winna Guzman.

23 MR. GOMEZ: Roll call.

24 Roll Call: "All in Favor": All Abstain: None
25 Opposed: None

MR. GOMEZ: Motion carries.

Next, we have Indianapolis Boulevard
Conduit and Fiber Project, Change Order 2. Explanation,
Indianapolis Boulevard Project, Phase 1, Change Order
number 2. The IT Department is seeking Board approval
of Change Order 2. The result of change is a credit of
\$27,605.64. So it's a credit and they deducted various
items from the original contract for the credit. Any
questions or comments? (None)

I'll entertain a motion to approve.

Motion to approve Change Order 2, for Indianapolis
Boulevard Project, a credit of \$27,605.64, made by
William Allen. Second by Winna Guzman.

MR. GOMEZ: Roll call.

1 Roll Call: "All in Favor": All Abstain: None
Opposed: None

2 MR. GOMEZ: Motion carries.

3 Next, Nitco Conduit Construction,
4 Project Management, from IT. Explanation is that IT
5 Department is seeking Board approval of agreement from
6 East Chicago Construction Project, Phase 2, with Nitco.
7 This agreement is to provide part-time project
8 management services for City, amount not to exceed
9 \$49,000. Any questions or comments on this project?
10 (None)

11 I'll entertain a motion to approve
12 Nitco Conduit Construction Project Management, Phase 2
13 agreement, amount not to exceed \$49,000.00.
14 Motion to approve Nitco Conduit Construction Project
15 Management, Phase 2 Agreement, made by William Allen.
16 Second by Winna Guzman.

17 MR. GOMEZ: Roll call.

18 Roll Call: "All in Favor": All Abstain: None
19 Opposed: None

20 MR. GOMEZ: Motion carries.

21 Next we have Western Utility, East
22 Chicago Conduit Construction Project, IT Department.
23 This is Notice to Award, Recommendation, Contract/Notice
24 to Proceed. This is from IT Department. This was
25 reviewed by Kevin Klocek. Bids were previously opened
at the Board of Works meeting on 11/13/19, for the
city-wide conduit construction. It's recommended that
based on the current available funding, remainder of the
project be awarded to Western Utility for the
intersection of Columbus Drive, Chicago Avenue, Carey
Avenue, and bid amount of \$877,060.61. This
recommendation presented to the Board, is based on the
provision of the work which will not begin until the
Contract, Notice to Award, and Notice to Proceed be
approved, and purchase order has been issued. There
were two bids. This was the lowest bid, and they were
opened at the previous Board of Works meeting.

So recommendation is Western Utility
and that recommendation we have included in this packet,
the Notice to Award, the contract and Notice to Proceed.
Any questions on any of these? (None)

I'll entertain a motion to approve
recommendation, Notice to Award, to Western Utility in

1 the amount of \$877,060.61, approve the contract and the
2 Notice to Proceed.

3 Motion to approve Notice to Award, Recommendation, and
4 Contract/Notice to Proceed to Western Utility, made by
5 William Allen. Second by Winna Guzman.

6 MR. GOMEZ: Roll call.

7 Roll Call: "All in Favor": All Abstain: None
8 Opposed: None

9 MR. GOMEZ: Motion carries.

10 Next item is Alan F. Friedman,
11 Ph.D., 2020 rates with the Police Department. Attached
12 is the rate schedule for Alan F. Friedman, Ph.D.,
13 services needed by the Police for highly sensitive
14 cases. These services are needed and all other
15 information in this matter is confidential. Included in
16 this rate would be interview, consultation, review of
17 documents, and report instructions. Any questions or
18 comments on the proposal from the Police Department?

19 MS. GUZMAN: Maybe as far as being on his
20 letterhead or signature from Dr. Friedman, are we going
21 to get that?

22 MR. GOMEZ: I was looking at that too.
23 It's just almost like a Word document, not even --
24 Police Department -- on their stationary.

25 MS. GUZMAN: So maybe have them sign off
on it.

MR. GOMEZ: Contact the Police Department
and get this on some kind of letterhead from their
department, and then we can sign it. It's just a Word
document. So I'll entertain a motion that we approve
Mr. Friedman's 2020 rate proposal, with the condition
that they resubmit to the secretary on their letterhead.

Motion to approve Alan F. Friedman, Ph.D., 2020 rate
schedule, with the stipulation that it be submitted on
letterhead, made by William Allen. Second by Winna
Guzman.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None

1 Opposed: None

2 MR. GOMEZ: Motion carries.

3 Next, we move Notice to Proceed, D &
4 R Site Services, 4001 Elm Street, demolition to commence
5 no later than March 30th. Also have also JM Industrial
6 Services, demolition of 4844 Alexander and Notice to
7 Proceed with JM Industrial Services, 4924 Alexander.
8 Are there any questions of the Notice to Proceed from
9 the Building Department, for these three locations?

10 MR. ALLEN: Do we need -- I guess -- to
11 do Notice to Award with this stuff as well, or just
12 Notice to Proceed?

13 MR. GOMEZ: I believe we awarded this
14 previously and then they submitted the Notice to
15 Proceed.

16 MS. GUZMAN: I don't think this is an
17 emergency demolition.

18 MR. GOMEZ: Is that the case, this was
19 awarded at a different meeting?

20 MS. MORGAN: That is correct.

21 MR. GOMEZ: That being said, I'll
22 entertain a motion to approve Notice to Proceed with D &
23 R Site Services, for 4001 Elm; JM Industrial Services
24 for 4844 Alexander; and for JM Industrial Services for
25 4924 Alexander.

Motion to approve Notice to Proceed with D & R Site
Services and JM Industrial Services, made by William
Allen. Second by Winna Guzman.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next we have Economic Development
Project Grant Agreement for Alder Place as amended.

MS. MORGAN: I'll speak to that. So
early last July, this Board approved the original Grant
Agreement for Alder Place. And so as things developed

1 with the deal, it became necessary that we update the
2 Grant Agreement because they still hope to close on
3 their financing. There is \$9,000,000.00 involved in
4 this project. They still wanted to close in April and
5 the Grant Agreement -- we are agreeing to provide
6 \$400,000.00 for the project, but conditions need to be
7 met. Those are not reflected in the amendment. Those
8 conditions were that environmental review would be
9 conducted by the City's responsible entity, who's the
10 Executive Director of Redevelopment. And that once the
11 review took place, if the project was approved, that the
12 proper environmental remediation took place. They
13 already signed off and it was okay to proceed with the
14 project.

15 This Agreement now puts those
16 conditions in there. And the next condition that we
17 added was that the property would actually be acquired
18 by the company who is doing the project, before the
19 money was transferred from the City to them. It also
20 provides that any other governmental board that needs to
21 approve it, approve before the monies are transferred.
22 The other governmental board that needs to have approval
23 in this is the Redevelopment Commission, and I need to
24 make sure that they gave approval yesterday. They were
25 set to approve it at their meeting yesterday.

And then last thing, that we were
going to try to move forward and not withhold any
approvals unnecessarily. And then we clarify some
definition here about who was party and that kind of
thing. Those are the updates.

Again, this is an agreement that you
in essence approved back in July, but needed to be
tweaked so that both parties understood when all these
-- we have to have all the ducks in a row before any
money is transferred to the project and project owner,
which is UPD Alder Place, L.P., but frequently referred
to as UP Development.

MR. GOMEZ: Any questions or comments on
this amended agreement? (None)

I'll entertain a motion to approve
City of East Chicago Economic Development Project Grant
Agreement for Alder Place as amended.

Motion to approve Economic Development Project Grant
Agreement for Alder Place as amended, made by William
Allen. Second by Winna Guzman.

MR. GOMEZ: Roll call.

1 Roll Call: "All in Favor": All Abstain: None
Opposed: None

2 MR. GOMEZ: Motion carries.

3 Next, we have Compliance Report from
Walsh Avenue Reconstruction, submitted by Planning. As
4 always, this is submitted so we can put them in the
record. No motion is required.

5 Move on to R & D Construction. This
is for concrete road construction, Michigan Avenue.
6 This is Engineering.

7 MR. ALLEN: This is from Engineering
Department. This is for the resurfacing or patchwork
8 for the emergency water valve replacement that was
leaking at the intersection of Michigan and Guthrie,
9 amount of \$4,328.16.

10 MR. GOMEZ: Any questions or comments on
this proposal from R & D Construction? (None)

11 I'll entertain a motion to approve.
12 Motion to approve R & D Construction proposal for this
project, in the amount of \$4,328.16, made by William
13 Allen. Second by Winna Guzman.

14 MR. GOMEZ: Roll call.

15 Roll Call: "All in Favor": All Abstain: None
Opposed: None

16 MR. GOMEZ: Motion carries.

17 Next, we have from EJ
Construction -- Engineering -- Notice of Award.

18 MR. ALLEN: Also from Engineering
Department. It's recommended by Tracey Gillis, who
19 represents Royalty Construction, who is one of our
managers for construction projects, that EJ Construction
20 be awarded the bid work, in the amount of \$24,300,00.

21 MR. GOMEZ: Notice to Award contract --
22 do we need to proceed with that also?

23 MR. ALLEN: Yes, we actually do.

24 MR. GOMEZ: Any questions or comments?
(None)

25 I'll entertain a motion to approve

1 from EJ Construction, amount of \$24,300.00, Notice to
Award the contract and the Notice to Proceed.

2
3 Motion to approve EJ Construction, Notice to Award and
Notice to Proceed, in the amount of \$24,300.00, made by
William Allen. Second by Winna Guzman.

4 MR. GOMEZ: Roll call.

5
6 Roll Call: "All in Favor": All Abstain: None
Opposed: None

7 MR. GOMEZ: Motion carries.

8 Next, we have -- also Engineering --
9 First Group, 129th and Dickey Road.

10 MR. ALLEN: This is from Engineering
Department for First Group to perform minimum
11 engineering services, to help us with one of our ongoing
construction projects, which is 129th and Dickey, the
12 intersection improvement project. The amount is not to
exceed \$300.00. And again, this is for minimum work so
that they can help us coordinate this project with
13 INDOT.

14 MR. GOMEZ: Any questions or comments?

(None)

I'll entertain a motion to approve.

15
16 Motion to approve First Group proposal for work on the
129th and Dickey Road Project, amount not to exceed
\$300.00, made by William Allen. Second by Winna Guzman.

17 MR. GOMEZ: Roll call.

18
19 Roll Call: "All in Favor": All Abstain: None
Opposed: None

20 MR. GOMEZ: Motion carries.

21 Next, we have Hernandez Electrical
Construction Communication, project of LED Fixture
Program. This is also Engineering, amount of
22 \$23,175.00.

23 MR. ALLEN: This year Engineering
Department will be conducting a residential light
24 fixture program, where 60 lights will be presented
throughout East Chicago residents, ten in each district,
25 free of charge to the resident. The only cost to do

1 them would be the electrical consumption of using the
2 light and only one resident gets one. And it's mounted
3 on the exterior wall of the residence, whether it be on
4 the side, the front, or the back. Again, this is a free
5 program. Cost for the material and the labor is
6 \$23,175.00, with the contractor being Hernandez
7 Electrical Construction.

8 MR. GOMEZ: The things are already there?

9 MR. ALLEN: Yes. We hope to have the
10 application ready to be filled out by the residents in
11 the coming months. It's expected for this program to
12 last one month and we hope to continue with it, if it
13 goes over.

14 MR. GOMEZ: Any questions or comments?

15 (None)

16 I'll entertain a motion to approve
17 HECC residential LED Fixture Program, amount of
18 \$23,175.00.

19 Motion to approve HECC, LLC, LED Fixture Program, amount
20 of \$23,175.00, made by William Allen. Second by Winna
21 Guzman.

22 MR. GOMEZ: Roll call.

23 Roll Call: "All in Favor": All Abstain: None
24 Opposed: None

25 MR. GOMEZ: Motion carries.

Next, we have proposal from R & D
Construction. This is also Engineering.

MR. ALLEN: This proposal is for
miscellaneous concrete repairs, mostly sidewalk, on
various locations, grand total amount of \$41,350.00.

MR. GOMEZ: Any questions or comments on
this proposal from R & D? (None)

Entertain a motion to approve R & D
Construction for concrete work at various locations, in
the amount of \$41,350.00.

Motion to approve R & D Construction proposal for
concrete work at various locations throughout the City,
amount of \$41,350.00, made by William Allen. Second by
Winna Guzman.

1 MR. GOMEZ: Roll call.

2 Roll Call: "All in Favor": All Abstain: None
3 Opposed: None

4 MR. GOMEZ: Motion carries.

5 Next we have right of way
6 applications. We have right-of-way applications number
7 20-3504 to 20-3508. Any questions or comments on these?
8 (None)

9 I'll entertain a motion to approve
10 right-of-way applications, 20-3504 to 20-3508.

11 Motion to approve right-of-way applications made by
12 William Allen. Second by Winna Guzman.

13 MR. GOMEZ: Roll call.

14 Roll Call: "All in Favor": All Abstain: None
15 Opposed: None

16 MR. GOMEZ: Motion carries.

17 That concludes our New Business. I
18 believe we have no other business. Our next regular
19 meeting will be Wednesday, April 8, 2020, at 4:30 p.m..

20 We have no other business, I'll
21 entertain a motion for adjournment.

22 Motion to adjourn meeting made by William Allen. Second
23 by Winna Guzman.

24 MR. GOMEZ: Roll call.

25 Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Meeting is adjourned.

**** Meeting Adjourned at 5:05 p.m.****

1
2 Approval of the Regular Meeting Minutes of
3 March 25, 2020
4 Approved and Signed March 25, 2020.

5 _____
6 Val Gomez, President

7 _____
8 William Allen, Vice President

9 _____
10 Winna Guzman

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C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 30th day of March, 2020.

Peggy S. LaLonde



Peggy S. LaLonde, CSR, RPR