

CITY OF EAST CHICAGO
BOARD OF PUBLIC WORKS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice-President
Winna Guzman, Member

Meeting Minutes
Thursday, March 24, 2022 @ 4:30 p.m.

Reported for Fissinger & Associates
By: Lisa Pena

CALL TO ORDER: 4:30 p.m.

ROLL CALL: Present: William Allen, Winna Guzman.

STAFF PRESENT: Rene Cid, Jaylan Robinson, James Portalatin,
Olga Cosme.

MINUTES: Regular Meeting March 10, 2022

Questions/Comments: None.

Motion to approve March 10, 2022 Regular Meeting Minutes made
by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

CORRESPONDENCE: None.

NEW BUSINESS:

MR. ALLEN: Moving on to New Business. First item on
the agenda is Bid Opening for East Chicago Intersection
Striping Project. We received no bids for this project.

So moving on to the second item, Bid Opening for
Lawn Maintenance for the Public Works Department.

We have two bids here. I am not sure which is for
which. So I will just open them up.

Just for the record the other bid opening is for
hanging baskets and watering for 2022. So depending on what
I open up I'll also read that title.

1 So the first is from Great Lakes Landscape
2 Management, PO Box 256, Schererville, Indiana. And it looks
3 like this is for the maintenance for the flower baskets. And
4 the total seasonal cost is \$87,390.

5 The next one we have is from Cummings Landscape,
6 Incorporated located at 7705 Route 30, Crown Point, Indiana.
7 It looks like this is for lawn maintenance. Total project
8 cost is \$174,123.55.

9 So we'll return these. We'll send a copy to Public
10 Works to review and then come back before the next meeting
11 for an award.

12 MR. CID: Do you want me to review them now?

13 MR. ALLEN: You can.

14 Moving on to the next item, we have Richardson 4946
15 Northcote Building. This is from the Building Department.

16 MR. PORTALATIN: Good evening. James Portalatin, East
17 Chicago Building Commissioner. This is for an emergency
18 demolition that occurred due to an extensive fire on
19 March 12. It's an emergency demolition.

20 We did request several quotes. And Richardson
21 Disposal was the lowest most responsible bidder at \$42,500.

22 MR. ALLEN: Any questions or comments?

23 MS. GUZMAN: James, does this include the substructures,
24 removal of that as well?

25 MR. PORTALATIN: Yes.

 MS. GUZMAN: And sod too or is that coming after?

 MR. PORTALATIN: That's coming after.

 MS. GUZMAN: Thank you.

 MR. ALLEN: No further questions?

 MS. GUZMAN: No. Thank you.

1 Questions/Comments: None.

2 Motion to approve Richardson 4946 Northcote Emergency
3 Demolition made by William Allen. Second by Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion Carries.

6 MR. ALLEN: Next we have Amereco 2001 Franklin. This is
7 for site investigation for that address.

8 MR. PORTALATIN: Correct.

9 MR. ALLEN: Looks like we have a do not exceed value of
10 \$13,450.

11 MR. PORTALATIN: Yes.

12 MR. ALLEN: This is to investigate some of the possible
13 contaminants in the area.

14 MR. PORTALATIN: Correct.

15 MR. ALLEN: Do we have any questions?

16 Questions/Comments: None.

17 Motion to approve Amereco 2001 Franklin Site Investigation
18 made by William Allen. Second by Winna Guzman.

19 Roll Call: "All in Favor": All Abstain: None
20 Opposed: None Motion Carries.

21 MR. ALLEN: Next item is Amereco EPA Grant Application.

22 MR. PORTALATIN: Yes. This is for Amereco assisting us
23 to submit a grant to EPA for air monitoring throughout the
24 City.

25 It just opened. It's a pot of 20 million that's
out there.

MR. ALLEN: And our fee for their consulting services is
\$9,220.

MR. PORTALATIN: Correct.

MR. ALLEN: Any questions or comments?

1 MS. GUZMAN: When is it to be awarded?

2 MR. PORTALATIN: I am not sure. I know that the
3 application is due.

4 MS. GUZMAN: The 22nd of March.

5 MR. PORTALATIN: Yeah.

6 MS. GUZMAN: No further questions.

7 Questions/Comments: None.

8 Motion to approve Amereco EPA Grant Application Consulting
9 Services made by William Allen. Second by Winna Guzman.

10 Roll Call: "All in Favor": All Abstain: None
11 Opposed: None Motion Carries.

12 MR. PORTALATIN: Thank you.

13 MR. ALLEN: Next we have Maaco Collision.

14 MR. ROBINSON: Jaylan Robinson, East Chicago Public
15 Works. So this is for collision repair on a police vehicle,
16 Unit 106, that was in an accident with a do not exceed amount
17 of \$12,031.42.

18 MR. ALLEN: Any questions comments?

19 Questions/Comments: None.

20 Motion to approve Maaco Collision Vehicle Repair made by
21 William Allen. Second by Winna Guzman.

22 Roll Call: "All in Favor": All Abstain: None
23 Opposed: None Motion Carries.

24 MR. ROBINSON: Thank you.

25 MR. ALLEN: Thank you. Outstanding Invoices. The first
we have is from the Engineering Department. We have Invoice
Number 12088 in the amount of \$4,609.99, Invoice Number 12115
in the amount of \$23,591.83. Total amount is \$28,201.82.

The reason for this invoice coming before the Board
is that it was received on March 22. Services have been
rendered and the invoices should be processed.

1 I'm sorry. These invoices are dated for the end of
November of 2021 and the end of December 2021.

2 Any questions or comments?

3 Questions/Comments: None.

4 Motion to approve Hasse Construction Outstanding Invoices
5 made by William Allen. Second by Winna Guzman.

6 Roll Call: "All in Favor": All Abstain: None
7 Opposed: None Motion Carries.

8 MR. ALLEN: Next we have two Outstanding Invoices for
Cintas. The first is for \$75.76. Invoice was prepared by a
9 new employee and it was never sent over for payment.

10 The other invoice is for \$242.82. Invoice was
signed by Cintas Service Rep and it was not delivered to the
11 office personnel. They were never received. Services were
rendered.

12 Any questions or comments on the two Outstanding
13 Invoices from Cintas?

14 Questions/Comments: None.

15 Motion to approve Cintas Outstanding Invoices made by William
Allen. Second by Winna Guzman.

16 Roll Call: "All in Favor": All Abstain: None
17 Opposed: None Motion Carries.

18 MR. ALLEN: It looks like our next item is Rieth & Riley
2022 Rates. Looks like this is just for hot and cold
19 patching.

20 Also want to mention that there is a do not exceed
amount of \$10,000.

21 Any comments or questions?

22 And this is good for the year 2022.
23
24
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1 Questions/Comments: None.

2 Motion to approve Rieth & Riley 2022 Rates made by William
3 Allen. Second by Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion Carries.

6 MR. ALLEN: Next item is NWI Property Preservation
7 Removal and Replacement of Banners. This is also a rate
8 sheet with a do not exceed amount of \$50,000. And this is to
9 remove and replace banners throughout the City of East
10 Chicago.

11 Any questions or comments?

12 Questions/Comments: None.

13 Motion to approve NWI Property Preservation 2022 Rates made
14 by William Allen. Second by Winna Guzman.

15 Roll Call: "All in Favor": All Abstain: None
16 Opposed: None Motion Carries.

17 MR. ALLEN: It looks like our next item is Schindler
18 Elevator Rate Table for 2022 also from Public Works. This
19 handles time and material rates for maintenance work. Not to
20 exceed amount of \$10,000.

21 Any questions or comments?

22 Questions/Comments: None.

23 Motion to approve Schindler Elevator 2022 Rate Table made by
24 William Allen. Second by Winna Guzman.

25 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. ALLEN: It looks like the next item on the agenda is
2022 Auction List for Public Works.

MR. ROBINSON: Jaylan Robinson, East Chicago Public
Works. So this is for three older plows that we no longer
need in our fleet. They're a little bit outdated. A couple
of them are broken or damaged and they've just reached their
max lifespan with our Department.

MR. ALLEN: Do I have to read out loud the three?

1 MS. GUZMAN: I would do that, yes.

2 MR. ALLEN: We have for the first item which is named
3 SE 09. Make is Boss. It is an 8 foot Super-Duty Plow. Item
4 SE 10, make is Western. It is an 8 foot 6 inch Pro Plus
5 Plow. SE 11, make is Boss. It's a 9 foot Trip-Edge Plow.

6 Any other questions or comments?

7 Questions/Comments: None.

8 Motion to approve Public Works 2022 Auction List made by
9 William Allen. Second by Winna Guzman.

10 Roll Call: "All in Favor": All Abstain: None
11 Opposed: None Motion Carries.

12 MR. ALLEN: Next we have Bosak Ford Animal Control from
13 Public Works.

14 MR. ROBINSON: This is a Maintenance Agreement for the
15 Animal Control's new vehicle that they're receiving, a Ford
16 F150.

17 This is to put their vehicle under the premium
18 maintenance, 2021 Five Years 75,000 Mile Premium Maintenance
19 Program.

20 MR. ALLEN: And it only costs \$1,550.

21 MR. ROBINSON: Yes.

22 MR. ALLEN: Any comments or questions?

23 Questions/Comments: None.

24 Motion to approve Bosak Ford Animal Control Maintenance
25 Agreement made by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. ALLEN: Thank you. Next on the agenda we have
numerous contracts or agreements for vendors regarding grass
cutting, green space maintenance and for grass cutting and
then landscaping and park maintenance.

We have for Calumet Waste & Recycling amps 6, 5 and
14. Total amount \$55,253.70. And then for the parks

1 maintenance \$147,000.

2 Do we have any questions or comments on the two
3 contracts, one for the amps and the other for the parks?

4 Questions/Comments: None.

5 Motion to approve Calumet Waste & Recycling Contracts made by
6 William Allen. Second by Winna Guzman.

7 Roll Call: "All in Favor": All Abstain: None
8 Opposed: None Motion Carries.

9 MR. ALLEN: Next we have STM. Similar contracts just
10 different amounts. They have amps 4, 8, 9 and 16 in the
11 amount of \$53,688.90. And then for the parks \$147,000.

12 Are there any questions or comments?

13 Questions/Comments: None.

14 Motion to approve STM Enterprises, Inc. Contracts made by
15 William Allen. Second by Winna Guzman.

16 Roll Call: "All in Favor": All Abstain: None
17 Opposed: None Motion Carries.

18 MR. ALLEN: Next we have R&D Construction. They have
19 amps 1, 2, 7 and 15 in the total amount of \$52,390.35. And
20 then for the parks \$148,500.

21 Are there any comments or questions?

22 Questions/Comments: None.

23 Motion to approve R&D Construction Contracts made by William
24 Allen. Second by Winna Guzman.

25 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. ALLEN: And lastly we have Regional Services. They
have amps 3, 10 and 13 in the amount of \$33,599.70. And then
for the parks \$168,000.

Are there any comments or questions?

1 Questions/Comments: None.

2 Motion to approve Regional Services Contracts made by William
3 Allen. Second by Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion Carries.

6 MR. ALLEN: Moving on to Right-of-Way Applications. We
7 have applications 22-04142 through 22-04160.

8 Are there any comments or questions?

9 Questions/Comments: None.

10 Motion to approve Permit Applications 22-04142 through
11 22-04160 made by William Allen. Second by Winna Guzman.

12 Roll Call: "All in Favor": All Abstain: None
13 Opposed: None Motion Carries.

14 MR. ALLEN: Rene, would you like to make --

15 MR. CID: Yes, I would.

16 MR. ALLEN: We're going to bring it back up to the top
17 for the lawn maintenance.

18 MR. CID: Rene Cid, East Chicago Public Works Director.
19 I went over these proposals here and everything is in order
20 that we've asked for. So I would strongly recommend that we
21 move forward for these.

22 MR. ALLEN: What is the vendor for the lawn maintenance
23 and his dollar amount total?

24 MR. CID: Keith Cummings.

25 MR. ALLEN: Cummings Landscaping.

MR. CID: Yes. Project total is \$174,123.55.

MR. ALLEN: So we'll just do it one at a time. So this
is for the lawn maintenance.

Do we have any questions or comments?

MS. GUZMAN: I don't think it's lawn maintenance. I
think it's for flowers.

1 MR. CID: That's for hanging baskets. That's Great
Lakes Landscaping.

2 MS. GUZMAN: Cummings is for landscaping?

3 MR. CID: Yes. Columbus Drive.

4 MS. GUZMAN: So the planting of the flowers?

5 MR. CID: Yeah.

6 MR. ALLEN: So the first one is for Cummings Landscaping
7 in the amount of \$174,123.55. Any questions?

8 Questions/Comments: None.

9 Motion to approve Cummings Landscaping Recommendation made by
William Allen. Second by Winna Guzman.

10 Roll Call: "All in Favor": All Abstain: None
11 Opposed: None Motion Carries.

12 MR. ALLEN: And then for the hanging baskets and
watering for 2022.

13 MR. CID: Yes. That is in order. That is correct. The
14 scope of work is all there that we've asked for. And the
grand total there is \$87,390.

15 MR. ALLEN: Any comments or questions?

16 Questions/Comments: None.

17 Motion to approve Great Lakes Recommendation made by William
18 Allen. Second by Winna Guzman.

19 Roll Call: "All in Favor": All Abstain: None
20 Opposed: None Motion Carries.

21 MR. ALLEN: Thank you.

22 OTHER BUSINESS: None.

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1 * Next Regular Meeting Date: Thursday, April 14,
2022 @ 4:30 p.m.

3 Motion to adjourn made by William Allen. Second by Winna
Guzman.

4 Roll Call: "All in Favor": All Abstain: None.
5 Opposed: None Motion Carries.

6 * Meeting ended at 4:53 p.m.

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1 Approval of the Meeting Minutes of
2 Thursday, March 24, 2022

3 Approved and Signed _____

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6 Val Gomez, President

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8 _____
9 William Allen, Vice President

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11 _____
12 Winna Guzman, Member

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14 _____
15 Olga Cosme, Board Secretary

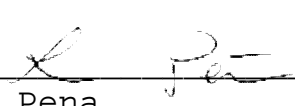
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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 1st day of April, 2022.



Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483

