

CITY OF EAST CHICAGO
BOARD OF PUBLIC WORKS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice President
Winna Guzman, Member

Meeting Minutes
Wednesday, February 24, 2021 @ 4:30 p.m.

Reported for Fissinger & Associates
By: Lisa Pena

CALL TO ORDER: 4:34 p.m.

ROLL CALL: Present: Val Gomez, William Allen, Winna Guzman.

STAFF PRESENT: Richard Morrisroe, Olga Cosme.

MINUTES: Regular Meetings January 27, 2021 and
February 10, 2021

Special Meetings January 25, 2021 and
February 5, 2021

Questions/Comments: None.

Motion to approve January 27, 2021, February 10, 2021 Regular
Meeting Minutes and January 25, 2021, February 5, 2021
Special Meeting Minutes made by William Allen. Second by
Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

CORRESPONDENCE: None.

NEW BUSINESS:

MR. GOMEZ: We'll move on to new Business. First item
on our agenda is the Bid Openings for Central Station
Flooring. This is from the Fire Department.

MR. ALLEN: First one is from HF Hometown Floors located
at 1686 US Route 41, Suite 8, Schererville, Indiana. There
is no total on this.

1 MR. GOMEZ: There is no total?

2 MR. ALLEN: No.

3 MR. GOMEZ: Is it broken down in sections?

4 MR. ALLEN: It just has the description of the services,
5 but no dollar amount. So again that is from HF Hometown
6 Floors.

6 I will open up the second one to see if it's the
7 same. And if it is then maybe I'll just read the line items
8 of the descriptions.

8 MR. GOMEZ: There's no amounts on there?

9 MR. ALLEN: There's no amount, no.

10 Second is to FCA Floor Specialists located at 3731
11 East 81st Avenue, Merrillville, Indiana. This one does have
12 a total. The amount is \$35,525. There is a \$7.67 per square
13 foot unit price. Total square feet 4,630.

12 MR. GOMEZ: I think we're going to have to send this
13 back to the Fire Department.

14 MR. ALLEN: Yep.

15 MR. GOMEZ: Because obviously there's only one bid and
16 one company didn't submit anything. So they might have to
17 redo this.

17 I think we're going to table this and send this
18 back to the Fire Department so they can find out what
19 happened.

19 And I think we should suggest they send it to more
20 than -- I don't know if they sent it to more than two
21 bidders, two companies and they only received two bids.

21 I'm pretty sure they probably sent it to more than
22 two.

22 MR. ALLEN: We'll just have to have them confirm them.

23 MR. GOMEZ: Either way they're going to have to redo it.

24 Next item on our agenda is Items for Surplus from
25 the Fire Department. We have a letter from the Fire Chief.

1 Dear Board Members, I would like to declare the
2 attached list of items as surplus. These items are broken or
3 obsolete. Respectfully, Anthony Serna, Fire Chief.

4 For the record he has a list of four items.
5 Number 1, Bollard TC charger base, two of them, broken,
6 non-repairable.

7 And the Bauer SCBA Cascade Fill System. This is
8 for the air bottles. It's 24 years old, obsolete. Repair,
9 replacement parts no longer available.

10 A Kohler Emergency Station Generator Model 45RA2
11 which is 46 years old. It's obsolete. Is actually being
12 replaced at this moment.

13 A Whirlpool Stove 30 inch, 18 years old, 2003
14 model. It is also broken and nonfunctioning.

15 Are there any questions or comments on the these
16 items that they wish to declare surplus?

17 Questions/Comments: None.

18 Motion to approve Fire Department List of Surplus Obsolete or
19 Damaged Items made by William Allen. Second by Winna Guzman.

20 Roll Call: "All in Favor": All Abstain: None.
21 Opposed: None Motion Carries.

22 MR. GOMEZ: Next on our agenda we have from Public Works
23 we have a Northwest Indiana Ford Service Department hourly
24 rates. The hourly rates don't include parts pricing. We
25 have five dealers.

26 We have one rate schedule from Bosak Ford, 244
27 Milton Road, Burns Harbor, Indiana. Their hourly rate is for
28 gas vehicles \$130 an hour. For diesel vehicles \$130 an hour.

29 Next from Webb Ford, 9809 Indianapolis Boulevard,
30 Highland, Indiana. Their hourly rates for SUV F100s is
31 \$144.95. For F250 and higher \$154.95 an hour.

32 Art Hill Ford, 901 East Lincoln Highway,
33 Merrillville, Indiana. Hourly rate for gas vehicles is \$149.
34 Diesel vehicles \$149.

35 Paul Heuring Ford, 720 North Hobart Road, Hobart,
36 Indiana. Their hourly rate for gas vehicles is \$130. Diesel

1 vehicles is \$140 per hour.

2 Currie Ford of Valpo, 2052 West Morthland Drive,
3 Valparaiso. Their hourly rate for gas vehicles is \$130.
4 Diesel vehicles \$130.

5 As I mentioned this is just an hourly rate. But I
6 noticed even though they're all Ford Dealerships there's
7 quite a difference in the hourly rates.

8 The gas vehicles, it goes from 130 to as high as
9 149 an hour. Diesel vehicles as low as 130 to 154. I think
10 they ought to take that into consideration when they review
11 these rate schedules.

12 Any questions or comments on these rate schedules?

13 Questions/Comments: None.

14 Motion to approve Ford Dealerships Rate Schedules made by
15 William Allen. Second by Winna Guzman.

16 Roll Call: "All in Favor": All Abstain: None.
17 Opposed: None Motion Carries.

18 MR. GOMEZ: Next on our agenda we come to Outstanding
19 Invoices. We have a Past Due Invoice from Cintas for Public
20 Works. There are two invoices. One dated 7/24/2020 and one
21 dated 8/7/2020 for a total of \$317.67.

22 Explanation from Public Works the invoices were not
23 delivered to Public Works. The bill to address are to
24 another department.

25 So it went to another department.

Are there any questions or comments on these late
invoices?

Questions/Comments: None.

Motion to approve Cintas Outstanding Invoices made by William
Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Next we have a late invoice from the Court,
Sonya A. Morris, Judge. Past due invoice from 10/4/2020 in

1 the amount of \$471.

2 Explanation from the Court the invoice for vendor
3 3664 West Publishing Corporation is delinquent due to an
4 unintentional request to close the purchase order. Purchase
5 Order 202606 originally created and obtained vendor in
6 December 2020. As a result we're requesting your approval of
7 this payment.

8 Any questions or comments on this late invoice?

9 Questions/Comments: None.

10 Motion to approve West Publishing Corporation Outstanding
11 Invoice made by William Allen. Second by Winna Guzman.

12 Roll Call: "All in Favor": All Abstain: None.
13 Opposed: None Motion Carries.

14 MR. GOMEZ: Next we have a late invoice from the Police
15 Department. And this is from Public Agency Training Council.
16 The late invoice is dated December 23, 2020 for \$495.

17 Reason for delinquency from the Police please
18 excuse the late invoice. It was lost in the mail. And
19 Service Division had to request a copy to be e-mailed. Thank
20 you for your consideration.

21 Any questions or comments on this late invoice?

22 Questions/Comments: None.

23 Motion to approve Public Agency Training Council Outstanding
24 Invoice made by William Allen. Second by Winna Guzman.

25 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Next we have a late invoice from Hernandez
Electrical. Invoice dated 10/30/20 in the amount of
\$6,025.27. This is from the Engineering Department.

Engineering Department received the invoice on
2/24/21 when contractor called inquiring on payment.
Services have been rendered and invoice should be processed.

So we just basically received the invoice.

MR. ALLEN: Correct.

1 MR. GOMEZ: Any questions or comments?

2 Questions/Comments: None.

3 Motion to approve Hernandez Electrical Outstanding Invoice
made by William Allen. Second by Winna Guzman.

4

Roll Call: "All in Favor": All Abstain: None.
5 Opposed: None Motion Carries.

6 MR. GOMEZ: Just as a word of information the reason we
do late invoices is the State Board of Accounts requires any
7 invoice that is late has to be sent to a Board. And the
Board has to review why. That's a requirement by the State
8 Board of Accounts.

9 Next item on our agenda we have from IT, we have
from IT Director Kevin Klocek description. This is a
10 Maintenance Agreement with Gateway Business Systems to
maintain the printer that was installed at 4718 Indianapolis
11 Boulevard City Offices.

12 The Konica Bizhub C284e Copier will be billed for a
copy at a rate of .005 for black and white and .047 for
13 color.

14 This is from Kevin Klocek our Computer Systems
Administrator.

15

For information the address mentioned, 4718
16 Indianapolis Boulevard, is the building the City acquired and
which I believe now would be Planning and Special Operations.
17 It's just down the block.

18 Any questions or comments on this maintenance
agreement for the copier installed there?

19

Questions/Comments: None.

20

Motion to approve Gateway Konica Maintenance Agreement made
21 by William Allen. Second by Winna Guzman.

22 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

23

MR. GOMEZ: Next we have from the Building Department we
24 have a request for Notice to Proceed for Midwest Service
Group. This is the Notice to Proceed for the following
25 properties for asbestos removal. It's 1507-09 Melville, 4713

1 McCook, 4715 McCook, 4807 McCook and 4841 McCook.

2 The contractor is Midwest Service Group out of 769
3 Madison Street, Suite C, Crown Point, Indiana.

4 You are to commence no later than February 25, 2020
5 (sic). All work shall be completed according work write-ups,
6 change orders, specifications and punch list within the ten
7 calendar days after commencement date above.

8 Any questions or comments on the Notice to Proceed?

9 Questions/Comments: None.

10 Motion to approve Midwest Service Group Notice to Proceed
11 made by William Allen. Second by Winna Guzman.

12 Roll Call: "All in Favor": All Abstain: None.
13 Opposed: None Motion Carries.

14 MR. GOMEZ: Next we have Techno Metal Post, LLC Change
15 Order Number 1. This is from Engineering.

16 MR. ALLEN: This is the first and last change order for
17 the concession building over at the little league. The
18 building was structurally failing. So we just had to go
19 with metal posts to help stabilize the building.

20 It comes at an additional price of \$4,800 for
21 additional piles, additional digging and to add a special
22 corrosive lubricant to make the material last longer.

23 MR. GOMEZ: So the original contract amount was 33,900.
24 This increase of 4,800 brings it to 38,700.

25 Any questions or comments on this change order for
the concession stand?

Questions/Comments: None.

Motion to approve Techno Metal Post Change Order Number 1
made by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Next we come to the Local Road and Bridge
Matching Grant Agreement. The purpose of this grant
agreement is to enable the State to award a grant of

1 \$1 million representing 50 percent of the eligible cost of
the project.

2

3 The project is the Local Road and Bridge Matching
Grant Payment Replacement Homerlee Avenue 148th Street to
151st Street.

4

5 MR. ALLEN: We've created plans to reconstruct Homerlee
from 148th to 151st. And the max for this program which is
what the State has every single year, the max was to receive
6 \$1 million. Total project cost is estimated to be around 4
for this job.

7

8 MR. GOMEZ: So 4 and the State will give us 1?

9

10 MR. ALLEN: Correct.

11

12 MR. GOMEZ: Are there any questions or comments on this
Local Road and Bridge Matching Grant Agreement?

13 Questions/Comments: None.

14 Motion to approve Local Road and Bridges Matching Grant
Agreement made by William Allen. Second by Winna Guzman.

15

16 Roll Call: "All in Favor": All Abstain: None.
17 Opposed: None Motion Carries.

18 MR. GOMEZ: Next we come to Change Order Number 20 for
City of East Chicago, Indiana Guthrie Street Reconstruction
19 Project. This is also from Engineering.

20 MR. ALLEN: This is to provide relining services for our
sanitary line from 139th to Hawthorne. Sizes for the pipe
range from 12 inches to 18. And it's just providing a
protective coating inside the pipe to prolong its life.

21

22 Total cost \$180,213. Again that's from 139th to
Hawthorne.

23 MR. GOMEZ: Current value of the contract was for
\$10,625,665. With the Change Order that will increase to
24 \$10,807,878.29.

25 Any questions or comments on this Change Order
Number 20?

26

27 For the record any time we have change orders if
they're over 20 percent we have to refuse them. Anything

1 over 20 percent the State requires us to make that an
2 individual project, a separate project. That's why we always
look at the amounts of the contract before and after.

3 Questions/Comments: None.

4 Motion to approve Hasse Construction Change Order Number 20
made by William Allen. Second by Winna Guzman.

5

Roll Call: "All in Favor": All Abstain: None.
6 Opposed: None Motion Carries.

7 MR. GOMEZ: I don't believe this item made it to our
8 agenda because we received it late.

9 We have City of East Chicago Board of Public Works
10 Resolution Number 2021-64. The Resolution of the East
Chicago Board of Public Works regarding when appeal is taken
before the Board.

11 Whereas the City of East Chicago Board of Public
12 Works generally receives Public Works projects which take
place in the City of East Chicago pursuant to Indiana Code
13 361-12-1 and that appeals may be taken to the Board of Public
Works while agency actions as defined by Indiana Code
4-21.5-6.

14

15 Whereas the City of East Chicago Board of Public
Works desires to establish procedures for hearing appeals
taken of its action and orders.

16

17 Now therefore be it resolved by the Board of Public
Works City of East Chicago that the Board of Public Works
18 which shall generally conduct appeals hearing in keeping with
the Indiana Administrative Orders and Procedures Act the
19 Board shall appoint an Administrative Law Judge within the
meaning of IC 4-21.5-1-2 who shall serve as Hearing Officer
20 shall preside over appeals before the Board, rule on motions,
objections, pleadings, make determinations with regards to
rules of evidence and make other orders and rulings
21 consistent with the duties and authority of the
Administrative Law Judge and issue recommendations to the
22 Board and who shall at the conclusion of the appeals hearing
submit a proposed order or orders to the Board.

23

24 The Board shall then vote to ratify the proposed
order, remand the proposed order back to the Hearing Officer
or reject the proposed order after ratification by the Board
25 of Public Works.

1 A ratified order shall become the final order of
the Board.

2
3 The Board and its Board Commissioners shall be
represented by counsel appointed by the City's Corporation
Counsel.

4
5 Be it further resolved that the Board of Public
Works hereby appoints Lawyer Teresa Gasser as its Hearing
Officer who share the duties of Administrative Law Judge in
6 the appeal before the Board of Public Works.

7 The Board hereby acknowledges the appointment of
Corporation Counsel Carla Morgan of Candace Williams to
8 represent the City in the appeal before the Board of Public
Works.

9
10 Certified and adopted by the Board of Public Works
for the City of East Chicago, Lake County Indiana on this
24th of February 2021.

11
12 Are there any questions or comments on the
Resolution?

13 Basically it's establishing who is going to be the
Hearing Officer and who is going to be the counsel.

14
15 Did we have anything accompanying this? That was
it?

16 Any questions or comments on the Resolution?

17 Questions/Comments: None.

18 Motion to approve Resolution 2021-64 made by William Allen.
Second by Winna Guzman.

19 Roll Call: "All in Favor": All Abstain: None.
20 Opposed: None Motion Carries.

21 MR. GOMEZ: Like I said this establishes the Hearing
Officer and attorney. I believe we'll probably get the
22 appeal papers from the company that's appealing their fines
or penalty on the Hiring Ordinance I believe. That might be
23 for next meeting.

24 Next we come to Right-of-Way Applications. We have
16 Right-of-Way Applications. Number 21-03751 through
25 21-03767.

1 I believe the majority are for utility poles,
placement of utility poles. And we do have one for a pod.
2 That's for a storage pod, isn't it?

3 MS. COSME: Yes.

4 MR. GOMEZ: Any questions on Board of Public Works
Permit Applications 21-03751 through 21-03767?

5 Questions/Comments: None.
6

7 Motion to approve Permit Applications 21-03751 through
21-03767 made by William Allen. Second by Winna Guzman.

8 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

9 OTHER BUSINESS: None.
10

11 * Next Regular Meeting Date: Wednesday, March 10,
2021 @ 4:30 p.m.
12

13 Motion to adjourn made by William Allen. Second by Winna
Guzman.

14 Roll Call: "All in Favor": All Abstain: None.
15 Opposed: None Motion Carries.

16 * Meeting ended at 5:00 p.m.
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Approval of the Meeting Minutes of
Wednesday, February 24, 2021

Approved and Signed _____

Val Gomez, President

William Allen, Vice President

Winna Guzman, Member

Olga Cosme, Board Secretary

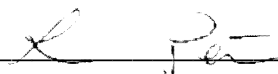
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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 6th day of March, 2021.



Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483

