

CITY OF EAST CHICAGO
BOARD OF PARKS AND RECREATION

BOARD MEMBERS

Anthony Serna, President
Rick Rodriguez, Vice President
Valda Lewis, Secretary
Gilberto Cantu, Member
Eugene Austin, Member

Regular Meeting Minutes
(Via Zoom Conference)
Tuesday, January 12, 2021 @ 5:00 p.m.

Reported for Fissinger & Associates
By: Lisa Pena

CALL TO ORDER: 5:00 p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL: Present in Chambers: Anthony Serna, Rick
Rodriguez, Eugene Austin.

Present Via Zoom: Valda Lewis, Gilberto Cantu.

ADMINISTRATIVE MATTERS:

Approval of Minutes: December 22, 2020

Motion to approve December 22, 2020 Meeting Minutes made by
Valda Lewis. Second by Gilberto Cantu.

Questions/Comments: None.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

Approval & Signing of Payroll: December 23, 2020

Motion to approve December 23, 2020 Payroll made by Eugene
Austin. Second by Valda Lewis.

Questions/Comments: None.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

1 Approval & Signing of Payroll: January 8, 2021

2 Motion to approve January 8, 2021 Payroll made by Gilberto
Cantu. Second by Eugene Austin.

3 Questions/Comments: None.

4 Roll Call: "All in Favor": All Abstain: None.
5 Opposed: None Motion Carries.

6 OLD BUSINESS: Request - Alpha Kappa Alpha Sorority Honorary
Bench

7
8 MR. SERNA: Next item on the agenda is Old Business,
the Request from Alpha Kappa Alpha Sorority for an Honorary
Bench.

9
10 We were looking at the MOU last night. And some
changes were made. I don't know. Is Attorney Dawkins on the
line?

11
12 MS. DAWKINS: Yes. I hope so.

13 MR. SERNA: Yes. We hear you, Attorney Dawkins. Thank
you for taking care of those changes and things like that to
the MOU.

14
15 I am not sure. I am looking at the MOU. And I
think I have the old one that doesn't have all of the changes
yet because the changes were made last night. So I am not
16 sure that we have all the changes.

17 But for the most part the MOU is clear. The two
18 biggest things were just wording of who would be in charge,
Park Superintendent and/or Park Board. We wanted it to say
Park Superintendent and Park Board in unison.

19
20 Also a question was about where the benches go.
When we're doing these benches for future organizations,
would we be pouring concrete as a base.

21
22 And I believe Vanessa you had answered that in the
e-mail.

23 MS. HERNANDEZ-ORANGE: So when it comes to Alpha Kappa
Alpha Sorority what we agreed upon was they would have to use
24 a bench that's already there because they wanted Washington
Park.

25

1 So I explained to them that they would be able to
2 use what we have. All we're doing is putting a plaque that's
probably maybe 4 by 4 or 4 by about 8 inches.

3 MR. SERNA: So that has to be changed in the MOU as well
4 because the MOU for Alpha Kappa Alpha said they were
purchasing the bench and the plaque.

5 MS. HERNANDEZ-ORANGE: Correct. That's what ended up in
6 the e-mail today about an hour ago or two. That's what's
going to actually be done.

7 I did ask them. We had a conversation with
8 Ms. Brantley of this is kind of what it is. What I would
offer is if you would like to do where you could paint it to
9 make it look nicer, but in our colors. Just give it an
upgrade.

10 They said no, that's not what they wanted. They
11 just wanted the plaque.

12 I told her which bench she can actually have. It's
13 basically the bench that's right across from the Gazebo
Pavilion thing that we have. You're able to see that.
14 You're able to see the greenhouse, the basketball court.
Everything is right visible.

15 But I did tell her the type of plaque that we have.
I gave the description of what I'm agreeing to.

16 And then I went to Main. Main finally gave us the
17 quote. It's going to be like \$191.53 I think was the e-mail
that I sent.

18 And what I need to do is just see with Public Works
19 if they're going to be able to put it in. If they're going
to charge me for it, then I have to charge them for it at
20 that time. That could be added to the MOU.

21 But that quote literally came in today. I looked
22 online to get a quote. For something that small it was about
\$300, \$400.

23 So the actual Sorority has already done work with
24 Main Sporting Goods. So they're 100 percent okay going with
Main Sporting Goods. Plus they're an East Chicago business.
So they'd rather go that route.

25 MR. SERNA: So we have a few changes then to the MOU?

1 MS. HERNANDEZ-ORANGE: Correct. While I was trying to
2 get to all the questions and answers there, I knew that we
had other things that we need to change.

3 MR. SERNA: So should we just approve it at the next
4 meeting with all the changes completed?

5 MS. HERNANDEZ-ORANGE: I have asked. I think in the
6 e-mail which again late hour I did ask if we could just
change it, approve it to the next meet.

7 MR. SERNA: So then I'll entertain a motion to table the
Alpha Kappa Alpha Sorority MOU until next meeting.

8 Motion to Table Alpha Kappa Alpha Sorority MOU made by Valda
9 Lewis. Second by Rick Rodriguez.

10 Questions/Comments: None.

11 Roll Call: "All in Favor": All Abstain: None.
12 Opposed: None Motion Carries.

13 NEW BUSINESS:

14 MR. SERNA: New Business. We have the Election of
15 Officers. Here in our first January meeting we need to have
16 our election of officers.

17 We can either open up each position. Currently I'm
18 the President. Rick is the Vice-President. And Valda Lewis
19 is the secretary. We can open up each position for
20 nominations and vote on that. Make a motion on all those.

21 But I think Mr. Austin you brought up at one of our
22 previous meetings about keeping everything the same.

23 MR. AUSTIN: Yes. I still say that since we getting
24 along fine I don't see why we should make anything different.
25 I think we getting everything that need to be did we getting
it did.

MR. SERNA: All right. Attorney Dawkins, can we make a
single motion to keep all the officers for the new year?

MS. DAWKINS: Yes, you can.

Motion to Keep Same 2020 Officers for 2021 made by Gilberto
Cantu. Second by Eugene Austin.

1 Questions/Comments: None.

2 Roll Call: "All in Favor": All Abstain: None.
3 Opposed: None Motion Carries.

4 MR. SERNA: Thank you very much, Board Members. And
5 thank you, Mr. Rodriguez and Miss Lewis, for continuing to
6 serve as Vice-President and Secretary.

7 Under New Business, Vanessa, we have a lot of items
8 here. Where would you like to start?

9 MS. HERNANDEZ-ORANGE: We can start actually with Past
10 Due Invoices. Let's start there. And it is for Fissinger &
11 Associates and Menards, Inc. And this is just asking for
12 approval.

13 When we were going through all of our paperwork,
14 these two items -- well, there's two different ones. With
15 Fissinger somehow we missed one of the invoices. That was
16 not paid. And we're just asking for approval for that.

17 Menards is the second item. And Menards is
18 different because we actually paid off the item. So we did a
19 return. We paid off the item. That left a balance. But
20 what they stated is you have to actually pay for the item
21 that you purchased. And then they're going to give you the
22 return.

23 So like we stated that's going to be a credit for
24 us when we could have just paid off what we had to. And they
25 said no, we cannot do it that way.

MR. SERNA: That's the way they do their books.

MS. HERNANDEZ-ORANGE: Correct.

MR. SERNA: All right. The first one is a Past Due
Invoice from Fissinger. That's Invoice Number 21397. And
Invoice date is November 7, 2020. That amount is \$292.

Motion to approve Fissinger & Associates Past Due Invoice
made by Gilberto Cantu. Second by Rick Rodriguez.

Questions/Comments: None.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

25

1 MR. SERNA: Next Past Due Invoice is Invoice Number
2 81680 from Menards. Invoice date of October 21, 2020 in the
amount of \$42.90.

3 Motion to approve Menards Past Due Invoice made by Valda
4 Lewis. Second by Rick Rodriguez.

5 Questions/Comments: None.

6 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

7 MR. SERNA: Those are the Past Due Invoices. What do
8 you have next, Vanessa?

9 MS. HERNANDEZ-ORANGE: Next I would like to go to
10 Resolution 2020-01 (sic). And I know again this is a very
late hour we're asking for approval of this motion or this
Resolution.

11 We could read it off for those that are actually
12 not here. And then I'll just give an explanation as to why
we're asking for this resolution.

13 MR. SERNA: All right. I will read it into the record.

14 City of East Chicago Park Board Commissioners,
15 Resolution Number 2021-01 is a Resolution of the East Chicago
Park Board of Commissioners regarding Park Department
16 Contracts for 2021.

17 Whereas the Park Board of the City of East Chicago
has need for certain services which are provided by
18 contractors and/or private companies in order to ensure the
efficient operation of the City and to provide for the health
and safety of its residents;

19 And whereas the East Chicago Board of Public Works
20 has adopted or will soon adopt a substantially similar
resolution regarding contracts which impact the Park
21 Department and Park Board, Board of Public Works Resolution
Number 2021-052;

22 And whereas the City of East Chicago Parks
23 Department has contracted with certain vendors who have
provided reliable, efficient and timely services and/or
24 supplies to the City of East Chicago and the previous
contracts between the City and said vendors resulted from a
25 competitive bidding process, competitive quote process or

1 otherwise conform to the State of Indiana's Public Works
2 Laws, Public Purchases Statute and the City's Procurement
Policies;

3 And whereas the City of East Chicago Parks
4 Department and the below listed vendors desire to continue
5 their agreements for the year 2021 from January 1, 2021
6 through December 31, 2021 unless the agreement is terminated
7 in writing by either party pursuant to terms provided in the
8 agreement or City Procurement Policies;

9 And whereas the City of East Chicago and below
10 listed vendors agree to continue their contractual
11 relationship under the terms including rates, pricing and
12 timelines for deliverables provided in the 2020 agreement and
13 agree that the City shall not be charged interest, late fees
14 or penalties under the agreement.

15 So Parks contracts for 2021 the vendors are Great
16 Lakes Labs in the amount of \$3,000. The term is January 1,
17 2021 to December 31, 2021 coming out of Fund Number 439098.

18 The next vendor is ServiScape in the amount of
19 \$65,000 for a term of January 1, 2021 through December 31,
20 2021 coming out of Fund Number 439098.

21 The next vendor is Federal Protection in the amount
22 of \$22,000 for the term of January 1, 2021 through December
23 31, 2021 coming out Fund Number 439098.

24 The next vendor is Greenhouse Effects for the
25 amount of \$3,000 for a term of January 1, 2021 through
December 31, 2021 coming out of Fund Number 436010.

The next vendor is ServiScape in the amount of \$125,000
for a term of January 1, 2021 through December 31, 2021
coming out of Fund Number 439098.

The next vendor is Spear Corporation in the amount
of \$570,000 for the term of January 1, 2021 through December
31, 2021 coming out of Fund Number 439098.

The next vendor is Nu Creations in the amount of
\$100,000 for a term of January 1, 2021 through December 31,
2021 coming out of fund number 439099.

The next vendor is also Nu Creations in the amount
of \$50,000 for a term of January 1, 2021 through December 31,
2021 coming out of Fund Number 439099.

1 The next vendor is Belson Outdoors in the amount of
2 \$10,000 for a term January 1, 2021 through December 31, 2021
3 coming out of Fund Number 429090.

4 The next vendor is NIPSCO in the amount of
5 \$270,000. And the term is not listed here. But we should
6 assume it's the term for 2021?

7 MS. HERNANDEZ-ORANGE: Correct.

8 MR. SERNA: From January 1, 2021 through December 31,
9 2021. It's coming out of two funds. First one is 435020 and
10 435010.

11 The next one is for the Water Department, the Water
12 and Sewer Interlocal Agreement. Excuse me. For water and
13 sewer bills in the amount of \$70,000. And that is for
14 January 1, 2021 through December 31, 2021. Those funds will
15 be coming out of Fund Number 435020 and 435050.

16 Finally Marina Reimbursement for \$500,000 for a
17 term of January 1, 2021 through December 31, 2021. And that
18 Fund Number is 439098.

19 Now therefore be it resolved --

20 MS. HERNANDEZ-ORANGE: We have a couple missing.

21 MR. SERNA: I am sorry. I didn't know it was two sided.

22 MS. HERNANDEZ-ORANGE: Sorry.

23 MR. SERNA: The next vendor continuing on the list is
24 Bus Bank Globe Charter in the amount 10,000 for a term of
25 January 1, 2021 through December 31, 2021 coming out of Fund
26 Number 439099.

27 The next vendor is Mechanical Concepts in the
28 amount of \$150,000 for a term of January 1, 2021 through
29 December 31, 2021 coming out of Fund Number 439098.

30 Next vendor is Fissinger & Associates in the amount
31 of \$8,000 for a term of January 1, 2021 through December 31,
32 2021 coming out of Fund Number 439098.

33 Next vendor is Midwestern Electrical in the amount
34 of \$20,000 for a term of January 1, 2021 through December 31,
35 2021 coming out of Fund Number 439098.

36

1 Next vendor is Konica Minolta in the amount of
2 \$6,000 for a term of January 1, 2021 through December 31,
2021 coming out of Fund Number 439098.

3 Next vendor is Service Sanitation in the amount of
4 \$20,000 for a term of January 1, 2021 through December 31,
2021 coming out of Fund Number 439098.

5 Next vendor is Gateway Triangle in the amount of
6 \$100 for a term of January 1, 2021 through December 31, 2021
from Fund Number 439098.

7 Next vendor is Mechanical Concepts in the amount of
8 \$30,000 for a term of January 1, 2021 through December 31,
2021 from Fund Number 439098.

9 Next vendor is Perma-Seal in the amount of \$8,000
10 for a term of January 1, 2021 through December 31, 2021
coming out of Fund Number 429090.

11 Next vendor is Geese Problem Solve in the amount of
12 \$4,000 for a term of January 1, 2021 through December 31,
2021 coming out of Fund Number 429090.

13 Next vendor is Ace Exterminator in the amount of
14 \$9,000 for a term of January 1, 2021 through December 31,
2021 from Fund Number 439098.

15 Next vendor is ProBuild in the amount of \$250,000
16 for a term of January 1, 2021 through December 31, 2021 from
Fund Number 439098.

17 Next vendor is Zandstras Farms in the amount of
18 \$9,000 for a term of January 1, 2021 through December 31,
2021 coming from Fund Number 429050.

19 Next vendor is ESIA in the amount of \$8,200 for a
20 term of January 1, 2021 through December 31, 2021 coming out
of Fund Number 439099.

21 Next vendor is also ESIA in the amount of \$3,200
22 for a term of January 1, 2021 through December 31, 2021
coming out of Fund Number 439099.

23 Next vendor is also ESIA in the amount of \$16,000
24 for a term of January 1, 2021 through December 31, 2021
coming out of Fund Number 439099.

25 Next vendor is Belson Outdoors in the amount of

1 \$35,000 for a term of January 1, 2021 through December 31,
2021 coming from Fund Number 439099.

2

3 Next vendor is also Belson Outdoors in the amount
of \$18,000 for a term of January 1, 2021 through December 31,
2021 coming from Fund Number 439098.

4

5 Next vendor is Little Apple in the amount of
\$10,000 for a term of January 1, 2021 through December 31,
2021 coming from Fund Number 443050.

6

7 Next vendor is ServiScape in the amount of \$1,600
for a term of January 1, 2021 through December 31, 2021
coming from Fund Number 443050.

8

9 Next vendor is JMM Studio in the amount of \$30,000
for a term of January 1, 2021 through December 31, 2021
coming from Fund Number 439098.

10

11 Next vendor is Ricardo Rivera in the amount of \$800
for a term of January 1, 2021 through December 31, 2021 from
Fund Number 439099.

12

13 Next vendor is Samantha Aguilar in the amount of
\$3,000 for a term of January 1, 2021 through December 31,
2021 from Fund Number 439099.

14

15 Next vendor is Erica Perez in the amount of \$3,000
for a term of January 1, 2021 through December 31, 2021 from
Fund Number 439099.

16

17 And that's all the vendors listed.

18

19 Now therefore be it resolved by the Park Board
Commissioners of the City of East Chicago that the Board
hereby approves the renewals of the contractual agreements
between the City and the vendors listed herein for the year
2021 each not to exceed the amounts listed provided that the
payment terms adhere to the City's procurement policy and
that no interest, late fees or similar penalties are charged
to the City under the agreements with each company.

22

23 Certified and adopted by the Park Board of
Commissioners of the City of East Chicago, Lake County,
Indiana on this 12th day of January 2021.

24

25 City of East Chicago by and through its Park Board
of Commissioners, Anthony Serna President, Rick Rodriguez
Vice-President and our Secretary Valda Lewis and our Members

1 Gilberto Cantu and Eugene Austin.

2 Motion to approve Resolution 2021-01 made by Eugene Austin.
3 Second by Rick Rodriguez.

4 Questions/Comments:

5 MS. HERNANDEZ-ORANGE: If you want me to give a brief
6 description?

7 MR. SERNA: Yes.

8 MS. HERNANDEZ-ORANGE: So this is basically my budget of
9 what I would like to have accomplished with a portion of it
10 through Parks and Recreation.

11 What we're doing is we're trying to get everything
12 approved into allocating those funds now. And I know some of
13 the items you have not seen yet. Some of the items were
14 previously approved with two quotes.

15 I am trying to get this all to you if we have to
16 have a special meeting on Friday or we'll have to wait until
17 the next meeting. We're just trying to make sure we have all
18 agreements in place as well as all funds in place so we won't
19 have to have any issues with anyone stopping us from moving
20 forward with projects that we would like to have done.

21 Questions/Comments: None.

22 Roll Call: "All in Favor": All Abstain: None.
23 Opposed: None Motion Carries.

24 MR. SERNA: Next, Vanessa.

25 MS. HERNANDEZ-ORANGE: Can we go to Fissinger &
Associates Professional Service Agreement for 2021?

MR. SERNA: Yes. This is a 2021 Agreement for
Professional Services for our court reporter, the company
that we deal with for the taking of our minutes.

And this is something you would like me to read
into the record or just a motion to approve?

MS. HERNANDEZ-ORANGE: I would just like to have a
motion of approval.

Most of the agreements that we have, they're

1 similar to what we had last year. Nothing has really
2 changed. I am sure we're all okay with the company.

3 MR. SERNA: Yes. If we can just pay them on time.

4 MS. HERNANDEZ-ORANGE: We'll take care of that, sir. I
5 will make sure to talk to my office staff.

6 Motion to approve Fissinger & Associates 2021 Agreement made
7 by Valda Lewis. Second by Gilberto Cantu.

8 Questions/Comments: None.

9 Roll Call: "All in Favor": All Abstain: None.
10 Opposed: None Motion Carries.

11 MR. SERNA: Next.

12 MS. HERNANDEZ-ORANGE: Next we will have the Service
13 Agreement for Ace Exterminating. As you can see we have four
14 agreements because of basically the size of the locations and
15 where the locations are at.

16 So we have Unity and Heritage being on one service
17 agreement. And that's actually the most used location. And
18 it's one of the biggest locations. So this is why the price
19 is different from the other locations.

20 We have Marktown, Riley Park, Bessie Owens, Martin
21 Luther King, Roxana Center and our Parks Department and
22 greenhouse all in another location, another agreement.

23 Then we'll have the pools and concession areas on
24 the two other locations.

25 So as you can see for one location there's only a
certain term of agreement. And that is the concession stand
and the kitchen area and lavatories, the Kosciuzko and
Washington Park garage because this is when we usually have
our pools open. So the storage of items could be in both
locations. So that is why it just has April, May, June,
July, August, September and October.

If we could just have a motion for approval of
these items.

MR. SERNA: Yes, I see that there is four agreements.
And are you satisfied with Ace Exterminating?

25

1 MS. HERNANDEZ-ORANGE: Yes. We're extremely satisfied.
2 One thing that I do like with Ace is that if we have any
3 problem they come out immediately. And for the most part
4 they don't charge us an extra charge especially because they
5 know that most areas are down.

6 When we did open up, I was here when we opened up
7 Unity and Heritage Hall. They came and they said they hadn't
8 been here. So they came and actually cleaned out everything,
9 had us move out. We used different products just to make
10 sure that there was no little crawlies all over the place.

11 They do a good job. I cannot complain.

12 Motion to approve Ace Exterminating Agreements made by Rick
13 Rodriguez. Second by Valda Lewis.

14 Questions/Comments: None.

15 Roll Call: "All in Favor": All Abstain: None.
16 Opposed: None Motion Carries.

17 MR. SERNA: Next.

18 MS. HERNANDEZ-ORANGE: Next we have Mechanical Concepts.
19 This is their Rates Agreement for the 2021 year. The only
20 thing that basically changed -- well, not only thing, but
21 very important thing.

22 When it comes to overtime, they actually ended up
23 going up \$4 from the previous year.

24 All rates have gone up for everything that we've
25 gotten at least by \$2 or more.

26 They have stated that because of the fact that we
27 are not using them as often they have to worry about their
28 company and they have to up the rates.

29 My concern with the time and a half for both the
30 apprentice and labor was the fact that I wanted to make sure
31 I was the one calling them. If they were going to take time
32 and a half, they have to let me know as to why so we could
33 control that. I prefer them not to do that.

34 So they agreed that it would be on my call if
35 they're going to stay after. Or if there's a problem and we
36 call them after hours, again that's our call.

37

1 MR. SERNA: And that should be. Any time that you have
2 an emergency, an emergency always happens after hours,
weekends, holidays.

3 And if you have an emergency, you have to do what
4 you have to do. But any other time you should be controlling
that.

5 You should say, hey, I'm not paying that extra
6 rate. So if you can't get it done today, come back tomorrow
if it's something that isn't urgent or an emergency. So you
7 should have control over that.

8 So this is their Rate Schedule for 2021?

9 MS. HERNANDEZ-ORANGE: Yes.

10 Motion to approve Mechanical Concepts 2021 Rate Schedule made
by Rick Rodriguez. Second by Eugene Austin.

11 Questions/Comments: None.

12 Roll Call: "All in Favor": All Abstain: None.
13 Opposed: None Motion Carries.

14 MR. SERNA: Next, Vanessa.

15 MS. HERNANDEZ-ORANGE: Next we have the Agreement with
Service Sanitation. And this is actually three agreements.
16 I'm sorry. Two agreements.

17 And it would be for our monthly usage in the
summers. And then it would also be if we have a special
18 event and we're the ones that are paying for it then that's
the agreement for them also.

19 MR. SERNA: Did their rates go up?

20 MS. HERNANDEZ-ORANGE: Their rates also went up in
21 regards to -- so what they did was actually we did get a
discount if you're doing two items at the park. That's how
22 that changed.

23 So if we're having to purchase two port-a-potties,
then they would have to be the price of two. That's the
24 difference.

25 MR. SERNA: So they took away the discount?

1 MS. HERNANDEZ-ORANGE: Correct.

2 MR. SERNA: Are you satisfied with the service you've
3 been getting from Service Sanitation?

4 MS. HERNANDEZ-ORANGE: I am satisfied with the service.
5 And I have to say one thing with all the vendors that we are
6 once again approving. They actually worked with us when
7 everything was shut down during Covid.

8 This is another company that shut down because of
9 the fact that we didn't have the parks open. And they did
10 not complain about it. They didn't ask for money even though
11 we were in agreement with them. They 100 percent understood.
12 They kept the rates the same way.

13 I just have to just thank those vendors for just
14 working with us. And they didn't have to.

15 MR. SERNA: So what we have before us are two
16 Agreements. The first is for the regular port-a-potties port
17 that are at the locations, correct?

18 MS. HERNANDEZ-ORANGE: Correct.

19 MR. SERNA: The next one is for events, for special
20 events if we have any special events in 2021.

21 Motion to approve Service Sanitation 2021 Agreements made by
22 Rick Rodriguez. Second by Valda Lewis.

23 Questions/Comments: None.

24 Roll Call: "All in Favor": All Abstain: None.
25 Opposed: None Motion Carries.

MR. SERNA: Next.

MS. HERNANDEZ-ORANGE: Next item that we have is
Midwestern Electric. And we will be approving their rates
for Midwestern. And they as in all the others, they went up
in certain areas between \$2 to \$3.

Again these are just rates that we have with them
just in case we have other issues. We wanted to have it
approved prior to so that we could just make sure we're able
to contact them as quickly as possible.

25

1 Motion to approve Midwestern Electric 2021 Rate Schedule made
by Rick Rodriguez. Second by Gilberto Cantu.

2 Questions/Comments: None.

3 Roll Call: "All in Favor": All Abstain: None.
4 Opposed: None Motion Carries.

5 MR. SERNA: Vanessa.

6 MS. HERNANDEZ-ORANGE: In preparation for the summer or
7 spring programs the Park and Recreation Department is still
8 doing due diligence and contacting our vendors assuming that
we might be open. So rather than wait until last minute to
get things done we're doing it ahead of time.

9 The Bus Bank Agreement is our rates that we have
10 also.

11 MR. SERNA: This is another rate schedule?

12 MS. HERNANDEZ-ORANGE: Yes.

13 MR. SERNA: And this is for Bus Bank for transportation.

14 MS. HERNANDEZ-ORANGE: Correct. Yes.

15 MR. SERNA: Did they go up as well?

16 MS. HERNANDEZ-ORANGE: They went up a lot in regards to
17 the buses, the school buses. They went UP \$57. And the
motor coach buses, they actually went up I think about 10 if
I recall correctly.

18 To me I don't think that we're going to use any of
19 the school buses because of the programming. I know that's
what they used to use, the school buses that go back and
20 forth. I believe that's way too expensive. But we still got
the rates just in case.

21 I'm really concerned with approving the motor
22 coaches because if we do have senior trips more space is
needed for our seniors if we have to limit the amount of
23 seniors being approved to go on.

24 MR. SERNA: Right. And the motor coach holds 50 to 57
passengers where the school holds 44.

25 MS. HERNANDEZ-ORANGE: Correct. And we're able to

1 social distance with no problem.

2 I know most buses which they said what they do for
3 that privacy they obviously are protecting their driver. But
4 I asked what they're doing for seniors. And they said that
5 they are cleaning, sanitizing as much as possible once
6 someone gets off and someone gets on. So they're aware.

7 MR. SERNA: Seniors are our most vulnerable segment of
8 the population to Covid. So we'll approve this. But I know
9 you will use your best judgment based on the data.

10 MS. HERNANDEZ-ORANGE: Yes.

11 Motion to approve Bus Bank 2021 Rate Schedule made by Rick
12 Rodriguez. Second by Valda Lewis.

13 Questions/Comments: None.

14 Roll Call: "All in Favor": All Abstain: None.
15 Opposed: None Motion Carries.

16 MR. SERNA: Vanessa.

17 MS. HERNANDEZ-ORANGE: Next we will have a proposal for
18 the two Great Lakes. I'm sorry. This is an agreement for
19 the two Great Lakes cleaning the gutters and maintenance of
20 trees.

21 In our greenhouse we have three trees that usually
22 need trimming from an actual company because they are kind of
23 high. They have to be cut a certain way. Our staff cannot
24 get on the ladders in order to do the proper trimming.

25 It's also a liability if they go and try to do
their own trimming.

So this is the agreement to have them come in and
do the trimming, the pruning of the trees.

There's also a second agreement. It's also for the
clean out of the gutters at the greenhouse.

Again with all of the items, the trees within the
greenhouse the gutters end up having a lot of leaves causing
the water to not be able to filter through.

One of the biggest issues that we do have is that
area where the gutters are it starts to have like a

1 condensation there and then it tears.

2 Our concern this year is with the new murals. If,
3 you know, we put all the money into the murals and then they
4 kind of just look ugly afterwards.

4 So again this is two agreements.

5 MR. SERNA: So with Great Lakes Landscaping we have two
6 agreements for 2021. The first is for pruning of the trees
7 located near the greenhouse throughout the season. And the
8 second is for cleaning the gutters twice a year, pressure
9 cleaning, cleaning out, pressure washing the gutters.

8 Motion to approve Great Lakes Agreements made by Rick
9 Rodriguez. Second by Eugene Austin.

9 Questions/Comments: None.

10

Roll Call: "All in Favor": All Abstain: None.

11

Opposed: None Motion Carries.

12

MR. SERNA: Vanessa.

13

MS. HERNANDEZ-ORANGE: Next we will have the service
14 agreement with ServiScape. And they are the company that
15 maintenances and cleans or maintenances and landscapes
16 McArthur Golf Course.

15

16 As you can see in the agreement there is a change.
17 It does go up. The amount for this does change by \$4,000.

17

18 Again when it comes to the golf course it is
19 something that is an actual specialty in order to cut in
20 those areas.

19

20 I know we did have to put more grass on. Once you
21 put the gazebo they have to put bring that back to life.

20

21 We did add to their scope of the work, the easement
22 areas on that outside of the golf course. So that is also
23 new. And they're also cutting along the welcome sign in that
24 area.

23

24 So this is their new agreement for the 2021 year.

24

25 MR. SERNA: And this is for the Agreement with
26 ServiScape. And this is for the nine-hole golf course, the
27 put-put course and the batting cages or is this just for

1 the golf course?

2 MS. HERNANDEZ-ORANGE: It's for the golf course. They
3 don't do anything on the batting carriage.

4 MR. SERNA: So this is just exclusively for the golf
5 course.

6 Are you satisfied with ServiScape? We've had them
7 for a number of years.

8 MS. HERNANDEZ-ORANGE: I am satisfied with ServiScape.
9 Again when I had issues with just getting the grass back to
10 life in the areas where there was none with the gazebo Pedro,
11 who is their manager there, he did a great job in getting
12 that back.

13 Actually my, you know, coming to this position
14 speaking with Clay who is the owner of ServiScape, he
15 actually did just a great job explaining what's needed, what
16 we don't need, you know, changing things up to help us and
17 better service the community.

18 I get plenty of compliments from the people who go
19 to our golf course. And I have to say our golf course was
20 used so much more this year than most because of the fact
21 that you're able to do golfing.

22 Also was the one who kind of gave me contact with
23 what to do with the geese. And they have honestly been
24 working very hard with the geese issue with cleaning all the
25 poop that's there.

And just again if the poop ends up getting smashed
onto that ground you literally have to cut that part up and
place more grass on there. And then, you know, how you prune
it, how you color it to make sure it's all even, that's work
in itself.

So I am happy. I have not had any complaints about
the company. So I am happy with them.

Motion to approve ServiScape 2021 Golf Course Agreement made
by Valda Lewis. Second by Rick Rodriguez.

Questions/Comments: None.

Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

1 MR. SERNA: Vanessa.

2 MS. HERNANDEZ-ORANGE: The next agreement with
3 ServiScape, they have two entities. They do the Christmas
4 lights and they do the golf course. So this is
5 regarding Christmas lights.

6 And I have an agreement that this is solely for the
7 Community Centers. That amount is \$4,234.

8 Now, I am not purchasing anything new. But what we
9 are have doing is what we have out there you have to put it
10 up and take it down. And with that anything that is damaged,
11 anything that needs to be replaced is actually the cost of
12 what this agreement is.

13 So again we're not purchasing anything new. It's
14 just what we have that's there we're putting into use.

15 Motion to approve ServiScape 2021 Christmas Lights Agreement
16 made by Rick Rodriguez. Second by Gilberto Cantu.

17 Questions/Comments: None.

18 Roll Call: "All in Favor": All Abstain: None.
19 Opposed: None Motion Carries.

20 MR. SERNA: Vanessa.

21 MS. HERNANDEZ-ORANGE: Next we have the service
22 agreement with ServiScape. And this is in regards to the
23 taking down and putting up of the Christmas lights around the
24 parks.

25 So on there you can see that there's 16 parks that
we were going to do. And again nothing is brand-new. It's
just the take down, the putting up and taking down of the
items.

If some of the items are damaged which I am going
to say most of them -- some of them are going to be
damaged. The squirrels at the beginning of the year, I mean
all of Washington Park almost was completely damaged.

With that being said we had to replace costing us
money.

So this is again the agreement. It's coming out of
our budget. So this is the reason why we're asking for

1 approval.

2 I know last year we approved it. But then Special
3 Events Budget paid for it. And it's now back to us.

4 Motion to approve ServiScape 2021 Christmas Lights Put Up and
5 Take Down Agreement made by Gilberto Cantu. Second by Rick
6 Rodriguez.

7 Questions/Comments:

8 MR. SERNA: Mr. Austin, you have a question?

9 MR. AUSTIN: Yes. How many parks do we have in
10 operation?

11 MR. SERNA: Vanessa, how many parks do we have?

12 MS. HERNANDEZ-ORANGE: We have the 16 parks. And then
13 we have 17 with the one on Kennedy Avenue.

14 MR. AUSTIN: You said 16?

15 MS. HERNANDEZ-ORANGE: 17.

16 MR. SERNA: Any other questions on the motion?

17 Questions/Comments: None.

18 Roll Call: "All in Favor": All Abstain: None.
19 Opposed: None Motion Carries.

20 MR. SERNA: Vanessa.

21 MS. HERNANDEZ-ORANGE: Those are all at the moment New
22 Business items that we have listed.

23 Again as you can see in that resolution we have
24 items that we need to have approved. I am going to look to
25 see if I have all paperwork needed to have all the approvals
for Friday. If not then we'll have to wait until the next
meeting.

MR. SERNA: So there's a possibility of a Special
Meeting on Friday. And it would be a Zoom Meeting, correct?

MS. HERNANDEZ-ORANGE: Correct. We would have a Zoom
Meeting. And I know we need it by tomorrow to put out the
actual posting.

1 MR. SERNA: So you'll let us know or Ateria, our
2 secretary, will let us know if there's going to be a Special
Meeting on Friday?

3 MS. HERNANDEZ-ORANGE: Correct. I'll get all the
4 information on it as soon as possible.

5 MR. SERNA: What time would that be?

6 MS. HERNANDEZ-ORANGE: That I would let Ateria know?

7 MR. SERNA: No. What time would the meeting be.

8 MS. HERNANDEZ-ORANGE: I would say 5:00 o'clock.

9 MR. SERNA: Would you be available, Rick?

10 MR. RODRIGUEZ: I'll try to make it.

11 MR. SERNA: Mr. Austin, would you be available at 5:00
o'clock Friday if we have a Special Meeting?

12 MR. AUSTIN: Here?

13 MR. SERNA: Would it be here, Ateria or would we all be
14 doing Zoom?

15 MS. ALLEN: I'd have to check if this room is available
on Friday.

16 MR. SERNA: It could either be here or on the telephone,
17 like Mr. Austin and Miss Lewis call in.

18 MR. AUSTIN: I want to know because I know one day my
19 wife has to get some cataracts. So I don't know exactly.
But she did mention it to me. It's going to be this month.

20 MR. SERNA: This meeting will probably be Friday if we
need to have it.

21 Miss Lewis, would you be available Friday for a
22 Zoom call just like you're calling in now?

23 MS. LEWIS: That's fine.

24 MR. SERNA: Mr. Cantu, would you be available to call in
on Friday at 5:00 o'clock just like you did now? Mr. Cantu,
25 would you be able to call in Friday for a Special Meeting at
5:00 o'clock? Mr. Cantu?

1 MR. CANTU: Yes.

2 MR. SERNA: Would you be able to call in Friday at 5:00
o'clock for a Special Meeting if we needed to have one?

3 MR. CANTU: Yes.
4

5 MR. SERNA: Great. So we probably would have a quorum.
So just let us know as soon as possible, Vanessa or Ateria,
6 if we're going to need to have that meeting.

7 Do you have anything else, Vanessa?

8 MS. HERNANDEZ-ORANGE: No. That's all for me.

9 PUBLIC COMMENTS: None.

10 * Next Regular Meeting Date: Tuesday, January 26,
2021 @ 5:00 p.m. City Hall Council Chambers.
11

12 Motion to adjourn was made by Rick Rodriguez. Second by
Eugene Austin.

13 Roll Call: "All in Favor": All Abstain: None.
14 Opposed: None Motion Carries.

15 * Meeting ended at 5:59 p.m.
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Approval of the Meeting Minutes of
Tuesday, January 12, 2021
Approved and Signed January 26, 2021

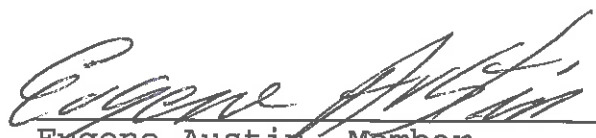


Anthony Serna, President

Rick Rodriguez, Vice President

Valda Lewis, Secretary

Gilberto Cantu, Member



Eugene Austin, Member



Ateria Allen, Recording Secretary


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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 22nd day of January, 2021.



Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483

